CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
RE-ORGANIZATIONAL MEETING AGENDA • JANUARY 5, 2026 • 4:00 PM

CALL TO ORDER, Pledge to the Flag, and Moment of Silence

●ROLL CALL

●CLOSE OF OUTSTANDING BUSINESS FOR 2025
APPROVAL OF THE BILLS PAID/TO BE PAID DECEMBER 16, 2025 TO DECEMBER 31, 2025

● REORGANIZATIONAL MEETING 2026
CHAIR CHARLOTTE SHAFFER WILL TURN THE MEETING OVER TO SALZMANN HUGHES SOLICITOR.

SALZMANN HUGHES SOLICITOR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' CHAIR.
(Motion to accept as determined. Second the motion. Discussion. Vote.)

● (2026 Chairperson to conduct rest of meeting)
CHAIR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' VICE CHAIR.
(Motion to accept as determined. Second the motion Discussion. Vote.)

● **2026** BOARD OF SUPERVISORS COMMITTEES APPOINTMENTS IF NECESSARY:
- Public Safety (2026 Shaffer/Boyer)
- Agricultural Preservation (2026 Shaffer/Boyer)
- Police Pension (2026 Supervisor Knight)
- Municipal Authority (2026 Supervisor Klunk)
- Planning Commission (2026 Supervisor Klunk)
- Police CBA Negotiations (2026 Shaffer/McCall)
- Finance/Operations (2026 All Supervisors)

(Motion to accept as determined. Second the motion. Discussion. Vote.)

● CHAIRPERSON TO CALL FOR MOTION ON THE FOLLOWING ITEMS AND TO APPOINT THE FOLLOWING POSITIONS AS LISTED:
- Fee Schedule, Resolution 2026-A
- Tax Levy, Resolution 2026-B
- Recognize Supervisor Charlotte Shaffer as representative for the Township at the annual PSATS Educational Conference to be held April 19-22, 2026.

  Appoint Supervisor Charlotte Shaffer as the Voting Delegate to the PSATS Annual Educational Conference to be held April 19-22, 2026.

- Appointment of Township Manager/Zoning Officer/Code Enforcement Officer, with bond, at determined 2026 rate.
- Appoint Secretary/Treasurer, with Treasurer's bond, at determined 2026 rate.
- Appoint Township Clerk, with bond, at determined 2026 rate.
- Appoint the Maintenance Manager at determined 2026 rate.
- Appoint Solicitor, Lee Stinnett of Salzmann Hughes, 1801 Market Street, Suite 300, Camp Hill, PA 17011 as Conewago Township Solicitor at rates in the contract for 2026.
- Appoint special labor counsel, Eckert Seamans, at rates in the ongoing contract.
- Appoint Harold Eastman as the Zoning Hearing Board Solicitor at the indicated rates.

- Appoint Douglas Stambaugh of G.H.I., as Sewage Enforcement Officer & Keller Engineers, Inc., as alternate S.E.O. at rates indicated.

- Appoint Township Engineer, Keller Engineers, Inc., as the Township Engineer at the indicated rates.

- Appoint Kevin Adams as Twp. Emergency Management Coordinator.

- Appoint for the 2025 Fiscal Year audit, Brown Schultz Sheridan & Fritz as the contracted C.P.A. for the purposes of auditing the accounts of the Township consistent with the Second Class Twp. Code Section 917.

- Appoint York-Adams Tax Bureau as the collector of the Local Tax Enabling Act 32 (Earned Income & LST), Delinquent Per Capita.

- Appoint Township Secretary/Treasurer as delegate and_____as alternate delegate to the Adams County Tax Collection Committee and to the York-Adams Tax Bureau.

- Appoint Township Manager, Dave Arndt as delegate and Louann Boyer as alternate delegate to the Adams County Council of Governments.

- Recognize Maintenance Manager, Scott Small to attend the Adams County Transportation Planning Organization (ACTPO) meetings as needed.

- Appoint Charlotte Shaffer as the Township Right-to-Know Officer and Township Manager, Dave Arndt as alternate Right-to-Know Officer.

- Appoint Planning Commission member, Tom Klunk, to a 4 year term.

- Appoint Municipal Authority member, Tom Klunk, to a 5 year term.

- Appoint Zoning Hearing Board member, Gerald Lippy, to a 5 year term.

- Recognize Will Lieske to continue a full term of 6 years as an elected auditor.

- Appoint Robert Miller to Chair of the Vacancy Board.

- Planning Commission, Zoning Hearing Board, Elected Auditors, and Municipal Authority members at seated 2026 rates, if applicable.

- Recognize the IRS mileage reimbursement rate of 70 cents per mile or 2026 reimbursement rate.

1. New BUSINESS

- Public Notice regarding 2026 meeting dates as published on December 18, 2025 in the Gettysburg Times.
- Payment of Operating Disbursements, Resolution 2026-C
- Disposition of Records, Resolution 2026-D
- Disposition of Police Records, Resolution 2026-E

- Holidays for regular full-time, non-unionized employees have been determined to be the following: New Year's Eve, New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Eve, Thanksgiving Day and the day after Thanksgiving, Christmas Eve, Christmas Day and the day after Christmas.

2. OTHER BUSINESS

- Bank Account Signers for M&T, Truist Bank and other township business.
  - Supervisor Charlotte Shaffer
  - Supervisor Louann Boyer
  - Township Manager/Zoning Officer Dave Arndt
  - Township Clerk Carly Goodfellow

3. PUBLIC COMMENT

4. ANNOUNCEMENTS

- Planning Commission Meeting & Re-Organizational Meeting – January 8, 2026 at 6:00 PM
- Public Safety Committee Meeting – January 14, 2026 at 8:30 AM
- Finance/Operations Meeting – January 14, 2026 at 9:30 AM
- Board of Supervisors Workshop – January 19, 2026 at 5:30 PM
- Board of Supervisors Meeting – January 19, 2026 at 6:30 PM

5. ADJOURN