Finance/Operations
November 12, 2025
Minutes

Attendance:

Chair Charlotte Shaffer
Vice Chair Louann Boyer
Supervisor Thomas Klunk
Supervisor Don Knight (on the phone)
Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small
Interim Police Chief, Kevin O'Brien

Audience: No attendance.

Public Comment on agenda items: No public comment was provided.

Minutes:
Supervisor Klunk made a motion to approve the October 15, 2025, meeting minutes, with corrections made, seconded by Supervisor Boyer. **Approved Vote 4-0**
Supervisor Knight made a motion to approve the Township Manager, Dave Arndt, to make the offer to the agreed upon candidate for the Chief of Police Position, seconded by Supervisor Klunk.
Approved Vote 4-0

Maintenance:
Mowing is done for the season.
Salt Brine was made last week for the 2025–2026 winter season.
A sinkhole has opened in Chaple Ridge on Hemlock Drive. Groft Excavating will be fixing it.
Supervisor Boyer asked if we had any information for the traffic studies for the trucks that are using Madison Street as a truck route. Maintenance Manager, Scott Small stated that information has not been provided to the Township by the Engineer as of today.

Township Manager, Zoning/Planning:
Township Manager, Dave Arndt stated that donation requests have been recently submitted for the 2026 budget however, the budget is in final draft form and ready to advertise.

Engineer: Nothing to report.

New Business: Supervisor Shaffer and Supervisor Boyer have been getting complaints about Bright Speed and the damage they are creating to properties. Maintenance Manager, Scott Small, advised the board that he has the contact number of the contractors doing the work. Township Manager, Dave Arndt also stated that the office administration has been giving the number to residents as they call in with complaints. The contractor's name and phone number will also be placed on the township's website.

Old Business: The board agreed that the 2026 budget is ready for approval to advertise at Monday night's board meeting.

Public Comment: No public comment provided.

Adjourn:
Supervisor Klunk made a motion to adjourn the Finance/Operations meeting at 10:45 AM, seconded by Supervisor Boyer. A**pproved Vote 4-0**

Respectfully submitted by:

Tammy Bittle, Township Secretary-Treasurer