Finance/Operations
June 11, 2025
Minutes

Attendance:

Chair Charlotte Shaffer
Vice Chair Louann Boyer
Supervisor Thomas Klunk
Supervisor Don Knight – Absent
Supervisor Brendan McCall - Absent

Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small

Audience: No attendance.

Public Comment on agenda items: No public comment was provided.

Minutes:
Supervisor Boyer made a motion to approve the April 16, 2025, and May 14, 2025, meeting minutes, seconded by Supervisor Boyer. **Approved Vote 3-0**

Maintenance:
The roof installation on the administrative building is scheduled to start the week of June 23, 2025, weather permitting.

Township Manager, Zoning/Planning:
Township Manager, Dave Arndt advised action will need to be taken for the release of the bond for Miller Chemical at the next board meeting.

A letter was received from Homewood at Plum Creek advising their name has changed to Homewood Living Plum Creek Inc.

Township Manager, Dave Arndt advised he received a request from a New Oxford lacrosse youth traveling team requesting to use the lacrosse fields at Cheetah Park when Venom Lacrosse isn't using the fields. They are asking to use Cheetah Park beginning in the Spring of 2026. They have been in contact with Venom Lacrosse about sharing usage of the fields. The Board of Supervisors in attendance stated they don't have an issue with them using the fields as long as they sign an agreement and they don't interfere with Venom Lacrosse since they have an existing agreement with the township. Manager Arndt said he will contact the New Oxford team and provide them with an agreement for the Board of Supervisors to approve.

Engineer: Nothing to report.

New Business: No new business.

Old Business:
Secretary/Treasurer, Tammy Bittle stated she sent a letter to the current insurance carrier on June 1, 2025, advising them that the township is looking into other insurance options. She advised the board that the township has until November 30, 2025, to rescind the termination notice.

Public Comment: No public comment provided.

Adjourn:
Supervisor Klunk made a motion to adjourn the Finance/Operations meeting at 9:37 AM, seconded by Supervisor Boyer. **Approved Vote 3-0**

Respectfully submitted by:

Tammy Bittle Secretary-Treasurer