CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING MARCH 17, 2025

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Thomas Klunk - Phone
Brendan McCall	Don Knight - Phone	

The following appointed Township Professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Gary Baumgardner, Chief of Police
Erik Vranich, Keller Engineering

Attendance: Approximately one person was in attendance.

1 EXECUTIVE SESSION

Chair Charolotte Shaffer announced an executive session was held before the meeting from 5:35 p.m. to 6:07 p.m. regarding personnel matters.

2 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

3 MINUTES

Supervisor Klunk made a motion to approve the February 17, 2025, Workshop & Regular Meeting Minutes, seconded by Supervisor McCall. **Approved Vote: 5-0**

4 COMMUNICATIONS AND INTERACTIONS

SAVES February report is available for review on the township website.

5 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Supervisor Klunk made a motion for township staff to send a notice of intent to Benecon letting them know the township will be shopping for insurance, seconded by Supervisor McCall **Approved Vote 5-0**

Electronic Waste Recycling Event is scheduled for March 22, 9 AM – 12 PM

6 Recreation

Supervisor Boyer mentioned how nice Cheetah Park looks. New Oxford Flames painted the dugouts and started to hang the welcome signs in the dugouts. The neighbor next door to Cheetah Park is very happy to see the fields being used again and how nice the park looks.

7 REPORT FROM SECRETARY-TREASURER

Supervisor McCall made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Klunk. **Approved Vote 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid report dated 2/18/2025 to 3/17/2025, seconded by Supervisor Klunk. **Approved Vote 5-0**

8 REPORTS FROM DEPARTMENTS

Police

Police February report is on the website for review.
The next Drug Take Back Event will be held on 4/26/2025 10:00 AM – 2:00 PM
A local business gave a generous donation to upgrade 6 AEDs.
Chief Baumgardner asked for the board to vote on the personnel matters. Supervisor Klunk made the motion to approve the recommendation action, seconded by Supervisor Boyer **Approved Vote 5-0**

Township Solicitor

Solicitor Lee Stinnett advised the complaint has been filed with Adams County for the 5607 Hanover Road property with no response from the defendants. On March 10th a 10 day notice was filed to be able to do a seek to fault judgement. When judgment is filed and accepted, that allows Conewago Township to move forward to demolish the structure. Supervisor Shaffer made it clear that the Township does not own the property. Supervisor McCall asked what the plan is for this property.

Maintenance Department

Supervisor Klunk made a motion to approve the 2025 Hanover Group Bids, seconded by Supervisor Mcall **Approved Vote 5-0**

Township Manager

Received notice of payment from PennDOT for Liquid Fuels for 2025 in the amount of $242,655.87

Subdivision & Land Development

Nothing to report.

9 Zoning & Code Enforcement

Zoning/Code Enforcement monthly report

10 Township Engineer (Erik Vranich – Keller Engineers.)

Supervisor Boyer made a motion to support the construction of an additional roundabout on Eisenhower Drive between Oxford Avenue & High Street provided all costs for design, construction and maintenance of the additional roundabout is the responsibility of the two adjacent landowners, which will be memorialized in a Developer's Agreement prior to the township signing as the Permittee for this application, seconded by Supervisor Klunk. **Approved Vote 5-0**

11 Zoning

There will not be a Zoning Hearing Board meeting in April.
Nothing new to report

12 New Business

No new business.

13 Old Business

No old business.

14 Public Comment

No public comment was provided.

MEETING SCHEDULE

April 2, 2025, (Reorg. & Regular Zoning Hearing Board Meeting) 6:00 PM
April 3, 2025 (Planning Commission Meeting) 6:00 PM
April 16, 2025 (Public Safety Meeting) 8:30 AM
April 16, 2025 (Finance/Operations) 9:30 AM
April 21, 2025 (Workshop) 5:30 PM
April 21, 2025 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:00 PM, seconded by Supervisor McCall.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer