CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING FEBRUARY 20, 2023

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer	Louann Boyer	Thomas Klunk
Eugene Zeyn	Don Knight (Phone)	

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Idan Ghazanfari, Township Solicitor, Salzmann Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: Approximately 9 people were present.

1 PUBLIC COMMENT ON AGENDA ITEMS

Robert Miller, 3176 Hanover Pike, asked the Board of Supervisors what UQF stands for. Dave Arndt advised it stands for Utz Quality Foods.
Robert Miller, 3176 Hanover Pike, asked what the 2023 roadway improvements project was. Nate Simpson of C.S. Davidson explained the project.

2 MINUTES

Supervisor Klunk made a motion to approve the January 16, 2023 Workshop & Regular Meeting Minutes, seconded by Supervisor Boyer. **Approved Vote 5-0**

3 COMMUNICATIONS AND INTERACTIONS

SAVES January Report was not received.
Supervisor Shaffer questioned if SAVES will be attending the March meeting.
Supervisor Boyer advised she can pick up the SAVES report if need for the March meeting.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Supervisor Knight made a motion to accept the resignation letter of the Assistant Secretary/Treasurer, Bridgett Kirby, seconded by Supervisor Klunk. **Approved Vote 5-0**

A thank you letter was received from C.S. Davidson, Inc. for their re-appointment.

5 Recreation

Township Engineer, Nate Simpson advised the Army Corps sketch was received on. He will be attending a meeting on February 21, 2023 with the Army Corps and the project will start next year.

6 REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Klunk. **Approved Vote 5-0**
Supervisor Klunk made a motion to approve the bills paid/to be paid report dated 1/17/2023 to 2/20/2023 seconded by Supervisor Zeyn. **Approved Vote 5-0**

7 REPORTS FROM DEPARTMENTS

Police

The January police report is available on the township website.

Supervisor Boyer made a motion to approve Resolution 2023–G, Supplemental Appropriation from funds on hand for a police cruiser, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Supervisor Boyer made a motion to approve Resolution 2023–L, Disposition of Police Records, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Chief Baumgardner advised he is organizing a citizen police academy; more information will be provided when times and dates have been determined.

Township Solicitor

Supervisor Klunk made a motion to authorize the township solicitor to begin the process to correct the setbacks in the Industrial Zoning District of the township ordinances, seconded by Supervisor Boyer. **Approved Vote 5-0**

Maintenance Department

Supervisor Zeyn made a motion to approve the Hanover Borough Joint Municipal Bid prices for 4/1/2023 to 3/31/2024, seconded by Supervisor Klunk. **Approved Vote 5-0**

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 1/12/2023 to 2/15/2023 was included in the packet.

9 Subdivision & Land Development

The draft Planning Commission meeting minutes from the February 2, 2023 meeting were included in the packet.

Supervisor Klunk made a motion to approve UQF Holding, Inc – 380 Race Horse Road, Final Minor Subdivision Plan waiver request from section 135-16.A. (1), to allow the plan to be submitted at a scale of 1"=200', instead of 1"=100', seconded by Supervisor Boyer. **Approved Vote 5-0**

Supervisor Klunk made motion to approve conditional approval of the UQF Holding, Inc – 380 Race Horse Road, Final Minor Subdivision Plan and Resolution 2023-I, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Supervisor Klunk made a motion to approve conditional approval of the Utz Building Addition, 101 Kindig Lane, Preliminary/Final Land Development Plan and Resolution 2023-J, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Supervisor Klunk made a motion to approve the Miller Chemical – 120 Radio Road, conditional approval of the Preliminary/Final Land Development Plan and Resolution 2023-K, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Zoning

There will not be a zoning hearing on March 1, 2023.

10 **Township Engineer** (Nathan Simpson, C.S. Davidson, Inc.)

Supervisor Zeyn made a motion to approve Resolution 2023-H, to implement an escalator clause for the 2023 roadway improvement project, seconded by Supervisor Knight. **Approved Vote 5-0**

Supervisor Klunk made a motion to authorize the township engineer to publicly advertise for solicitation of bids for the township's 2023 Roadway Improvements Project, seconded by Supervisor Zeyn.

Approved Vote 5-0

Supervisor Boyer made a motion to authorize the township engineer to prepare a grant application to be submitted to DCNR for recreation improvements, seconded by Supervisor Klunk. **Approved Vote 5-0**

11 New Business

Supervisor Shaffer mentioned that the website needs to be rebuilt. Supervisor Zeyn made a motion to amend the agenda to allow for discussion of the website, seconded by Supervisor Klunk.

Approved Vote 5-0

12 Old Business

No old business.

13 Public Comment

Ernie Hossler, 128 Panther Drive, asked if anything was heard from PennDOT regarding jake brakes. Maintenance Manager, Scott Small advised it will be about 30 days until we hear anything.

Robert Donnelly, 264 Oxford Avenue, asked if there are any updates on the Eisenhower Extension project. Township Manager, Dave Arndt advised there have been no recent updates.

MEETING SCHEDULE

March 2, 2023 (Planning Commission and Re-Organizational Meeting) 6:00PM
March 15, 2023 (Public Safety Meeting) 8:30AM
March 15, 2023 (Finance/Operations) 9:30 AM
March 20, 2023 (Workshop) 5:30 PM
March 20, 2023 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Boyer made a motion to adjourn the meeting at 7:16 p.m., seconded by Supervisor Klunk.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer