CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING FEBRUARY 17, 2025

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Thomas Klunk - Phone
Brendan McCall	Don Knight - Phone	

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Gary Baumgardner, Chief of Police
Scott Small, Maintenance Manager

Attendance: Approximately three people were in attendance.

1 EXECUTIVE SESSION

Chair Charolotte Shaffer announced an executive session was held from 5:35 p.m. to 6:15 p.m. regarding personnel matters.

2 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

3 MINUTES

Supervisor McCall made a motion to approve the January 20, 2025 Workshop & Regular Meeting Minutes, seconded by Supervisor Klunk. **Approved Vote: 5-0**

4 COMMUNICATIONS AND INTERACTIONS

SAVES January report was available for review on the township website.
Supervisor McCall made a motion to approve the Fire Service Agreement with SAVES, seconded by Supervisor Klunk. **Approved Vote 4-0**
Supervisor Boyer abstained.

5 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Supervisor Boyer made a motion to appoint Samuel Shipley as the Assistant Code Enforcement Officer at the 2025 budgeted rate, up to 20 hours per week as needed, effective February 24, 2025, seconded by Supervisor McCall. **Approved Vote 5-0**
Supervisor Klunk made a motion to appoint Earl Myers to fill the vacancy on the Sewer Authority Board, seconded by Supervisor Knight. **Approved Vote 5-0**
Supervisor Boyer made a motion to approve the fourth-year option of the current waste hauler contract, seconded by Supervisor McCall. **Approved Vote 5-0**

6 Recreation

Supervisor Boyer made a motion to approve the field usage at Cheetah Park agreement for the New Oxford Flame 18U girls softball team for 2025, 2026 and 2027, seconded by Supervisor Knight.
Approved Vote 5-0

7 REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor McCall made a motion to approve the bills paid/to be paid report dated 1/21/2025 to 2/17/2025, seconded by Supervisor Klunk. **Approved Vote 5-0**

8 REPORTS FROM DEPARTMENTS

Police

Chief Baumgardner reviewed the January police report.
Chief Baumgardner advised that the PSP audit has been completed.
The next Drug Take Back Event will be in April.

Township Solicitor

Solicitor Lee Stinnett advised the complaint has been filed with Adams County for the 5607 Hanover Road property.

Maintenance Department

Supervisor Shaffer thanked the Maintenance Department for plowing the roads so well during the last snowfall.

Manager/Zoning & Code Enforcement

The Zoning/Code Enforcement monthly report was included in the packet.

9 Subdivision & Land Development

Supervisor Boyer made a motion to approve the release of the bond for the Utz Building Expansion, 101 Kindig Lane, Land Development Plan for a remaining amount of $398,200.00, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor McCall made a motion to approve a bond reduction for the G&S Foods, 293 Blettner Avenue, Land Development Plan for a remaining amount of $114,638.34, seconded by Supervisor Klunk. **Approved Vote 5-0**

10 Zoning

There will be a Zoning Hearing Board meeting on March 5, 2025, for the reorganization of the board members and for a use variance request for the property at 740 Edgegrove Road.

11 Township Engineer (Erik Vranich – Keller Engineers.)

Nothing new to report

12 New Business

No new business.

13 Old Business

No old business.

14 Public Comment

No public comment was provided.

MEETING SCHEDULE

March 5, 2025, (Reorg. & Regular Zoning Hearing Board Meeting) 6:00 PM
March 6, 2025 (Planning Commission Meeting) 6:00 PM
March 10, 2025 (Reorg. & Regular Municipal Authority Meeting) 5:30 PM
March 12, 2025 (Public Safety Meeting) 8:30 AM
March 12, 2025 (Finance/Operations) 9:30 AM
March 17, 2025 (Workshop) 5:30 PM
March 17, 2025 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:01 PM, seconded by Supervisor Boyer.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer