CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
RE-ORGANIZATIONAL MEETING AGENDA • JANUARY 6, 2025 • 4:00 PM

CALL TO ORDER, Pledge to the Flag, and Moment of Silence

●ROLL CALL

●CLOSE OF OUTSTANDING BUSINESS FOR 2024
APPROVAL OF THE BILLS PAID/TO BE PAID DECEMBER 17, 2024 TO DECEMBER 31, 2024

● REORGANIZATIONAL MEETING 2025
CHAIR CHARLOTTE SHAFFER WILL TURN THE MEETING OVER TO SALZMANN HUGHES SOLICITOR.

SALZMANN HUGHES SOLICITOR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' CHAIR.
(Motion to accept as determined. Second the motion. Discussion. Vote.)

● (2025 Chairperson to conduct rest of meeting)
CHAIR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' VICE CHAIR.
(Motion to accept as determined. Second the motion Discussion. Vote.)

● **2025** BOARD OF SUPERVISORS COMMITTEES APPOINTMENTS IF NECESSARY:
- Public Safety (2025 Shaffer/Boyer)
- Agricultural Preservation (2025 Shaffer/Boyer)
- Police Pension (2025 Supervisor Knight)
- Municipal Authority (2025 Supervisor Klunk)
- Planning Commission (2025 Supervisor Klunk)
- Police CBA Negotiations (2025 _____/_____)
- Maintenance CBA Negotiations (2025_____/_____)
- Finance/Operations (2025 All Supervisors)

(Motion to accept as determined. Second the motion. Discussion. Vote.)

● CHAIRPERSON TO CALL FOR MOTION ON THE FOLLOWING ITEMS AND TO APPOINT THE FOLLOWING POSITIONS AS LISTED:
- Fee Schedule, Resolution 2025-A
- Tax Levy, Resolution 2025-B
- Recognize Charlotte Shaffer as representatives for the Township at the annual PSATS Educational Conference held May 4-7, 2025.
- Appoint Charlotte Shaffer as the Voting Delegate to the PSATS Annual Educational Conference held May 4-7, 2025.
- Appointment of Township Manager/Zoning Officer/Code Enforcement Officer, with bond, at determined 2025 rate.
- Appoint Secretary/Treasurer, with Treasurer's bond, at determined 2025 rate.
- Appoint Township Clerk, with bond, at determined 2025 rate.
- Appoint the Maintenance Manager at determined 2025 rate.
- Appoint Solicitor, Lee Stinnett of Salzmann Hughes, 1801 Market Street, Suite 300, Camp Hill, PA 17011 as Conewago Township Solicitor at rates in the contract for 2025.
- Appoint special labor council, Eckert Seamans, at rates in the ongoing contract.

- Appoint Harold Eastman as the Zoning Hearing Board Solicitor at the indicated rates.

- Appoint Douglas Stambaugh of G.H.I., as Sewage Enforcement Officer & Keller Engineers, Inc., as alternate S.E.O. at rates indicated.

- Appoint Township Engineer, Keller Engineers, Inc., as the Township Engineer at the indicated rates.

- Appoint Kevin Adams as Twp. Emergency Management Coordinator.

- Appoint for the 2024 Fiscal Year audit, Brown Schultz Sheridan & Fritz as the contracted C.P.A. for the purposes of auditing the accounts of the Township consistent with the Second Class Twp. Code Section 917.

- Appoint York-Adams Tax Bureau as the collector of the Local Tax Enabling Act 32 (Earned Income & LST), Delinquent Per Capita.

- Appoint Township Secretary/Treasurer as delegate and_____as alternate delegate to the Adams County Tax Collection Committee and to the York-Adams Tax Bureau.

- Appoint Township Manager, Dave Arndt as delegate and Louann Boyer as alternate delegate to the Adams County Council of Governments.

- Recognize Maintenance Manager, Scott Small to attend the Adams County Transportation Planning Organization meetings as needed.

- Appoint Charlotte Shaffer as the Township Right-to-Know Officer and Township Manager, Dave Arndt as alternate Right-to-Know Officer.

- Approve the resignation letter from Planning Commission member John Strevig.

- Appoint Planning Commission member, Alisha Gouker, to a 4 year term.

- Appoint Municipal Authority member, Lynn Toft, to a 5 year term.

- Appoint Zoning Hearing Board member, Eugene Zeyn, to a 5 year term.

- Recognize Will Lieske to continue a full term of 6 years as an elected auditor.

- Appoint Robert Miller to Chair of the Vacancy Board.

- Planning Commission, Zoning Hearing Board, Elected Auditors, and Municipal Authority members at seated 2025 rates, if applicable.

- Recognize the IRS mileage reimbursement rate of 70 cents per mile or 2025 reimbursement rate.

1. New BUSINESS

- Public Notice regarding 2025 meeting dates as published on December 19, 2024 in the Gettysburg Times.
- Payment of Operating Disbursements, Resolution 2025-C
- Disposition of Records, Resolution 2025-D
- Holidays for regular full-time, non-unionized employees have been determined to be the following:

½ day New Year's Eve, New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, ½ day Thanksgiving Eve, Thanksgiving Day and the day after, ½ day Christmas Eve, Christmas Day and the day after Christmas.

2. OTHER BUSINESS

- Bank Account Signers for M&T, Truist Bank and other township business.
  - Supervisor Charlotte Shaffer
  - Supervisor Louann Boyer
  - Township Manager/Zoning Officer Dave Arndt
  - Township Clerk Carly Goodfellow

3. PUBLIC COMMENT

4. ANNOUNCEMENTS

- Planning Commission Meeting & Re-Organizational Meeting – January 9, 2025 at 6:00 PM
- Public Safety Committee Meeting – January 15, 2025 at 8:30 AM
- Finance/Operations Meeting – January 15, 2025 at 9:30 AM
- Board of Supervisors Workshop – January 20, 2025 at 5:30 PM
- Board of Supervisors Meeting – January 20, 2025 at 6:30 PM

5. ADJOURN