CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 21, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Thomas Klunk
Brendan McCall	Don Knight (phone)	

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: There was approximately 5 people in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

Robert Miller of 3176 Hanover Pike mentioned the thank you letters that were received for the donations. He thought the dollar amount should be added. Supervisor Shaffer said it's the amount listed in the budget.

2 MINUTES

Supervisor Klunk made a motion to approve the September 16, 2024 Workshop & Regular Meeting Minutes, seconded by Supervisor McCall. **Approved Vote 5-0**

3 COMMUNICATIONS AND INTERACTIONS

SAVES September report is available on the township website.
The township received thank you letters from Guthrie Memorial Library, Adams County SPCA, the Visiting Nurse Association (VNA), and Adams County Office of Aging for 2024 donations.
A letter was received from Salzmann Hughes, P.C. regarding the service rates for 2025.
A letter was received from the Adams County Agricultural Land Preservation Board
A volunteer form was received from Ernest Hossler, Jr. requesting to fill the vacancy on the Municipal Authority Board for a term ending December 31, 2028.
A letter was received from ARROW Land Solutions, LLC regarding acquiring a right-of-way of township property along Hanover Road for an upcoming Penn Dot road construction project.
The PSATS News Bulletin for October 2024 was included in the packet.
A letter was received from Hanover Borough regarding Water Main Extension – SR 0116.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –
The Adams County Association of Township Officials 105th Annual Convention will be held on November 20, 2024 at SAVES.

5 Recreation

Maintenance Manager, Scott Small advised the tennis courts at Cheetah Park will be resurfaced.
Supervisor Shaffer asked about the Merry-go-round at Plum Creek. Maintenance Manager, Scott Small

stated that it was fixed in the spring. The merry-go-round is having issues again and may just be removed.

6 REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor Klunk made a motion to approve the bills paid/to be paid report dated 9/13/2024 to 10/16/2024, seconded by Supervisor Boyer. **Approved Vote 5-0**

7 REPORTS FROM DEPARTMENTS

The next Drug Take Back Event is scheduled for Saturday, October 26, 2024 from 10 AM to 2 PM.
New Patrol Officer Ian Ness was introduced to the Board of Supervisors.
The police department will be participating in Trick-or-Treat on Tuesday, October 22nd from 6-8 PM.

Township Solicitor

Supervisor McCall made a motion to approve Resolution 2024-S, Approving Supplemental Appropriations for ARPA Funds in the 2024 budget, seconded by Supervisor Klunk.
Approved Vote 5-0

Township Solicitor, Lee Stinnett mentioned that on Tuesday, October 22nd letters will be sent to the listed heirs for the property located at 5607 Hanover Road.

Supervisor Klunk made a motion to approve the adoption of Ordinance 2024–D, Solar Panel Ordinance, seconded by Supervisor McCall. **Approved Vote 5-0**
Supervisor Klunk made a motion to approve the adoption of Ordinance 2024–E, the amended ordinance for vehicles and traffic, seconded by Supervisor McCall **Approved Vote 5-0**
Supervisor Klunk made a motion to approve Ordinance 2024–F, the Hanover Borough Sewage Treatment System Ordinance, seconded by Supervisor McCall. **Approved Vote 5-0**

Maintenance Department

Maintenance Manager, Scott Small reviewed the maintenance report.
Oxford Avenue will be closed for 2-3 days from Hemlock Drive to Black Lane to repair a sink hole. The work is to begin on October 22nd.
Supervisor Boyer made a motion to approve the release of payment in the amount of $240,681.88 for the 2024 Roadway Improvement project with Oxford Township, seconded by Supervisor Klunk.
Approved Vote 5-0

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 9/13/2024 to 10/16/2024 was included in the packet for review.

9 Subdivision & Land Development

RCM Investments, LLC

Supervisor Klunk made a motion to approve a waiver request from section 135-16, to allow the plan to be submitted as a preliminary/final plan, seconded by Supervisor McCall. **Approved Vote 5-0**
Supervisor Klunk made a motion to approve a waiver request from Section 76-18.G(1) to allow an 8 inch diameter stormwater pipe under the building instead of the required 15 inch pipe so as long as a note is added to the cover sheet of the plan stating the township is not responsible for the pipe, seconded by Supervisor McCall. Discussion occurred. **Approved Vote 5-0**
Supervisor McCall made a motion to conditionally approve the Preliminary/Final Plan and resolution 2024-R, seconded by Supervisor Klunk **Approved Vote 5-0**

10 Zoning

There will not be a Zoning Hearing Board meeting in November.
Township Manager, Dave Arndt mentioned the Zoning Hearing Board held a decisional meeting on October 10, 2024. The applicant was approved for a special exception, for the use and Variance request for the height of the digesters.

11 Township Engineer (Erik Vranich – Keller Engineers.)

The engineer's report was in the packet for review.

12 New Business

No new business.

13 Old Business

No old business.

14 Public Comment

Colby Senecal, of 224 N. Oxford Avenue asked what can be done with tractor trailers making a right turn onto Kindig Lane off of Oxford Avenue that are going over the curb onto his property. Township Manager, Dave Arndt advised he will meet with Chief Baumgardner to discuss further.

MEETING SCHEDULE

November 7, 2024, (Planning Commission Meeting) 6:00PM
November 13, 2024 (Public Safety Meeting) 8:30AM
November 13, 2024 (Finance/Operations) 9:30 AM
November 18, 2024 (Workshop) 5:00 PM
November 18, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:08 PM, seconded by Supervisor Boyer.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer