August 19, 2024

SUBJECT: **2025 Minimum Municipal Obligation**

For the Conewago Township Police Pension Plan

23700

TO: **Conewago Township Board of Supervisors**
GOVERNING BOARD

FROM: **David Arndt, Jr. Chief Administrative Officer**
NAME

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Foster & Foster (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2025 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2025 Minimum Municipal Obligation certification details this determination.

Resolution 2024-N

CONEWAGO TOWNSHIP
POLICE RETIREMENT PLAN
WORKSHEET FOR 2025 MMO

1.	**TOTAL ANNUAL PAYROLL** **(W-2 payroll for 2024)**	**$**	**959, 452.80**
2.	**TOTAL NORMAL COST PERCENTAGE**		**17.35%**
3.	**TOTAL NORMAL COST** **(Item 1 x Item 2)**	**$**	**166,465.06**
4.	**TOTAL AMORTIZATION REQUIREMENT**	**$**	**0**
5.	**TOTAL ADMINISTRATIVE EXPENSES** **(Estimated based on recent experience)**	**$**	**9,150***
6.	**TOTAL FINANCIAL REQUIREMENTS** **(Item 3 + Item 4 + Item 5)**	**$**	**175,615.06**
7.	**TOTAL MEMBER CONTRIBUTIONS** **(Member Contribution Rate x Item 1)**	**$**	**0**
8.	**FUNDING ADJUSTMENT**	**$**	**36,384.00**
9.	**MINIMUM MUNICIPAL OBLIGATION** **(Item 6 – Item 7 – Item 8)**	**$**	**139,231.06**

Signature of Chief Administrative Officer

August 19, 2024
Date Certified to Governing Body

Note: The 2025 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2023.

*Of this amount, $1,650 represents an estimate for fiduciary liability insurance.