CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 21, 2019

Chairman Don Knight called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Don Knight Vice Chair Louann Boyer Ernie Hess John Strevig Jeffery Sheely

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Heather Snyder, Sec./Treas.
Sgt. Gary Baumgardner	Scott Small, Maintenance Manager
Tim Shultis, Solicitor	Eric Mains, Gannett Fleming Engineer- 7:25 p.m.
Dave Arndt, Zoning/Code Enforcement Officer	Angela Pabon, Assistant Sec. / Treas.
Detective Kevin O'Brien	

There were approximately 60 people in the audience including: Tony Eline of 12 Linden Avenue, Michael Cooper-White of the Gettysburg Times, Charlotte Shaffer of 44 Allwood Drive, Rick McKee of 142 Barley Circle, Fred Wilke of 248 Oxford Avenue, Judy Strevig of 247 Johnathon Drive, Frances Marsh of 279 Johnathon Drive, Sue Krom and Paul Krom of 276 Johnathon Drive, Ed Pascoe of 506 Blettner Avenue, Tom Klunk of 3370 Centennial Road, Tom Weaver of 174 Panther Drive, Jackie Barham of 317 Johnathon Drive, Gainell Glascoe of 305 Johnathon Drive, Leonard Stiffler of 604 Oxford Avenue, Joe Letteriello Jr. of 602 Oxford Avenue, Kathy Todt of 404 South Street, Sharon Hershey of 303 Oxford Avenue, Adam Smith of 276 Oxford Avenue, Ted Decker, PE of GHI, Billy Laughlin of 30 Bethel Court, Pam Little of 9 Sease Drive, David Vega and Belinda Vega of 465 Providence Drive, Sheila Laughlin of 336 Vincent Drive, Travis Kuhn of 340 Church Street, Nick Kraus of 386 Church Street, Belinda Nagle of 293 Johnathon Drive, Lindsey Rivera of 14 N. Oxford Avenue, Allison Mackey of 58 Barley Circle, Amber Eline of 116 Jefferson Street, Steve Smith of 509 Church Street, Joni Swope of 386 Church Street, William Popovich Jr. and Ellen Ryan of 36 Franklin Drive, Pam Wallace of 86 St. Michaels Way, Greg Small of 254 Oxford Avenue, Gene Kraus of 282 Barley Circle, Bob Miller of 3176 Hanover Pike, Kelly O'Brien, Cole O'Brien, Amy Baumgardner, Family of officers being promoted, Officer Michael Bailey, Officer Dan Grim, Office Chris Snyder, Officer Nathan Groft, Officer Patrick Lehman and Officer Burnell Bevenour.

1. TOWNSHIP BUSINESS

Supervisor John Strevig made a motion to enter into a contract to promote Sgt. Gary Baumgardner to Chief of Police of Conewago Township seconded by Supervisor Jeffery Sheely. Vice Chair Louann Boyer abstained from the vote. Vote 4-0

District Magistrate Daniel Bowman spoke about the high rank of being a serviceman and recognized the Officers in attendance to support the Chief. He also expressed his appreciation for their service.

Police Chief Gary Baumgardner was sworn in by District Magistrate Daniel Bowman. Police Chief Gary Baumgardner's wife, Amy, presented him with his Police Chief badge.

Supervisor John Strevig made a motion to promote Detective Kevin O'Brien to Sergeant seconded by Vice Chair Louann Boyer. Vote 5-0

Sgt. Kevin O'Brien was sworn in by District Magistrate Daniel Bowman. Sgt. Kevin O'Brien's wife, Kelly, presented him with his Sergeant badge.

The families of Chief Gary Baumgardner and Sgt. Kevin O'Brien were advised by Barbara Krebs, Township Manager, they may move to the Police Station to celebrate the promotions.

2. MINUTES

Supervisor John Strevig made a motion to approve the September 16, 2019 Workshop and Regular meeting minutes, seconded by Supervisor Ernie Hess. Vice Chair Louann Boyer advised the first line of the Regular meeting minutes should state Vice Chair instead of Chair. Minutes approved with the change. Vote 5-0

3. COMMUNICATIONS AND INTERACTIONS

The SAVES September report was enclosed in the packet for review.

Trick-or-Treat will be held on October 29, 2019 from 6:00 p.m. until 8:00 p.m.

Thank you letters were received from Adams County SPCA, Hanover YMCA, Adams Economic Alliance, Guthrie Memorial Library and Adams County Office for Aging on recent 2019 donations.

A Communication from Comcast regarding channel changes was included in the packet for review. Bob Miller of 3176 Hanover Pike asked for clarification of the changes occurring and Chairman Don Knight provided details. He advised there are channel changes to the Stars, Encore and Epix programming, changes for those who receive the Xfinity Latino package including the addition of a new Spanish-language channel and the removal of MVStv.

4. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Supervisor John Strevig made a motion to authorize to enter into a 5 year agreement for audit through 2024 with Brown Schultz Sheridan & Fritz, formally RLH, seconded by Supervisor Jeffery Sheely. Vote 5-0

Supervisor John Strevig made a motion to approve Resolution 2019-S, Adopting Management Policies and Bylaws and to authorize the Manager and Solicitor to amend current Ordinances as needed seconded by Supervisor Jeffery Sheely. Vote 5-0

Discussion: Tom Weaver of 174 Panther Drive expressed concerns regarding Resolution 2019-S and the delegation of legislative authority to appointed staff which were not elected by the citizens.
Township Solicitor, Tim Shultis, responded to Tom Weaver's concern explaining that the Resolution does not authorize the Manager or Solicitor or any other appointed personnel to amend Ordinances. Rather, it allows the Manager and Solicitor to begin the process of amending Ordinances that are in conflict with the Resolution. He explained this would then go through the full public process, advertising and vote by the legislative body. He also explained that the process of amending would be the process of preparing a draft amendment to an Ordinance, presenting it to the Board of Supervisors, if approved for advertisement by the Board, it would then be advertised, discussed at a public meeting and voted on.

Supervisor John Strevig made a motion for the authorization of a part-time employee to a full-time employee effective 10/30/19 seconded by Vice Chair Louann Boyer. Vote 5-0

Supervisor John Strevig made a motion to authorize the Tax Collector request for reimbursement in the amount of $372.50 for PSTCA Annual Convention seconded by Jeffery Sheely. Chairman Don Knight abstained from the vote. Vote 4-0

Supervisor John Strevig made a motion to authorize creating an Emergency Service fund and deposit account seconded by Vice Chair Louann Boyer. Vote 5-0

Discussion: Bob Miller of 3176 Hanover Pike asked for an explanation of the purpose of the Emergency Service fund.
Township Solicitor, Tim Shultis responded by explaining the Township is planning for more long term expenditures for fire, police and emergency services so the purpose of this motion is to allow the Township to create a separate capital account to deal with those future expenditures.

Supervisor John Strevig made a motion to approve Resolution 2019-U, establishing a fund balance policy seconded by Jeffery Sheely Vote 5-0

Supervisor John Strevig made a motion to authorize staff to advertise the 2020 budget to be open for review from October 28, 2019 through November 12, 2019 in the Gettysburg Times seconded by Vice Chair Louann Boyer. Vote 5-0

Public Safety
Supervisor John Strevig made a motion to authorize the Township to enter into an agreement with CODY Systems for Police Record Management seconded by Supervisor Jeffery Sheely. Vote 5-0

Discussion regarding the law changes and the upgrade being needed to move to a standard system.

During the month of August, SAVES responded to 31 Fire and Rescue calls, 115 EMS calls for a total response of 146 calls for service. In Conewago Township SAVES responded to 11 Fire and Rescue calls and 41 EMS call for a total of 52 calls for service.

Recreation
Vice Chair Louann Boyer advised a grant was received for $25,000.00 for basketball courts at Plum Creek Park and are working on other grants.

Agricultural Preservation
Nothing new to report.

Roads
Supervisor Ernie Hess explained Resolution 2019-T and the purpose of a preemption device at Centennial and RT 116 which would allow the Fire Police to hit a button which would change the traffic light allowing them to proceed to a call.

Supervisor Ernie Hess made a motion to approve Resolution 2019-T, for a preemption device at Centennial Road and RT 116 seconded by Supervisor Jeffrey Sheely. Vote 5-0

Pension
A Pension meeting was held on October 17, 2019. Nothing new to report.

Planning Commission
Supervisor John Strevig advised this will be covered under Dave Arndt, Zoning/Code Enforcement Officer's report.

Stormwater
Supervisor John Strevig advised the Township is working on a grant with the Army Core of Engineers to daylight the stream at Plum Creek Park.

Supervisor Ernie Hess made a motion to authorize staff to prepare a letter to the Army Core of Engineers for the grant seconded by Jeffrey Sheely. Vote 5-0

5. REPORT FROM SECRETARY-TREASURER

Vice Chair Louann Boyer made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Jeffrey Sheely. Vote 5-0

Supervisor Ernie Hess made a motion to approve payment of the prepaid bills and all invoices noted on the report for September 14, 2019 – October 17, 2019, seconded by Vice Chair Louann Boyer. Vote 5-0

6. PUBLIC COMMENT

Charlotte Shaffer off 44 Allwood Drive spoke on behalf of several residents at the meeting by requesting the Board pass a resolution supporting the no build alternative and opposing the 5C alignment. She also advised the Board of a petition with more than 500 signatures for the no build.

Many residents in attendance spoke in opposition of the Eisenhower Extension including concerns, questions and comments regarding the loss of farmland, cost of the project compared to travel time saved, wildlife, safety, sound barriers, noise, health, sink holes, surveying by PennDOT, air pollution, zoning, land use, extension location, transparency of the Township and PennDOT, aesthetic, crime, if non-construction patterns have been given adequate consideration, traffic concerns, home loss, population increase, tax increase, businesses, property value depreciation and contacting the National Registry of Historical Places.

One resident suggested contacting Adams County Transportation Planning Organization (ACTPO).

Leonard Stiffler of 604 Oxford Avenue requested a street light in front of his residence and indicated that he had contacted Zoning/Code Enforcement Officer, Dave Arndt by email and wrote a letter to the Board but had not heard back.
Leonard Stiffler has been in contact with Met-Ed and was advised he should contact Conewago Township. Township Manager, Barbara Krebs, will need to look into this matter and will be in contact.

Many residents left the meeting after public comment.

7. REPORTS FROM DEPARTMENTS

Police

The Police Department's September report was enclosed in the packet for review.

Chief Gary Baumgardner advised the Police Department will be participating in Operation Safe Stop on Wednesday morning. Officers will be going to different bus stops to make sure people are obeying the stop for school bus laws.

Chief Gary Baumgardner advised the Drug Take Back will occur on Saturday, October 26, 2019 from 10 a.m. until 2 p.m. at Conewago Township. Drive-up drug drop off service will also be provided.

Township Solicitor Shultis

Supervisor Ernie Hess made a motion to approve Ordinance 2019-E, holding tanks seconded by Supervisor Jeffery Sheely. Vote 5-0

Township Manager

Barbara Krebs, Township Manager reviewed her monthly staff report including the following:
Mowing continues, work at Plum Creek Park continues, Weed spraying complete in Sherry Village and the Conewago Drive and will now need crack sealed, a drain pipe needs replaced at Sherry Village pond due to the

structure failing, the next sewer billing will come out November 1, 2019 and due December 1, 2019 and Mr. Rehab was awarded the televising project for the sewer line investigation.

Barbara Krebs, Township Manager advised Plum Creek Park playground has not been opened and dedicated yet and is not considered open to the public. There is no road access and there are other things which need completed before it can be opened.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)
Eric Mains, Township Engineer, gave a review of his Engineer's Report for September.

Eric Mains, Township Engineer advised they are current working on permitting for Plum Creek Park and Growing Greener Grants.

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated October 16, 2019, was enclosed in the packet for review.

Zoning/Code Enforcement Officer, Dave Arndt advised the following:
Yard waste collection will occur on November 13 and 14, 2019 during regular trash pick-up.

2.69 tons of electronics were collected at the September 7, 2019 recycling event.

5.52 tons of yard waste were collected during the August 14 and 15, 2019 collection days.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for October 16, 2019 was included for review.

Planning Commission minutes dated October 3, 2019 were enclosed for review.

May Martin – Dakota Drive & Sunday Drive, Subdivision Plan
Supervisor Ernie Hess made a motion to approve the waiver request from Section 135-23, to allow the plan to be submitted as a Preliminary / Final Plan for the May M. Martin Estate, recommend by the Planning Commission seconded by Supervisor Jeffery Sheely. Vote 5-0

Supervisor John Strevig made a motion to approve Resolution 2019-R and the Preliminary / Final Subdivision Plan for the May M. Martin Estate seconded by Supervisor Ernie Hess. Vote 5-0

Smith's Specialized Automotive, LLC - 1374 Carlisle Pike, Public Improvements Bonding
Supervisor Ernie Hess made a motion to approve the public improvement bonding estimate in the amount of $120,472.00 for Smith's Specialized Automotive, LLC of 1374 Carlisle Pike, recommend by the Township Engineer seconded by Vice Chair Louann Boyer. Vote 5-0

Mavis Discount Tire – 1324 Carlisle Pike – LDP
Supervisor John Strevig made a motion to approve an extension request of 60 days until December 30, 2019 for plan action for Mavis Tire of 1324 Carlisle Pike seconded by Supervisor Ernie Hess. Vote 5-0

10. ZONING

There will not be a Zoning Hearing for November.

11. MEETING SCHEDULE

November 7, 2019 (Planning Commission) 6:00 PM
November 12, 2019 (Public Safety Committee) 8:30 AM

November 12, 2019 (Finance/Operations) 9:30 AM
November 18, 2019 (Workshop) 5:00 PM
November 18, 2019 (Board of Supervisors) 6:30 PM

12. ADJOURNMENT

Supervisor Jeffery Sheely made motion to adjourn the meeting at 8:20 p.m., seconded by Vice Chair Louann Boyer. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer

Angela Pabon, Assistant Secretary/Treasurer