CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS SPECIAL MEETING, NOVEMBER 29, 2021
Chair Louann Boyer called the special meeting to order at 6:00 p.m.

The following Supervisors were in attendance:

Chair Louann Boyer	Vice Chair Thomas Weaver	Don Knight- Phone
Charlotte Shaffer	Thomas Klunk	

The following appointed Township professionals were also in attendance:

Angela Pabon, Secretary-Treasurer	Scott Small, Maintenance Manager
Lee Stinnett of Salzmann Hughes, Township Solicitor	Chief Gary Baumgardner – arrived at 6:14 p.m.

There were 3 people in the audience including: Tony Eline of 12 Linden Avenue, Fred Wilke of 248 Oxford Avenue and Bob Miller of 3176 Hanover Pike.

1. COMMENCE SPECIAL MEETING
Chair Louann Boyer called the special meeting to order.

2. PUBLIC COMMENT
Bob Miller of 3176 Hanover Pike commented on his hope the Board will suspend stormwater fees for 2022 and not increase real estate taxes. He commented on land preservation commitments and expressed disappointment in the lack of health insurance options.
Supervisor Charlotte Shaffer advised only 1 option was provided by other members of the board for health insurance.

2. Budget Review
The Board of Supervisors were provided with a draft General Fund budget, draft Stormwater budget and draft State Fund budget.

Discussion occurred regarding the draft General Fund budget including an increase on line item 410.199 which is Health Club Membership reimbursements, line item 436.001 Township Stormwater fee, land preservation increased an additional $100,000.00 for a total of $500,000.00, and were advised line item 410.155, eye glasses for the Police Department, would need reactivated depending on the status of HRA reimbursements.

Discussion occurred on the Police Admin Wages.
Supervisor Charlotte Shaffer suggested a 50% reduction in the wage increase provided on the 2022 proposed budget making the wage $16.33 per hour.
Discussion occurred related to changing line item 410.121, wages for the Police Admin, to $33,966.40 and line item 410.122 to $16,648.00 to adjust the pension benefit.

Discussion occurred regarding adding to the wages for line item 413.122 under line item 401.121 in the amount of $14,330.80.

Discussion occurred regarding hiring a manager, duties and responsibilities, the recruiting process, promoting within the Township, qualifications and reopening the budget.

DRAFT

Vice Chair Thomas Weaver made a motion to adopt the 2022 General Fund budget, maintaining the current tax millage rate and other rates of per capita and earned income at the current rates as reflected in 2021 and the budget showing an approximate balance budget of 3,520,205.00 balanced revenues to expenditures.

Before a second was received, Supervisor Don Knight asked if he would be able to vote on the budget considering his wife is the tax collector.
Solicitor Lee Stinnett advised that Supervisor Don Knight may vote on the budget if he abstains from any section of the budget which includes emoluments of the tax collector's position.

Supervisor Don Knight seconded the motion to adopt the 2022 General Fund budget, maintaining the current tax millage rate and other rates of per capita and earned income at the current rates as reflected in 2021 and the budget showing an approximate balance budget of 3,520,205.00 balanced revenues to expenditures.

Fred Wilke of 248 Oxford Avenue asked about Supervisor Don Knight having a copy of the budget.
Supervisor Don Knight advised he does have a copy of the budget in front of him.

Discussion occurred.

Vice Chair Thomas Weaver voted for the motion.
Supervisor Don Knight voted for the motion, limited to the portions of the budget not reflecting the tax collector's emoluments.
Supervisor Charlotte Shaffer voted against
Supervisor Thomas Klunk voted against
Chair Louann Boyer voted against

Supervisor Thomas Klunk made a motion to approve the Budget with the changes as proposed to line items 410.121 and 410.122 for advertisement seconded by Supervisor Charlotte Shaffer.
Discussion occurred on the advertisement. Approved Vote 5-0
Supervisor Don Knight voted for the motion, limited to the portions of the budget not reflecting the tax collector's emoluments.

Chair Louann Boyer advised the budget will be advertised and available for review for the next 20 days.

Vice Chair Thomas Weaver made a motion to approve the MS4 storm sewers and drains proposed budget, seconded by Supervisor Charlotte Shaffer. Approved Vote 5-0

Discussion occurred regarding changes to the stormwater budget and if the board desired to move items from Stormwater to the General Fund in order to balance the budget. Vice Chair Thomas Weaver advised the Stormwater budget does not need to balance.

Vice Chair Thomas Weaver advised the Board does not need to pass the State budget because it is money in and out.

4. Other/New Business

Supervisor Charlotte Shaffer discussed the newsletter and recommended postponing publishing it until next year. She advised several items for the newsletter are unavailable until next year. The newsletter will be postponed until next year.

Angela Pabon, Secretary/Treasurer, advised all the money for the Plum Creek Park Project was taken out of the General Fund this year due to money not being available in the Rec Fund and not having a Rec Budget.

She advised there is no Rec Budget for 2022 due to not having any money in the fund and waiting on grant money. The amount of $329,588.00 was taken out of the General Fund for the Plum Creek Project so far this year, not including the maintenance department items to finish the project. She advised that this money will need to be reimbursed from the Rec Fund to the General Fund.

5. PUBLIC COMMENT

Bob Miller of 3176 Hanover Pike commented on the Township Manager position and providing information to the public.

Jackie Angleberger asked when we will be getting a new trash service. She was advised March will begin the new contract but in December, the Board will decide.

Discussion occurred regarding the trash service, trash hauler contract bids, collection of recyclables and communication from Waste Management.

5. ADJOURNMENT

Thomas Weaver made motion to adjourn the meeting at 7:03 p.m., seconded by Supervisor Charlotte Shaffer.
Approved Vote 5-0

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer

DRAFT