CONEWAGO TOWNSHIP MUNICIPAL AUTHORITY
541 OXFORD AVENUE
HANOVER, PA 17331
Special Meeting Minutes
January 11, 2016

The Conewago Township Municipal Authority met on January 11, 2016 for their Reorganizational and a Special Meeting at the Township Office.

The following were in attendance for the Special/Reorganizational meeting:

Robert LeGore	Francis Tananis	Robert L McQuaide
Earl Myers	Lynn Toft	Holly Zepp
Christopher Stroup	William F. Hill	

Brent Wolfe and Fred Heerbrandt of William Hill's office were in the audience.

At 5:00 p.m. and 5:30 p.m. the members entertained presentations from engineering firms Gannett Fleming and Buchart Horn, respectively. Conducting the presentations were: Michael Mehaffey, P.E. for Gannett Fleming and Eric Mains, P.E. for Buchart Horn. Each engineering group departed after their presentations.

At 6:15 p.m. Chairman LeGore brought the Special/Reorganizational meeting to order with the Pledge to the Flag and a moment of silence.

Reorganization

- Chairman LeGore requested the Solicitor, Robert McQuaide, preside over the meeting to begin the reorganization. Solicitor McQuaide asked the board to entertain a motion for Chairman. Earl Myers made a motion to nominate Robert LeGore as Chairman. There were no other nominations for Chairman. Francis Tananis motioned to close the nominations, Lynn Toft made the second. Solicitor McQuaide closed the nominations. The board voted unanimously for Robert LeGore as Chairman.
- At this point, the meeting was turned over to Chairman LeGore who asked for nominations for Vice Chairman. Francis Tananis made a motion to nominate Christopher Stroup as Vice Chairman. There were no other nominations for Vice Chairman. Earl Myers motioned to close the nominations, Francis Tananis made the second. The board voted unanimously for Christopher Stroup as Vice Chairman.
- Chairman LeGore requested nominations for Secretary/Treasurer. Francis Tananis made a motion to nominate Earl Myers as Secretary /Treasurer. There were no other nominations. Francis Tananis motioned to close the nominations, Vice Chairman Stroup made the second. There were no other nominations for Secretary/Treasurer. The board voted unanimously for Earl Myers as Secretary/Treasurer.
- Francis Tananis made a motion to adopt March 14, 2016, June 13, 2016, September 12, 2016 and December 12, 2016 as their regularly scheduled meetings as advertised; each beginning at 6:00 p.m. Chris Stroup made the second. The board voted unanimously for the meeting dates as advertised.
- Lynn Toft made a motion to reappoint Holly Zepp as the Municipal Authority Controller at the established 2016 rate. Vice Chairman Stroup made the second. The board voted unanimously in favor of Holly Zepp as Municipal Authority Controller.

The Special Meeting resumed at 6:20 p.m.

1. William F. Hill Engineering Presentation

Mr. Hill provided the members with an engineering proposal for 2016. Brent Wolfe from Mr. Hill's office, along with Fred Heerbrandt, explained the Authority's current GIS program and gave pros and cons. Mr. Hill spoke about several items which saved the Authority money and discussed things he has accomplished since he began with the Authority under former manager Edwin Calvert.

2. Resolution 2016-B Utility Reimbursement - PennDOT SR 116 Project (Brushtown Area)

Earl Myers made a **motion** to approve Resolution 2016-B, Chris Stroup made the second.

Approved: Vote 5-0

At 6:45 p.m. Mr. Hill, Mr. Wolfe, and Mr. Heerbrandt departed the meeting.

3. Appointment of Municipal Authority Engineer

The Authority Board discussed the engineering presentations resulting in a **motion** by Lynn Toft to appoint Buchart Horn the Municipal Authority Engineer for 2016; contingent upon Solicitor McQuaide's approval any applicable contract. Francis Tananis made the second. The vote was 3-2 in favor of Buchart Horn with Members Myers and Stroup casting the opposing votes.

Motion Carried: Vote 3-2

4. Communications

- **J. A. Myers Request December 19, 2015 for Irrevocable Letter of Credit Reduction**
  Irrevocable Letter of Credit No. 10004483615 is in place to for the tapping fees for Chapel View Subdivision. Twenty fees tapping have been collected totaling $92,000.00.

  Francis Tananis made a **motion** to allow the reduction of J.A. Myers' Susquehanna Bank Irrevocable Letter of Credit No. 10004483615 from $193,200.00 to $101,200.00 for tapping fees for Chapel View Phase II; Lynn Toft made the second. **Approved: Vote 5-0**

5. Resolution 2016-A Records Disposition

- Lynn Toft made a **motion** to approve Resolution 2016-A for Records Disposition, Vice Chairman Stroup made the second. A**pproved: Vote 5-0**

6. Announcements/Comments

- Board of Supervisors Meeting: January 18, 2016 at 7:00 p.m.
- Planning Commission Board Meeting: February 4, 2016 at 7:00 p.m.
- Municipal Authority Regular Meeting: March 14, 2016 at 6:00 p.m.

At 7:17 p.m., Mr. Tananis made a **motion** to adjourn. Earl Myers made the second. **Approved: Vote 5-0**

Respectfully Submitted,

Holly Zepp
Municipal Authority Controller