Finance/Operations
July 14, 2021
Minutes

Attendance (Roll Call):

Chair Louann Boyer
Supervisor Charlotte Shaffer

Supervisor Don Knight - Absent
Supervisor Thomas Klunk - Absent
Vice Chair Thomas Weaver- Absent

Secretary-Treasurer, Angela Pabon
Dave Arndt, Zoning/Code Enforcement Officer
Maintenance Manager, Scott Small
Virginia Thornton, Gannett Fleming Engineer
Andrew Pogue of Gannett Fleming

Audience:

Michael Flickinger of 96 Sycamore Lane (arrived at 9:50 a.m.)

The meeting was live streamed on the Conewago Township Facebook page.

The meeting commenced at 9:31 a.m.

Public Comment on agenda items:

No public comment was provided.

Minutes:

The June 16, 2021 Finance/Operations meeting minutes were not voted on due to the lack of a quorum.

Admin:

The American Rescue Plan Act funds were received in the amount of $378,379.20. This is half of the total amount the Township will be receiving. The other half of the money will be received next year.

Chair Louann Boyer advised she will not be able to attend the August 11th Public Safety and Finance/Operations Meetings. Chair Louann Boyer advised Supervisor Thomas Weaver will be able to attend these meeting so they will continue as scheduled.

Stormwater:

Virginia Thornton, Gannett Fleming Engineer, advised engineering will provide a summary of what the Stormwater budget is currently covering for Monday night. This will allow them to evaluate if items can be reallocated or removed from the of service. Discussion occurred regarding outstanding grant commitments.

Maintenance:

Scott Small, Maintenance Manager, reviewed the maintenance report including the following:

Regarding the road project, base repair continues to be done for Old Edgegrove Road and spot repair will take place the week of July 26th for Sherry Drive. Door hangers have been put out to notify residents. Municipal Services does not have any issues with the prep work being done.

Plum Creek Park Project is progressing including work on the Pavillion and sidewalks. They are discussing paving the entrance and possibly starting the parking lot next week.

The Blettner Avenue Basin project is progressing.

Discussion occurred regarding the Oak Hill's subdivision sign and property at Oxford Avenue and Peanut Drive. This area was being maintained by the developer prior but Scott Small, Maintenance Manager, advised this land is the Township's. He advised he will need direction regarding removing the sign and the mowing maintenance. Discussion occurred.

Zoning / Planning:

Zoning/Code Enforcement Officer, Dave Arndt, advised the Board of the following:

Chapel Meadows has 3 waivers that will need action at the Board meeting.

Planning Commission has recommended conditional approval for the UTZ Quality Foods trailer parking lot Preliminary/Final Plan. UTZ Quality Foods also has 4 waivers, for their trailer parking lot, that will need action at the Board meeting.

The Apple Honda of Hanover Land Development Plan will need to be reapproved due to the 90-day recording period expiring for Adams County.

There will be no Zoning Hearing Board meeting for August.

Chapel Meadows has requested an extension until February 21, 2022.

Engineer:

Virginia Thornton, Gannett Fleming Engineer, reviewed her engineer's report including the following:

The Comprehensive Plan Survey questions have been updated to address the Planning Commission member's comments. Virginia Thornton, Gannett Fleming Engineer advised the Board should send any comments to Dave Arndt, Zoning/Code Enforcement Officer, as soon as possible.

A quote from KAPP to send out the Comp Plan Survey questions in the Merchandiser was included in the packet for review. The quote included a wrap around survey the first week and an insert the second week. The total cost for both weeks is $855.00. If the glossy option is chosen, there is a minimum upcharge.

Virginia Thornton, Gannett Fleming Engineer, advised they will need any comments on the survey and confirmation of fee for the Merchandiser by the next Board of Supervisors meeting.

Discussion occurred regarding how the survey responses will be digitized. The Board agreed to wait to see how many response are received.

Engineering has received applications for payment for the Plum Creek Park Project.

There will be a change order coming for the Blettner Avenue Basin Project for the time extension.

Virginia Thornton, Gannett Fleming Engineer advised she will be discussing the funding of the street project with Scott Small, Maintenance Manager.

Virginia Thornton, Gannett Fleming Engineer introduced Andrew Pogue of Gannett Fleming and also advised she will be transitioning to a new role and will no longer be our Engineer. She advised Kevin Fox, Gannett Fleming Engineer, will be attending the Board meeting.

New Business:

Supervisor Charlotte Shaffer commented on a correspondence and press release letter regarding Hanover Borough's request for a cost increase on water services with the Public Utility Commission (PUC). This increase would affect those outside of the Hanover Borough boundaries that receive Hanover Borough water services.

Supervisor Charlotte Shaffer suggested challenging the increase with the PUC and expressed concern regarding Hanover Borough residents not receiving the increase. Discussion occurred.

Supervisor Charlotte Shaffer requested that this be an agenda item for the Board meeting.

Old Business:

No old business was discussed.

Public Comment:

Tracy Chappell commented on the water bill increase.

Michael Flickinger of 96 Sycamore Lane commented on glass in front of his driveway after the recycling truck had picked up his recycling. Mr. Flickinger provided a box of glass which he had cleaned up from in front of his driveway. Discussion occurred.

Michael Flickinger of 96 Sycamore Lane left the meeting at 10:06 a.m.

The Finance/Operations meeting was adjourned at 10:07 a.m.

Respectfully submitted by:

Angela Pabon, Secretary-Treasurer