CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING JANUARY 17, 2022

Vice Chair Louann Boyer called the meeting to order at 6:32 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Vice Chair Louann Boyer Thomas Klunk Don Knight- phone
Eugene Zeyn

Chair Charlotte Shaffer- Absent

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Lee Stinnett, Township Solicitor from Salzmann Hughes Scott Small, Maintenance Manager
Angela Pabon, Secretary/Treasurer Chief Gary Baumgardner
Nathan Simpson of C.S. Davidson Inc.

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 12 people in the audience including Tony Eline of 12 Linden Avenue, Harry McKean and Charles McKean of New Age Builders, Tom Weaver of 174 Panther Drive, Kristie Miller of AVO Soccer Club, John Runge and Trey Elrod of Gordon Brown & Associates, Chris Schwab of TRG Inc., Matt Carroll of ECS Mid-Atlantic, LLC, Tim Wilson of 310 Elmwood Blvd, York, Ben Myers of 160 Ram Drive and Peter Wertz of McNees Wallace & Nurick LLC.

1. PRIOR EXECUTIVE SESSION

An Executive Session occurred on January 3, 2022 for personnel issues.

2. INTRODUCTION OF NEW OFFICER

Chief Gary Baumgardner introduced the new officer, Andrew Myers.

3. PUBLIC COMMENT ON AGENDA ITEMS

Bob Miller provided written comment due to him not being able to attend the meeting. He expressed concern regarding the waivers for Eagle Rock on the agenda.

Tom Weaver of 174 Panther Drive provided comment on the Eagle Rock preliminary plan. He commented on the waiver requesting traditional sidewalks for a paved walking trail in relation to Stormwater runoff and discussed the entrances and exits of the development.

4. MINUTES

Supervisor Thomas Klunk made a motion to approve the December 20, 2021 Workshop and Regular Meeting Minutes, seconded by Supervisor Don Knight. **Approved Vote 4-0**

Supervisor Thomas Klunk made a motion to approve the January 3, 2022 Reorg meeting minutes, seconded by Supervisor Don Knight. **Approved Vote 4-0**

5. COMMUNICATIONS AND INTERACTIONS

SAVES December Report was included in the packet for review.

The PSATS December 2021 News Bulletin was included in the packet for review.

REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Supervisor Don Knight made a motion to ratify exoneration of Tax Collector from the collection of 2021 Per Capita Taxes in the face amount of $3465.00, seconded by Supervisor Eugene Zeyn.

Approved Vote 4-0

Supervisor Don Knight made a motion to ratify the actions of the Conewago Township Tax Collector for settlement of the 2021 duplicate with the County in the face amount of $17,096.34 and exonerating her for the collection of the same, seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

Discussion occurred on the copier contract and the options moving forward including purchase of a new copier, purchase of the old copier or continue to do a service contract.

Vice Chair Louann Boyer made a motion to continue with the service contract for the copier for 1 year with Quality, seconded by Eugene Zeyn. **Approved Vote 4-0**

Discussion occurred regarding revisiting the contract in August to discuss how the Board would like to proceed for the new year.

Supervisor Thomas Klunk made a motion to make the Right-to-Know Officer Charlotte Shaffer and the alternate Right-to-Know Officer, David Arndt, seconded by Supervisor Eugene Zeyn.

Approved Vote 4-0

Supervisor Thomas Klunk made a motion to approve Robert Miller to serve a 5-year term as a member on the Municipal Authority Board, seconded by Supervisor Eugene Zeyn. A**pproved Vote 4-0**

Supervisor Eugene Zeyn made a motion to approve Andrew Lawrence to serve a 5-year term as a member on the Municipal Authority Board, seconded by Supervisor Thomas Klunk.

Approved Vote 4-0

Vice Chair Louann Boyer tabled discussion on the HRA and employee insurance contributions until next month's meeting.

Recreation

A $250.00 donation check was received from AVO Soccer Club for the Plum Creek Park Electric.

Kristie Miller of AVO Soccer Club distributed a map to identify where the additional field they are requested would be located. Vice Chair Louann Boyer tabled the additional field request until the next meeting so the Board has time to look at the map provided.

Vice Chair Louann Boyer tabled any discussion on the Hanover Soccer Club signage and agreement. Discussion occurred. Vice Chair Louann Boyer rescinded tabling of the Hanover Soccer Club signage and agreement.

Supervisor Don Knight made a motion to approve the Hanover Soccer Club banner and agreement, seconded by Supervisor Eugene Zeyn.
Discussion occurred. **Approved Vote 4-0**

Supervisor Eugene Zeyn discussed the Board looking at the fields being used at Plum Creek Park and assessing what, when and how they are being used and who they are being used by. In addition to looking at field utilization with the trees being planted. Discussion occurred.

New Oxford Youth Lacrosse submitted a request asking the Board of Supervisors to outline new fields due to the planting of trees in areas where fields were originally planned.

Kristie Miller of AVO Soccer Club asked why she needed to wait on the additional field request.
Vice Chair Louann Boyer advised the Board needed time to review the map they just received.

Kristie Miller of AVO Soccer Club left the meeting at 7:03 p.m.

REPORT FROM SECRETARY-TREASURER

Supervisor Thomas Klunk made a motion to approve the Secretary/Treasurer's report and bills paid/to be paid, January 1, 2022 to January 14, 2022, seconded by Supervisor Eugene Zeyn.

Approved Vote 4-0

REPORTS FROM DEPARTMENTS

Police

The Police Department's December report and newsletter was enclosed in the packet for review.

Vice Chair Louann Boyer made a motion to discipline employee 3970 by the recommendation of Chief Gary Baumgardner seconded by Supervisor Thomas Klunk.
Chief Gary Baumgardner advised those would be 30 working days, not calendar days.

Approved Vote 4-0

Township Solicitor

Solicitor Lee Stinnett of Salzmann Hughes advised he has nothing to report.

Maintenance Department

The Maintenance report was included in the packet for review.

Scott Small, Maintenance Manager, advised Maintenance is working on keeping up with the snow when it comes.

Chief Gary Baumgardner left the meeting at 7:07 p.m.

6. MANAGER/ZONING & CODE ENFORCEMENT

Township Manager/Zoning Officer, Dave Arndt, 2021 year-end report was included in the packet for review.

Supervisor Thomas Klunk made a motion to approve the 2021 year-end report for Zoning/Code Enforcement, seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

The 2021 Operations progress report from Vulcan Construction Materials was received and included in the packet for review.

Supervisor Thomas Klunk made a motion to approve the Standard Form of Agreement for Engineering Services from C.S. Davidson Inc., seconded by Eugene Zeyn.
Discussion occurred.

Vice Chair Louann Boyer amended the motion to authorize approval and execution of the agreement by the Township Manager.

Supervisor Thomas Klunk made a motion to approve the Standard Form of Agreement for Engineering Services from C.S. Davidson Inc. and to authorize approval and execution of the agreement by the Township Manager, seconded by Eugene Zeyn. **Approved Vote 4-0**

7. SUBDIVISION/LAND DEVELOPMENT

The Planning Commission draft meeting minutes for January 6, 2022 were included in the packet for review.

Eagle Rock LDP – Preliminary Plan

Supervisor Thomas Klunk made a motion to approve the waiver request from Section 135-34 to allow a modification to substitute the traditional required public sidewalks with a paved walking trail along Hanover Road, East of Centennial as recommended by the Planning Commission, seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

Supervisor Thomas Klunk made a motion to approve the waiver request from Section 135-35 to not require curb or shoulder widening along Hanover Road, East of Centennial Road as recommended by the Planning Commission, seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

Vice Chair Louann Boyer made a motion to approve the waiver request from section 135-16.E.5 to be prepared by a Professional Landscape Architect instead of a certified Park and Recreation Practitioner as recommended by the Planning Commission, seconded by Supervisor Thomas Klunk. **Approved Vote 4-0**

Vice Chair Louann Boyer made a motion to approve the waiver request from Section 135-34 to not require sidewalks along Hanover Road, West of Centennial Road, seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

Township Manager/Zoning Officer, Dave Arndt, advised the Planning Commission voted not to approve this waiver with a 3-2 vote.

Vice Chair Louann Boyer made a motion to approve the waiver request from Section 135-35 to not require curb or shoulder widening along Hanover Road, West of Centennial Road as recommended by the Planning Commission, seconded by Supervisor Thomas Klunk.
Discussion occurred. **Approved Vote 4-0**

Supervisor Eugene Zeyn made a motion to conditionally approve the Eagle Rock Preliminary Plan subject to the comments on the Township Engineer, Kevin Fox's, review letter dated November 1, 2021 being addressed as well McSherrystown Borough reviewing and signing the preliminary plan for approval, seconded by Vice Chair Louann Boyer.
Discussion occurred. **Approved Vote 4-0**

John Runge with Gordon Brown and Associates spoke as a representative for J.A. Myers and Eagle Rock. He discussed reaching out to McSherrystown Borough regarding the walking trail on the plans. Discussion occurred regarding the Solicitor being in agreement with the emergency access.

Several audience members attending the meeting regarding Eagle Rock left the meeting 7:27 p.m.

8. ZONING

There will be a zoning hearing held on February 2, 2022 due to no applications received.

Township Engineer (Nathan Simpson of C.S. Davidson, Inc.)

The new Township Engineer, Nathan Simpson of C.S. Davidson, Inc. introduced himself.

9. New Business

Trash service has been delayed one day due to the snow.

10. Old Business

No old business was discussed.

11. Public Comment

Joni Swope commented on the Eagle Rock waiver request.

Carol Lahner complimented the snow removal response.

Ernie Hossler commented on how well the Maintenance has been doing on snow removal.

Michael Cooper-White of the Gettysburg Times questioned the number of homes Eagle Rock would be developing.
Township Manager/Zoning Officer, Dave Arndt, advised it is 93 lots. Discussion occurred.

Township Manager/Zoning Officer, Dave Arndt, discussed a handout that was provided to the Board of Supervisors for review. The handout was a letter from a resident requesting to have chickens in R-1. They asked that the Board consider revising the ordinance that only allows agriculture to have chickens to allow some sections of residential to also have chickens.

Carol Lahner asked where Eagle Rock would be located.
Vice Chair Louann Boyer advised it is located on 116 behind SAVES.

Ernie Hossler comment on the trash service and Waste Management notifying of the delay.
Vice Chair Louann Boyer advised the email from Waste Management stated they would be sending out a phone notification.

MEETING SCHEDULE

January 20, 2022 (Police Pension) 10:00 AM
February 2, 2022 (Zoning Hearing Board) 6:00 PM - Canceled
February 3, 2022 (Planning Commission) 6:00 PM
February 16, 2022 (Public Safety Committee) 8:30 AM
February 16, 2022 (Finance/Operations) 9:30 AM
February 21, 2022 (Workshop) 5:30 PM
February 21, 2022 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Thomas Klunk made a motion to adjourn the meeting at 7:33 p.m., seconded by Supervisor Eugene Zeyn. **Approved Vote 4-0**

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer