Finance/Operations

January 14, 2020

Minutes

Attendance:

Chair Louann Boyer
Vice Chair Don Knight
Supervisor Charlotte Shaffer
Supervisor Jeffery Sheely
Supervisor Ernie Hess
Township Manager Barbara Krebs
Secretary-Treasurer Heather Snyder
Zoning/Code Enforcement Officer Dave Arndt
Township Engineer Eric Mains and Virginia Thornton from Gannett Fleming
Maintenance Manager Scott Small

Township Resident Bob Miller of 3176 Hanover Pike and Tony Eline of 12 Linden Avenue were in attendance.

The meeting commenced at 9:30 a.m.

Public Comment:

Bob Miller of 3176 Hanover Pike commented on the waste contract and advising that the bag/tag option and bulk pick-up are nice services for the Township. Code Enforcement/Zoning Officer David Arndt, Jr. gave information on the bidding with the County advising the current contract is bid through the County with Conewago Township having a standalone contract for recycling based on the size of the municipality.

Minutes:

Supervisor Ernie Hess approved the December 10, 2019 Finance/Operations meeting minutes, seconded by Chair Louann Boyer. Vote 5-0

Admin:

The annual financial audit began January 13, 2020.

Discussion regarding changing Public Safety and Finance/Operation committee meetings to Wednesday.

Discussion regarding the renewal of the garbage contract.

Discussion regarding the chipping of the Police floor and discussion on proposals for a flexible rubberized floor.

The Engineer is working on the Chapter 94 Report for DEP for the sanitary sewer.

The Joint Bid opening will occur on Wednesday, February 5, 2020 at 5:00 p.m. and be awarded on Wednesday, February 26, 2020 at 6:00 p.m. Discussion regarding 3 members needed for the meeting to award bids. Chair Louann Boyer, Supervisor Charlotte Shaffer and Supervisor Jeffery Sheely will be attending the Joint Bid meeting. Vice Chair Don Knight will be the alternate.

S**treets:**

Township Engineer, Eric Mains, discussed they're working on a bid package for the Poplar Street project which will be awarded in February.

A resident request to the Board for consideration of a designated handicapped parking space on Third Street. Discussion: A designated handicap parking space is still a public parking space for anyone with a handicap tag. This cannot be limited to a specific resident. The Board suggest he work with a local business to secure a temporary space.

Recreation:

Met with Jay Schreibman with DCNR regarding the Plum Creek Recreational Facility. Discussion on the master plan including the ballfield, adult programs, multigenerational playground, multipurpose fields, walking trail, concession stand/pavilion and adult playground area.

Stormwater:

Township Engineer Eric Mains, Township Manager Barbara Krebs and Maintenance Manager Scott Small will be meeting with a concerned resident on Third Street regarding flooding.

Maintenance:

Maintenance Manager Scott Small, gave the Maintenance report which included storm drain cleaning, pothole repair, crack sealing and signal light repair. Documents have been signed for a preemption device at Rt. 116 and Centennial Road. With the anticipated weather the road department will be applying salt brine to the roads. The signal light on Narrow Dr. has two broken vehicle detection lines that need repaired causing the malfunctioning of the signals.

Zoning / Planning:

Dave Arndt, Zoning/Code Enforcement Officer, discussed Mavis Tire and Centennial Acres. He also advised there will be a February Zoning Hearing Board meeting.

Chair Louann Boyer asked about the Conewago Contractor project on Black Lane. Advised they are building a Stormwater basin in the field.

Bob Miller of 3176 Hanover Pike commented on Stormwater basins being maintained in the Township.

Engineer:

Review of the monthly report.

Blettner Basin design plans will be available for preliminary review by the Township at the end of the month.

Public Safety:

Nothing new to discuss.

New Business:

Chair Louann Boyer and Supervisor Charlotte Shaffer registered for the County land preservation event at the Ag Center on January 30, 2019 from 6:00 p.m. to 8:30 p.m.

A handout regarding a Town Hall Meeting on Thursday, January 16, 2020 6:30 p.m. – 8:30 p.m. was included in the packet for anyone that is interested. Supervisor Charlotte Shaffer will be attending.

A portable/removable wall will be placed in the front desk area for the Assistant Secretary-Treasurer for separation and confidentiality when working on certain tasks.

Old Business:

Nothing new to discuss.

Closed Caucus:

The Board unanimously approved to move to a closed session for personnel and legal issues at 10:38 a.m.

The Board unanimously approved to adjourn the closed session at 10:44 a.m.

The Board unanimously adjourned the meeting at 10:44 a.m.

Respectfully submitted by:

Heather Snyder, Secretary-Treasurer