CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING JANUARY 21, 2019

Chairman Don Knight called the meeting to order at 6:35 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

Chairman Don Knight advised the Board held an executive session on January 8, 2019 at 10:00 a.m. with Michael Miller of Eckert Seamans to discuss personnel, legal and contractual issues. The discussion lasted 1 ½ hours.

The following Supervisors were in attendance:

Chairman Don Knight	
Vice Chairman Louann Boyer	John Strevig
Jeffery Sheely	Ernest Hess

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Police Chief Curtis McCoy
Heather Snyder, Secretary-Treasurer	Scott Small, Maintenance Manager
Tim Shultis, Solicitor	David Arndt, Zoning/Code Enforcement Officer
Angie Pabon, Assistant Secretary-Treasurer	Eric Mains, Gannett Fleming Engineer arrived at 6:39 p.m.

There were approximately 4 people in the audience including: Tony Eline of 12 Linden Avenue, Karen Millheim of 141 Stafford Drive, Charlotte Shaffer of 241 Johnathon Drive, and Michael Cooper-White of The Gettysburg Times

1. MINUTES

Supervisor John Strevig made a motion to approve the December 17, 2018 Workshop and Regular meeting minutes, seconded by Supervisor Ernest Hess. Vote 5-0

Vice Chairman Louann Boyer made a motion to approve the January 7, 2019 Re-org meeting minutes, seconded by Supervisor Ernest Hess. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES December report was enclosed in the packet for review.

A thank you letter was received from the YMCA for a donation received from Conewago Township.

3. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration (Knight/Strevig)

Supervisor John Strevig advised Solicitor Tim Shultis joined the Salzmann Hughes Law firm.

Supervisor John Strevig made motion to accept Salzmann Hughes letter of Engagement to act as Solicitor, seconded by Supervisor Louann Boyer. Vote 5-0

Public Safety (Knight/Brillhart)

Supervisor John Strevig reviewed the SAVES Report advising 36 Fire and Rescue calls and 130 EMS calls for a total of 166 calls. In Conewago Township, there were 16 Fire and Rescue calls and 36 EMS call for a total of 52 calls.

Supervisor John Strevig advised SAVES held training on Stop Bleed in December and Blood Borne Pathogen Training and Hazardous Material Training the beginning of January 2019.
Supervisor John Strevig advised SAVES appointed Issac Smith as their new Fire Police Captain.

Recreation (Boyer/Heller)
Barbara Krebs, Township Manager advised the Township is currently working with Sherry Matter of DCNR to get the grant received for Plum Creek Community Recreation Facility. Barbara Krebs, Township Manager and Eric Mains, Township Engineer are attempting to set up a call with Sherry Matter but have not yet heard back from her with a time. There is also discussion on a new grant application for concessions, bathrooms and ball fields instead of the original amphitheater. Eric Mains, Township Engineer is checking on cost estimates.

Agricultural Preservation (Boyer)
Nothing New to Report.

Roads (Heller/Boyer)
Nothing New to Report.

Pension (Knight)
Nothing New to Report.

Planning Commission (Strevig)
Nothing New to Report.

Stormwater (Heller)
Nothing New to Report.

4. **REPORT FROM SECRETARY-TREASURER**
Supervisor Jeff Sheely made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor John Strevig. Vote 5-0

Supervisor John Strevig made motion to approve payment of the prepaid bills and all invoices noted on the report for December 13, 2018 – January 17, 2019, seconded by Louann Boyer. Vote 5-0

5. PUBLIC COMMENT
There was no Public Comment.

6. REPORTS FROM DEPARTMENTS
Police
The Police Department December report was enclosed in the packet for review.

The Public Safety Brief was provided to the Public Safety Committee including the following:

Chief Curtis McCoy advised the Board he attended a table top exercise for active shooter in early December at the 911 call center.
Sergeant Baumgardner, Officer Groft and Chief Curtis McCoy assisted Saint Theresa during caroling with traffic control.
The year to date Kennel Report has been submitted to Barbara Krebs, Township Manager.
The Neighborhood Watch Email for January has been sent out. Officer Lehman has completed his field training with Officer Grim and is now on solo patrol as of January 12, 2019. Officer Freeman successfully completed his background check and is now on field training status with Officer Grim.

Township Solicitor Shultis
Solicitor Tim Shultis advised a briefing will be scheduled within the next 60 days regarding Conewago Township vs. Conewago Township Zoning Hearing Board Appeal.

Township Manager
Barbara Krebs, Township Manager reviewed her monthly staff report including the following:

A new salt brine dispensing system, built and completed by the Maintenance Department on January 14, 2019, is now being used. Barbara Krebs, Township Manager expressed thanks to Scott Small Maintenance Manager for the new salt brine dispensing system. Field work for Stormwater mapping is completed. The Stormwater mapping will need to be reviewed to see if there are any changes needed before getting the Engineer to review it. Scott Small, Maintenance Manager attended an MS4 outfall inspection training.

Discussion on street sweeping for Berwick Township by Conewago Township.

Discussion on revision of the meeting schedule. Roads, Admin, Ag Preserve and Recreation will be combined into one committee named Finance/Operations Committee which will be changed from the 2nd Monday to the 2nd Tuesday of each month following Public Safety.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)
Township Engineer, Eric Mains, gave a review of his Engineer's Report for December.

Township Engineer, Eric Mains advised that they are currently working on our 2019 Paving Projects including which streets the Township would like to pave and cost estimates.

7. CODE ENFORCEMENT
The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated January 17, 2019 was enclosed in the packet for review.

Zoning/Code Enforcement Officer, Dave Arndt advised the DEP Municipal Electronics collection Events Permit for 2019 has been renewed. There were 21.18 tons of electronics were collected in Conewago Township in 2018.

8. SUBDIVISION/LAND DEVELOPMENT
The Subdivision and Land Development Status Report for January 16, 2019 was included for review.

Planning Commission meeting minutes dated January 3, 2019 was included for review.

Zoning/Code Enforcement Officer, Dave Arndt advised a letter was received, dated January 15, 2019, regarding 60/84 Ram Drive, Precision Cut Industries from Attorney, Stacey R. MacNeal requesting the land development plan to be withdrawn. The plan date is September 25, 2017.

Supervisor Ernest Hess made motion to approve the request to withdraw the Land Development Plan for the 60/84 Ram Drive Project with a plan date of September 25, 2017, seconded by Supervisor Jeffery Sheely.
Vote 5-0

Vice Chairman Louann Boyer made a motion to conditionally approve the Preliminary/Final Plan and Resolution 2019-E for the 115 Ram Drive, Phase II Land Development Plan as recommended by the Planning Commission seconded by Supervisor Ernest Hess. Vote 5-0

Zoning/Code Enforcement Officer, Dave Arndt advised an Annual 2018 Operations Progress Report for DEP has been received from the Vulcan Materials Co., 875 Oxford Avenue, the report is adequate with DEP.

9. ZONING

There will not be a Zoning Hearing for February 6, 2019.

10. MEETING SCHEDULE

- Planning Commission Meeting- February 7, 2019 at 6:00 p.m.
- Public Safety Meeting- February 12, 2019 at 8:30 a.m.
- Finance / Operations Meeting- February 12, 2019 at 9:30 a.m.
- Board of Supervisors Workshop- February 18, 2019 at 5:00 p.m.
- Board of Supervisors Meeting- February 18, 2019 at 6:30 p.m.

11. ADJOURNMENT

Supervisor John Strevig made motion to adjourn the meeting at 6:59 p.m., seconded by Supervisor Ernest Hess.

Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer

Angela Pabon, Assistant Secretary/Treasurer