Finance/Operations
February 16, 2022
Minutes

Attendance:

Chair Charlotte Shaffer
Supervisor Louann Boyer
Supervisor Eugene Zeyn
Supervisor Thomas Klunk- Phone

Secretary-Treasurer, Angela Pabon
Asst. Secretary-Treasurer, Bridgett Kirby
Township Manager/Zoning, Dave Arndt
Maintenance Manager, Scott Small

Supervisor Don Knight- Absent

The meeting commenced at 9:30 a.m.

Audience:

Bob Miller of 3176 Hanover Pike and William Lieske of 86 Los Alamitos Circle.

The meeting was live streamed on the Conewago Township Facebook page.

Public Comment on agenda items:

No public comment was provided.

Minutes:

Supervisor Louann Boyer made a motion to approve the Finance/Operations meeting minutes from January 12,.2022, seconded by Supervisor Eugene Zeyn. Approved vote 4-0

Admin:

A correspondence from Salzmann Hughes regarding their relocating was included in the packet for review. Discussion occurred.

A hardcopy of the final VNA Newsletter was provided to Chair Charlotte Shaffer. She advised the Board that she has a copy if anyone would like to view it.

An email received from McSherrystown Borough regarding not needing to use Cheetah Park baseball fields this year was included in the packet for review and read aloud by Chair Charlotte Shaffer.

The Board was provided with a letter from SAVES regarding their Annual Appreciation Banquets on March 5, 2022. This invitation is for the Board and responses are due by February 25, 2022. Discussion occurred.

Maintenance:

Scott Small, Maintenance Manager, reviewed the maintenance report including the following:

The Board of Supervisors will need to vote on the Hanover Group Bids at the Board meeting. The road salt went up $21.00 per ton. Discussion occurred on the Township's purchase of a Brine machine and the cost savings it will provide to the Township.

The bridge on Rt. 116 at the Union and Conewago Township line, will be one lane from March 1 to October 5, 2022.

Discussion occurred on electric in the pavilion at Plum Creek Park and a decision being needed by the Board of Supervisor.

Discussion occurred on Scott Small being a delegate for the Adams County Transportation Planning Organization (ACTPO).

Zoning / Planning:

Township Manager/Zoning, David Arndt Jr., advised the Board of the following:

Adams County would like feedback on how the residents would like to see the county's American Rescue Plan Act money used. Discussion occurred. The link for the survey will be placed on the Township's website for the public.

The project at 60 Ram Drive, Precision Cut, is complete and their Engineer is asking for a bond reduction to $1200.00 until the Stormwater Management basin is fully functioning.

UTZ has requested a bond release for the UTZ parking lot project. David Arndt Jr. advised the trees on the plan, which provide a buffer between UTZ and the school, have not been planted. Discussion occurred.

William Rittase of 250 Race Horse Road submitted a request to have his property zoned back to R1 instead of agricultural.

Discussion occurred on C.S. Davidson's submittal of a thank you letter for accepting them as the new engineer for the Township and Gannett Fleming finishing items they were working on. The engineer will not be attending the Finance/Operations meeting unless needed.

The Engineer will have 2 items for action at the Board of Supervisors meeting including, Authorizing C.S. Davidson to advertise the 2022 Street Maintenance Project and updating the Stormwater Management Ordinance to include new language from DEP. Discussion occurred.

Engineer:

David Arndt Jr., Township Manager/Zoning Officer discussed Engineering under his section.

New Business:

No new business was discussed

Old Business:

David Arndt Jr., Township Manager/Zoning Officer discussed a recent court case he was handling regarding rubbish on a property. He asked for permission to discuss filing directly with the County with the Solicitor. Discussion occurred.

Chair Charlotte Shaffer advised no authorization is needed by the Board for David Arndt Jr. to speak to the Solicitor regarding filing with the County.

Public Comment:

Bob Miller of 3176 Hanover Pike commented on rubbish and the fine related to the court case discussed. Discussion occurred and David Arndt Jr. clarified the process with the court, fining individuals and his suggestion to go to the county level.

Bob Miller of 3176 Hanover Pike commented on the final VNA Newsletter. He was given clarification that VNA will no longer be making this newsletter.

William Lieske of 86 Los Alamitos Circle introduced himself as the Township's elected auditor and asked about training for the position. Chair Charlotte Shaffer advised she will look into it for him.

Supervisor Thomas Klunk made a motion to adjourn the Finance/Operations meeting at 10:10 a.m., seconded by Supervisor Eugene Zeyn. Approved Vote 4-0

Respectfully submitted by:

Angela Pabon, Secretary-Treasurer