Finance/Operations

February 12, 2020

Minutes

Attendance:

Chair Louann Boyer
Supervisor Charlotte Shaffer
Supervisor Ernie Hess
Township Manager Barbara Krebs
Secretary-Treasurer Heather Snyder
Township Engineer Eric Mains of Gannett Fleming
Virginia Thornton of Gannett Fleming- Departed at 10:45 A.M.

Vice Chair Don Knight- Absent
Supervisor Jeffery Sheely- Absent
Zoning/Code Enforcement Officer Dave Arndt- Absent
Maintenance Manager Scott Small- Absent

Township Resident Bob Miller of 3176 Hanover Pike was in attendance. Several representatives from contracting companies were in the audience for the bid opening of Poplar Street.

The meeting commenced at 9:30 a.m.

Public Comment:

There was no public comment.

Streets: Bid opening began at 9:31 a.m.

The following five bids were received and opened by the Township Engineer Eric Mains for the Poplar Street project:

C.E. Williams $274,220.00 – Bid Bond
Kinsley Construction $267,682.00 - Bid Bond
E.K. Services $325,933.00 – Bid Bond
Conewago Enterprises $245,353.00 – Bid Bond
New Enterprise $266,168.50 – Bid Bond

Conewago Enterprise was the lowest bidder.

The bid will be awarded at the March 17, 2020 Board meeting.

Minutes:

The Board unanimously approved the January 14, 2020 Finance/Operations meeting minutes.

Vote 3-0

Admin:

Information from the January 23, 2020 Adams County Council Of Governments was included in the packet for review.

There will be a Joint Bid meeting on February 26, 2020 at 6:00 p.m. to award the bids. Maintenance Manager Scott Small and Supervisor Charlotte Shaffer were in attendance for the bid opening.

Supervisor Charlotte Shaffer, Chair Louann Boyer and Supervisor Ernie Hess attended the Town Hall meeting with Doug Mastriano. Discussions included tech programs at two area schools, solar panels in Mt. Joy Township, MS4 project rejection and property taxes.

Discussion occurred regarding MDIA billing the Township instead of a check passing through staff from the residents to MDIA for 3rd party inspection fees. The Township would be collecting a non-refundable deposit when the permit is issued and then MDIA will bill the Township for the inspections. Time and cost is being analyzed.

Bob Miller of 3176 Hanover Pike commented on the inspection cost being the responsibility of the resident to pay MDIA.
Township Manager, Barb Krebs, advised the Township may need to provide this service.

S.A.V.E.S. Annual Membership Banquet is coming up and those interested must R.S.V.P. Supervisor Ernie Hess and Supervisor Louann Boyer have already responded they will be attending.

Ag Preserve:

Supervisor Charlotte Shaffer and Chair Louann Boyer attended a meeting concerning municipal involvement in farmland preservation. General information was provided including the penalty to pull out of preservation which is about $7,000.00 per acre.

Recreation:

Township Manager Barbara Krebs advised the Army Corp of Engineers grant is estimated around one million dollars to include the bridge at the Plum Creek Recreation park and they will oversee the project.

Discussion to place on the CFA grant and DCNR grants and funding. CFA grant will have a 15% match and the DCNR grant will have a 50% match to include the CFA portion. The Board looked at a few options to include the possibility of a walking trail with fitness equipment, adult playground and multi-purpose field prioritizing options discussed.

Bob Miller of 3176 Hanover Pike commented on why a separate entry way would be needed to access the park, why not utilize the existing road? Township Engineer Eric Mains and Township Manager Barbara Krebs advised DCNR regulations require multiple access ways.

Stormwater:

Discussion regarding a resident on Skyview Circle that altered the grade of their property and now are having drainage issues.

Township Manager, Barbara Krebs, Maintenance Manager, Scott Small and Township Engineer, Eric Mains met with a concerned resident on Third Street regarding storm water drainage issue's and sent a letter to PennDOT. A letter was received from David Liberator of 701 Third Street asking to meet with the involved parties to discuss.

Bay Journal Information was included in the packet for review.

Maintenance:

Maintenance has been street sweeping and reorganizing storage.

Zoning / Planning:

The Bob Cat Appeal between Kraus vs. the Zoning Hearing Board and GWM Properties has been denied through the courts.

The Zoning Hearing Board is down one member. This will be on the agenda for the February 17, 2020 Board of Supervisor's Meeting.

Engineer:

Review of the monthly report including preparing for the bid opening with the bid tab to come, assisting with storm water issues and MS4 obligations.

Discussion regarding the PennDOT Eisenhower extension project. JMT Engineer/PennDot advising there will be a decision during the May or June time frame and a public meeting.

Public Safety:

The Police report and SAVES report were included in the Public Safety packet and discussed at the Public Safety meeting.

Discussion occurred regarding the painting of the fire hydrants. Supervisor Charlotte Shaffer had asked a few months ago if volunteers could paint the hydrants in Allwood Manor? Township Manager Barbara Krebs did discuss with Dale Ault at the Hanover Borough about paint requirements and not painting the hydrants shut. An employee would need to assist the volunteers with the project, needing over time approval.

Bob Miller of 3176 Hanover Pike commented on making the fire hydrant painting a public service project rather than paying staff.

New Business:

Nothing new to discuss.

Old Business:

Nothing new to discuss.

The Board unanimously adjourned the meeting at 10:56 a.m.

Respectfully submitted by:

Heather Snyder, Secretary-Treasurer