CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING DECEMBER 20, 2021

Chair Louann Boyer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chair Louann Boyer Vice Chair Thomas Weaver Thomas Klunk
Charlotte Shaffer Don Knight- phone

The following appointed Township professionals were also in attendance (Roll Call):
Issac Wakefield for the Township Solicitor, Lee Stinnett Scott Small, Maintenance Manager
Angela Pabon, Secretary/Treasurer Dave Arndt, Zoning/Code Enforcement Officer
Chief Gary Baumgardner Kevin Fox, Engineer of Gannett Fleming- Arrived at 6:34 p.m.

Lee Stinnett, Solicitor- Absent

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 9 people in the audience including Bob Miller of 3176 Hanover Pike, Tony Eline of 12 Linden Avenue, Harry McKean and Charles McKean of New Age Builders, Sarah Clark of New Oxford Youth Lacrosse, Patrick Heraty of Waste Management, Bob Sharrah of Sharrah Design, Wayne Little and Peggy Hensley of 41 Maple Drive.

1. PUBLIC COMMENT ON AGENDA ITEMS

Peggy Hensley of 41 Maple Drive asked what about the use of the fine money from Waste Management and expressed trash pick-up concerns.
Chair Louann Boyer advised the fine money has just been received and nothing has not been decided at this time.
Discussion occurred on trash pick-up, fining Waste Management again, the trash hauler contract, trash haulers having secondary haulers to pick-up in case they run into issues and having, COVID, the acquisition of Advanced Disposal by Waste Management and the process of accepting the lowest trash hauler bid.

Bob Miller of 3176 Hanover Pike commented on use of the fine money from Waste Management, the Police Department budget and the Collective Bargaining Agreement.

2. MINUTES

Vice Chair Thomas Weaver made a motion to approve the November 9, 2022 Special Budget Meeting, November 15, 2021 Workshop and Regular Meeting Minutes and November 29, 2021 Special Budget Meeting, seconded by Supervisor Thomas Klunk. **Approved Vote 5-0**

Supervisor Charlotte Shaffer commented on the November 9, 2022 Special Budget Meeting and advised 3 of the Supervisors did review 3 other health insurance plans but Supervisor Thomas Klunk and herself did not see any other health insurance plans but Capital Blue Cross.

3. COMMUNICATIONS AND INTERACTIONS

SAVES November report and the Fire Relief Association compliance audit report were included in the packet for review. Discussion occurred.

An email correspondence regarding the road in Chapel Ridge received December 14, 2021 was included in the packet for review.

Scott Small, Maintenance Manager, advised he called the complainant and advised the contractor had forgotten to do that wedge and are supposed to be going out this week to put the wedge in.

A Comcast correspondence regarding a price increase, received November 22, 2021, was included in the packet for review.

A Comcast correspondence regarding a channel changes, received November 28, 2021, was included in the packet for review.

A compliment was received by phone regarding the cleaning of the Blettner Avenue retention pond which Chair Louann Boyer read.

Supervisor Charlotte Shaffer advised the Comcast correspondence are on the website.

Chair Louann Boyer advised the Board of Supervisors had an executive session from 5:23 p.m. to 6:05 p.m. regarding purposes of discussing personnel.

REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Vice Chair Thomas Weaver made a motion to adopt Resolution 2021-BB of the 2022 budget as was advertised over the last 20 days, seconded by Chair Louann Boyer.
Discussion occurred on the intent to open the budget. **Approved Vote 4-1**
Don Knight voted to approve the motion but abstained from the line item regarding tax collector compensation. Supervisor Charlotte Shaffer voted opposed.

Vice Chair Thomas Weaver made a motion to hire Bridgett Kirby at $14.75 per hour as Assistant Secretary/Treasurer, seconded by Supervisor Don Knight. **Approved Vote 4-1**
Supervisor Charlotte Shaffer voted opposed.

Vice Thomas Weaver made a motion to enter into agreement with the Police Officers Association for their Collective Bargaining Agreement for the years 2022, 2023, 2024 and 2025, seconded by Supervisor Don Knight.
Discussion occurred on the Collective Bargaining Agreement process.

Bob Miller commented on saving $8,000.00 to $10,000.00 on administrative fee through the bargaining. Clarification was given that this was on health insurance.

Discussion occurred regarding the Police Chief not being part of the bargaining unit and his salary being earned through longevity and positions held, how rich the Collective Bargaining Agreement currently is and the attempt during bargaining to hold the line on these benefits, the labor attorney reviewing the Collective Bargaining Agreement, Article 1, Fair Share information, reimbursement for education, length of time required to stay with the Township upon receiving credits.

Approved Vote 4-1
Supervisor Charlotte Shaffer voted opposed.

The penalty check from Waste Management in the amount of $6,600.00 has been received.

Vice Chair Thomas Weaver commented on fining Waste Management again due to lack of service.

Vice Chair Thomas Weaver made a motion to authorize the solicitor to levy the fine a second time. Issac Wakefield advised the agenda must be amended through a motion to add that item.

Vice Chair Thomas Weaver made a motion to amend the agenda to add fining Waste Management as an action item, seconded by Supervisor Don Knight. **Approved Vote 5-0**

Vice Chair Thomas Weaver made a motion to fine Waste Management per the parameters of our contract, seconded by Don Knight.

Discussion occurred on trash service, fining Waste Management.

The Board of Supervisors opened up the public for comment.

EJ Kay commented on recycle pick-up time, additional $9.00 for recycling, refunds and customer service phone wait.

Leonard Stiffler commented on officials not responding to trash concerns.

Jackie Angleberger commented on the additional $9.00 charge for recycling.

Leonard Stiffler commented on trash on his property and discussing this with Dave Arndt.

Bob Miller of 3176 Hanover Pike provided comment on if Waste Management is fined, giving it back to the residents.

Discussion occurred on the use of fine money from Waste Management.

Approved Vote 5-0

A correspondence was included in the packet for review from Penn Waste regarding their reasons for not bidding on the trash hauler contract. Chair Louann Boyer read the letter aloud.

A correspondence was included in the packet for review from Republic regarding their reasons for not bidding on the trash hauler contract. Chair Louann Boyer read the letter aloud.

Patrick Heraty of Waste Management spoke on behalf of Waste Management, Green Castle, which would be where the new contract service would be coming out of if approved. Discussion occurred on trash service, fulfillment of the current contract, transition of service to Waste Management out of Green Castle, truck maintenance, Waste Management billing, bidding of the contract, ownership of Advanced Disposal, communication, Waste Management coming to Board Meetings, resolving current trash pick-up issues

Peggy Hensley of 41 Maple Drive commented on the Holiday pick-up schedule and expressed trash pick-up concerns. She was advised trash pick-up will run on a regular schedule.

Discussion continued on trash service, communication, fining based on the contract.

Bob Miller of 3176 Hanover Pike commented on the current issues and handling of them.

Dave Arndt, Zoning/Code Enforcement clarified that the current trash hauler is Advanced Disposal operating under Waste Management's name.

Discussion occurred on switching to Waste Management, Green Castle, before the contract is up and concerns regarding the issues we've been having.

Dave Arndt, Zoning/Code Enforcement advised that on December 15, 2021 at 11:00 a.m. bids were opened at the Township. One bid was received which was from Waste Management at a rate of $304.20 per year with a $60.00 tag-a-bag program and $5.00 per tag following the purchase of the initial 12 tags. This would be a 3-year term with a 4th year optional.

Supervisor Thomas Klunk made a motion to accept the bid from Waste Management, seconded by Supervisor Charlotte Shaffer.

EJ Kay commented on the trash service.

Leonard Stiffler commented on the customer service number for Waste Management.

Paulette Hansford commented on providing the other 2 potential trash hauler bidders with the numbers they needed.
Chair Louann Boyer advised the Township could not provide the numbers because these numbers were to be provided by the current hauler.

Approved Vote 5-0

Patrick Heraty left the meeting at 8:09 p.m.

Recreation

Sarah Clark of New Oxford Youth Lacrosse (NOYLAX) requested approval to put up a sign at Plum Creek Park for NOYLAX. A proof of the sign was included in the packet for review. Discussion occurred.

Vice Chair Thomas Weaver made a motion to approve the sign request from New Oxford Youth Lacrosse, seconded by Supervisor Charlotte Shaffer. **Approved Vote 5-0**

AVO Soccer Club provided a correspondence requesting additional field space which was included in the packet for review.

Supervisor Charlotte Shaffer moved to table until we get the sketches, seconded by Vice Chair Thomas Weaver. **Approved Vote 5-0**

The New Oxford Youth Lacrosse agreement, for use of the Plum Creek Community Park, was included in the packet for review and action.

Supervisor Charlotte Shaffer made a motion to table the agreement until it could be reviewed by the Board of Supervisors and Solicitor. Angela Pabon, Secretary/Treasurer, advised the Solicitor did review and revise the contract.
Supervisor Charlotte Shaffer rescinded her motion to table the agreement.
Discussion occurred.

Vice Thomas Weaver made a motion enter into an agreement with New Oxford Youth Lacrosse, seconded by Supervisor Charlotte Shaffer. **Approved Vote 5-0**

Sarah Clark of NOYLAX asked if the Board of Supervisors had looked into remapping the Plum Creek Community Park fields since the trees have been planted. Discussion occurred.
Sarah Clark was advised to provide a request to the Board of Supervisors.

Stormwater

A request was received from Stormwater account number 1991-0. The new owner of the property, Wayne Little, spoke on behalf of the request. Discussion occurred on the removal of the penalties accrued on the Stormwater account prior to purchase. Wayne Little advised he was willing to satisfy the past due amount and lien.

Vice Chair Thomas Weaver made a motion to remove the penalties on account 1991-0, seconded by Supervisor Charlotte Shaffer. Discussion occurred. **Approved Vote 5-0**

Wayne Little left the meeting at 8:17 p.m.

REPORT FROM SECRETARY-TREASURER

Vice Chair Thomas Weaver made a motion to approve the Secretary/Treasurer's report and bills paid/to be paid, November 13, 2021 to December 17, 2021, seconded by Supervisor Don Knight.

Approved Vote 5-0

REPORTS FROM DEPARTMENTS

Police

The Police Department's November report was enclosed in the packet for review.

Supervisor Charlotte Shaffer made a motion to accept the January 3, 2022 resignation of Christopher Snyder, seconded by Supervisor Don Knight. **Approved Vote 5-0**

Vice Chair Thomas Weaver made a motion to hire Andrew Myers for the vacant position of Police Officer effective December 27, 2021.
Discussion occurred. **Approved Vote 5-0**

Chief Gary Baumgardner advised the Board of the following:

Detective testing will begin in January.

Discussion occurred on the Police report.

Township Solicitor

Issac Wakefield attended the meeting for Solicitor Lee Stinnett.

Supervisor Charlotte Shaffer made a motion to approve Resolution 2021-AA, Suspension of the Stormwater fee for 2022 as presented, seconded by Vice Chair Thomas Weaver.

Approved Vote 5-0

Vice Chair Thomas Weaver made a motion to amend the agenda to include Ordinance 2021-D, seconded by Supervisor Charlotte Shaffer. **Approved Vote 5-0**

Vice Chair Thomas Weaver made a motion to approve Ordinance 2021-D with the correction to Oxford Avenue, seconded by Supervisor Charlotte Shaffer.
Discussion occurred regarding it being Oxford Avenue not court. **Approved Vote 5-0**

Maintenance Department

The Maintenance report was included in the packet for review.

Scott Small, Maintenance Manager, update the board on Chapel Ridge Street Dedication Phase II which will not be accepted until Spring.

4. CODE ENFORCEMENT

Zoning/Code Enforcement Officer, Dave Arndt, reviewed his monthly report, dated December 15, 2021.

Christmas Tree pick-up will occur January 5th and 6th during regular trash pick-up day.

5. SUBDIVISION/LAND DEVELOPMENT

The Planning Commission draft meeting minutes for December 2, 2021 were included in the packet for review.

Supervisor Thomas Klunk made a motion to approve the waiver request from Section 135-13, Land Development Plan for 250 O'Brien Lane to not require a Land Development Plan for the building addition but to require a submission of a Stormwater Management Plan instead, seconded by Supervisor Charlotte Shaffer. **Approved Vote 5-0**

Supervisor Charlotte Shaffer made a motion to amend the agenda to include Residence on Church Land Development Plan for extension, seconded by Vice Chair Thomas Weaver. **Approved Vote 5-0**

Vice Chair Thomas Weaver made a motion to approve the extension request for the conditional approval for March 22, 2022 for the project known as Residence on Church, seconded by Supervisor Thomas Klunk. **Approved Vote 5-0**

Vice Chair Thomas Weaver made a motion to deny the extension request to March 31, 2022 from Eagle Rock.
Vice Chair Thomas Weaver commented on his motion.
The motion died due to the lack of a second.

Supervisor Charlotte Shaffer made a motion to approve the extension request to March 31, 2022 from Eagle Rock, seconded by Chair Louann Boyer.
Discussion occurred. **Approved Vote 4-1**
Vice Chair Thomas Weaver opposed.

6. ZONING

There will be a zoning hearing held on January 5, 2022 at the Zoning Hearing Board meeting.

A zoning hearing application was received for the property located at 205 N. Allwood Drive requesting a variance to allow a swimming pool within a front yard on a corner lot.

Township Engineer (Kevin Fox, Gannett Fleming, Inc.)

The Engineer's report for November was included in the packet for review.

Vice Chair Thomas Weaver made a motion to approve the final application from the contractor of the Blettner Basin in the amount of $14,336.00, seconded by Supervisor Charlotte Shaffer.
Approved Vote 5-0

Supervisor Charlotte Shaffer made a motion to approve the final application from the contractor of Plum Creek Community Park in the amount of $105,611.58 including the change order of $22,000.00, seconded by Supervisor Thomas Klunk. **Approved Vote 5-0**

Kevin Fox of Gannett Fleming updated the board on the ADA compliance for the grills at Plum Creek Community Park and advised he checked with the contractor and their cost to do this project would be $4252.00. Discussion occurred regarding maintenance doing the project and the NPDES permits for the project.

7. New Business

No new business was discussed.

8. **Old Business**
   Robin Fitzpatrick of Adams Economic Alliance presented at a meeting. Discussion occurred on providing a donation to Adams Economic Alliance next year.

9. **Public Comment**
   Leonard Stiffler provided the number for Waste Management which goes to Advanced Disposal.

MEETING SCHEDULE

January 3, 2022 (Reorganizational for Board of Supervisors) 5:30 PM
January 5, 2022 (Reorg. & Regular Zoning Hearing Board) 6:00 PM
January 6, 2022 (Reorg. & Regular Planning Commission) 6:00 PM
January 12, 2022 (Public Safety Committee) 8:30 AM
January 12, 2022 (Finance/Operations) 9:30 AM
January 17, 2022 (Workshop) 5:30 PM
January 17, 2022 (Board of Supervisors) 6:30 PM
January 20, 2022 (Police Pension) 10:00 AM

Chair Louann Boyer thanked the Supervisors for all they have done this year and thanked Thomas Weaver for his time on the Board.

ADJOURNMENT

Vice Chair Thomas Weaver made a motion to adjourn the meeting at 8:43 p.m., seconded by Vice Chair Charlotte Shaffer. **Approved Vote 5-0**

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer