CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING DECEMBER 16, 2019

Vice Chair Louann Boyer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Vice Chair Louann Boyer Ernie Hess Jeffery Sheely John Strevig

Chairman Don Knight - Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Heather Snyder, Sec./Treas.
Chief Gary Baumgardner	Sergeant Kevin O'Brien
Scott Small, Maintenance Manager	Tim Shultis, Solicitor
Virginia Thornton, Gannett Fleming Engineer	Dave Arndt, Zoning/Code Enforcement Officer

There were approximately 15 people in the audience including: Charlotte Shaffer of 44 Allwood Drive, Tom Weaver of 174 Panther Drive, Ellen Ryan and William Popovich of 36 Franklin Drive, Rick McKee of 142 Barley Circle, Tom Klunk of 3370 Centennial Road, Fred Wilke of 248 Oxford Avenue, Bob Miller of 3176 Hanover Pike, Judy Strevig of 247 Johnathon Drive, Darrin Youker a reporter with the Gettysburg Times, Allen Smith of Conewago Contractors, Nick Kraus and Joni Swope of 386 Church Street.

1. **Adams County Office of Planning and Development –**
   Andy Markel and Sherri Clayton Williams of Adams County Planning gave a presentation on what their office does, ACTPO and the Eisenhower Drive Extension project. Andy Markel and Sherri Clayton Williams took questions and comments from Tom Weaver of 174 Panther Drive, Bob Miller of 3176 Hanover Pike and Joni Swope of 386 Church Street. Discussion on land use, traffic congestion, costs involved and the funding of the project. The presentation ended at 7:25 p.m.

2. **Public Comment for agenda items**
   Tom Weaver of 174 Panther Drive advised the Board on his concerns regarding Ordinance 2019-F regarding the powers given to the Manager within the language of Ordinance 2019-F and including the separation agreements of former employees.

   Bob Miller of 3176 Hanover Pike commented on the proposed 2020 budget. Bob Miller expressed concerns regarding the unused funds in prior year budgets and questioned the need for a tax increase. He asked what is the total cash investment balance of the fund?
   Bob Miller also commented on the way in which the Tax Collector is compensated, the increase in funding for emergency services, MS4 increases in the budget for Engineering cost and adjusting these budgeted areas to reduce or eliminate the tax increase.

   Charlotte Shaffer of 44 Allwood Drive commented on Ordinance 2019-F. She had concerns regarding the powers given to the Manager over the Chief of Police. Supervisor Strevig responded to Charlotte Shaffer, explaining Ordinance 2019-F does not give up any legislative duties of the Supervisors. Tim Shultis, Township Solicitor, further explained it is appropriate for the Board to delegate managerial responsibilities to the Township Manager and the Board of Supervisors have control of the Manager. The Board is free to set up their managerial structure however they choose. In Ordinance 2019-F, the Police Chief reports to the Township Manager but the Ordinance does not delegate the Manager the right to run the Police Department. Supervisor Strevig advised the Police Chief has the ability to appeal, with the Board of

Supervisors, anything the Manager would put in place. Tom Weaver of 174 Panther Drive asked how unresolvable conflict between the Chief of Police and Manager is handled? Supervisor Strevig advised it is resolved through the Board of Supervisors as an appeal from the Chief of Police

Joni Swope of 386 Church Street commented on Ordinance 2019-F. She had concerns regarding Ordinance 2019-F being open for interpretation, the Board of Supervisors giving up authority and checks and balances not being evident. Joni Swope expressed that she felt the Board should resign if they are not interested in maintaining as much authority as possible.

Ellen Ryan of 36 Franklin Drive commented on the budget. She had concerns regarding the draft budget being online for public inspection, providing a narrative regarding the budget, live streaming of the meetings and increasing overall public engagement.

3. **MINUTES**

Supervisor Ernie Hess made a motion to approve the November 18, 2019 Workshop and Regular meeting minutes, seconded by Supervisor Jeffery Sheely. Vote 4-0

4. **COMMUNICATIONS AND INTERACTIONS**

The SAVES November report was enclosed in the packet for review.

The Adams County Boroughs Association November newsletter was enclosed in the packet for review.

Comcast notification regarding a December 20, 2019 price change was enclosed in the packet for review. Comcast will send out the notification to their customers.

5. **REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS**

Administration

Supervisor John Strevig made motion to adopt the General Fund 2020 budget with a .5 mil increase as on public display, seconded by Supervisor Ernie Hess. Vote 4-0

Supervisor John Strevig made motion to adopt the Liquid Fuels 2020 budget, seconded by Supervisor Jeffery Sheely. Vote 4-0

Supervisor John Strevig made motion to adopt the Stormwater 2020 budget, seconded by Supervisor Ernie Hess. Vote 4-0

Supervisor John Strevig made motion to advertise the meeting times and dates for January 2020, seconded by Supervisor Ernie Hess as follows:
January 6, 2020 Board of Supervisors Reorganizational meeting at 5:30 p.m.
January 7, 2020 Elected Auditors Reorganizational meeting at 5:30 p.m.
January 9, 2020 Planning Commission meeting at 6:00 p.m.
January 14, 2020 Public Safety Committee meeting at 8:30 p.m.
January 14, 2020 Finance/Operations Committee meeting at 9:30 a.m.
January 20, 2020 Workshop at 5:00 p.m.
January 20, 2020 Board of Supervisors meeting at 6:30 p.m.

Supervisor John Strevig made motion to adopt Ordinance 2019-F, seconded by Supervisor Jeffery Sheely. Vote 4-0

Public Safety

Supervisor John Strevig made motion to approve an eligibility list of three eligible officers, seconded by Supervisor Jeffery Sheely. Vote 4-0

Supervisor John Strevig made motion to approve the hiring of a patrol officer from the eligibility list on the condition that the prospective officer passes the background investigation and the prospective officer satisfactory completes the medical, physical and psychological testing, seconded by Supervisor Ernie Hess. Discussion: On replacement of an officer and the position changes within the department. Vote 4-0

Recreation
Nothing new to report.

Agricultural Preservation
Vice Chair Louann Boyer advised a phone call was received regarding some Ag Preservation possibility in the spring.

Roads
Supervisor Ernie Hess advised Township Engineer Eric Mains is working on samples for the Poplar Street project for the bid process.

Pension
Nothing new to report.

Planning Commission
Supervisor John Strevig advised he will let Zoning/Code Enforcement Officer report on that.

Stormwater
Nothing new to report

6. **REPORT FROM SECRETARY-TREASURER**

Supervisor Jeffery Sheely made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Ernie Hess. Vote 4-0

Supervisor Ernie Hess made a motion to approve payment of the prepaid bills and all invoices noted on the report for November 15, 2019 – December 11, 2019, seconded by Supervisor Jeffery Sheely. Vote 4-0

7. **REPORTS FROM DEPARTMENTS**

Police

The Police Department's November report was enclosed in the packet for review.

Chief Baumgardner advised a quick overview of the department responding to 5,000 calls for the year.

Officer Bailey received recognition for a call that he and the Police Chief responded to and his professionalism in the matter. A copy of the letter will be placed in his file.

Township Solicitor Shultis

Nothing new to report.

Township Manager

Township Manager Barbara Krebs advised that Zoning and Code Enforcement Officer Dave Arndt and Secretary-Treasurer Heather Snyder recently attended training at the County regarding retention of records and new requirements for electronic land development, crack sealing of the curbs continues and will be followed by the streets, the DCNR Plum Creek Community Park Grant has been submitted, 19 storm drain boxes were cleaned, 424 late notice reminders were sent out on December 6, 2019, water shut off is scheduled for January 14, 2020, the 2020 Municipal Authority budget was approved at their meeting and Mr. Rehab will be cleaning and televising for the sewer rehabilitation project in February and March of 2020.

Township Engineer (Virginia Thornton, Gannett Fleming, Inc.)

Eric Mains, Township Engineer was not able to attend this evening's meeting, however Virginia Thornton came on his behalf and gave an overview of the Engineer's Report for November.

The 2020 street and drainage improvement project for Poplar Street in being worked on and hope to be bid in February.

Blettner Basin Retrofit and Plum Creek Park pipe removal project continue to be worked on.

Completion and submitted revised plans to the ACCD awaiting review for the NPDES permit package.

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated December 12, 2019, was enclosed in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for December 11, 2019 was included for review.

Centennial Acres – Subdivision Plan

Supervisor Jeffery Sheely made a motion to approve the plan action extension request until the March 16, 2020 Board of Supervisors meeting, seconded by Supervisor John Strevig. Vote 4-0

Mavis Discount Tire Outlet – Preliminary/Final Land Development Plan

Supervisor Ernie Hess made a motion to approve the plan action extension request until the March 16, 2020 Board of Supervisors meeting, seconded by Supervisor John Strevig. Vote 4-0

Blettner Avenue Industrial Buildings – Preliminary/Final Land Development Plan (re-approval)

Supervisor Jeffery Sheely made a motion to conditionally re-approve the Preliminary/Final Land Development plan and Resolution 2019-L for the Blettner Avenue Industrial Buildings conditional approval, seconded by Supervisor Ernie Hess. Vote 4-0

Supervisor John Strevig made motion to approve Resolution 2019-L for the Blettner Avenue Industrial Buildings setting up the conditions, seconded by Supervisor Ernest Hess. Vote 4-0

10. ZONING

There will not be a Zoning Hearing for December.

11. Public Comment

Bob Miller of 3176 Hanover Pike asked how to obtain a prior year audit report. Township Manager Barbara Krebs advised him to fill out a right-to-know request.
Bob Miller had questions and comments regarding the Elected Auditors meeting on the schedule and the two vacancies on the Board of Supervisors. Township Manager Barbara Krebs advised Tom Weaver did win for the 6 year term for Elected Auditor and for the 2 year term as a write-in. Individuals have until 4:30 p.m. today to notify the County of the seat they are holding. We will not be notified from the County after that. The Township has to prepare the agenda and information until we are told otherwise.

Ellen Ryan of 36 Franklin Drive had questions regarding Centennial Acres and notifying the schools, increased taxes, stormwater fees and sewer fees associated with new development and comments regarding transparency. Zoning/Code Enforcement Officer Dave Arndt advised that those fees are listed in the fee schedule and the County does review plans addressing comments and concerns.

Charlotte Shaffer of 44 Allwood Drive had questions regarding the two available vacancies on the board. Township Manager Barbara Krebs advised we have not officially been notified by Adams County. 4 candidates have expressed interest and the Board of Supervisors will make that determination.

Charlotte Shaffer of 44 Allwood Drive had questions and concerns regarding a correspondence between PennDOT and the Township. Vice Chair Louann Boyer advised the concept plan regarding the Eisenhower Drive extension letter was presented from the parties involved at a Finance/Operations meeting. The Township asked if they could submit the plan along with their letter to PennDot. Township Manager Barbara Krebs advised the Board of Supervisor's wanted to keep the communication between PennDot and the Township open.

Tom Weaver of 174 Panther Drive had questions regarding the process of filling the two available vacancies on the Board and how the public will be informed.

12. MEETING SCHEDULE

The meeting schedule for January was discussed under the Finance/Operations committee.

13. ADJOURNMENT

Supervisor John Strevig made motion to adjourn the meeting at 8:38 p.m., seconded by Supervisor Jeffery Sheely. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer