Finance/Operations
December 15, 2021
Minutes

Attendance:

Chair Louann Boyer
Supervisor Thomas Klunk
Supervisor Charlotte Shaffer
Supervisor Don Knight – Phone

Vice Chair Thomas Weaver - Absent

Secretary-Treasurer, Angela Pabon
Dave Arndt, Zoning/Code Enforcement Officer
Maintenance Manager, Scott Small
Kevin Fox, Gannett Fleming Engineer

The meeting commenced at 9:32 a.m.

Audience:

Robin Fitzpatrick of Adams Economic Alliance.

The meeting was live streamed on the Conewago Township Facebook page.

Public Comment on agenda items:

No public comment was provided.

Minutes:

Supervisor Don Knight made a motion to approve the Finance/Operations meeting minutes from November 10, 2021, seconded by Supervisor Charlotte Shaffer. Approved vote 4-0

Admin:

An email correspondence was included in the packet for review from Ellen Ryan regarding trash service.

A correspondence was included in the packet for review from Susan Fritz regarding trash service.

A correspondence was included in the packet for review from Reuben and Phyllis Bair regarding trash service.

A correspondence was included in the packet for review from Ernie Hess of the Preserves Home Owner's Association regarding trash service.

Chair Louann Boyer advised we take note of signed correspondence but not those that are not signed.

Maintenance:

Scott Small, Maintenance Manager, reviewed the maintenance report including the following:

The projects at Plum Creek Community Park have been completed to date.

The Blettner Basin fence will be completed this afternoon. Scott Small, Maintenance Manager, advised the Township saved approximately $5000.00 by doing the project ourselves.

The Hanover Group Bid estimates have been submitted for next year.

There were 3100 trees, 11 acres worth, planted at Plum Creek Park

Electronic Recycle is this Thursday from 11:30 a.m. to 2:30 p.m.

Scott Small, Maintenance Manager, provided an update on the light at Race Horse Road and Hanover Pike. He was advised that Met-Ed is willing to put the street light up but the pole is a Century Link pole so the Township will need to get permission from Century Link.

Capital Purchase items for 2022 have been ordered but they will not be invoiced or received until 2022. Discussion occurred.

Zoning / Planning:

Zoning/Code Enforcement Officer, Dave Arndt, advised the Board of the following:

Wilke Enginuity, 250 O'Brien Lane, requested a waiver to not require them to submit a land development plan for their addition. Planning Commission recommended approval of the waiver request as long as a Stormwater plan is submitted.

Eagle Rock requested a time extension for plan action until March 31, 2022.

Engineer RFPs and Trash bids will be on the Board of Supervisors agenda.

Engineer:

Kevin Fox, Gannett Fleming Engineer, reviewed his engineer's report including the following:

An update grant table with revised deadlines was provided to the Supervisors. Adams County advised they want a sidewalk from the pavilion to the grills for ADA compliance. Kevin Fox will be reaching out to the current contractor for pricing. Discussion occurred on Maintenance installing the sidewalks.

A walk through with DCNR occurred and the grant application for reimbursement can now be submitted.

Extension have been submitted and approved for the Plum Creek Community Park and Blettner Basin grant projects.

The Army Corp of Engineers will be starting their study at Plum Creek Community Park in 2022 and both property owners are interested in participating in the study. Discussion occurred.

Adams Economic Alliance Request:

The Township received an investment request from Adams Economic Alliance.
Robin Fitzpatrick attended the meeting to provide information on the Adams Economic Alliance and how they help businesses with grants, low-interest loans and bonds. She provided several examples of businesses in Conewago Township in which the Adams Economic Alliance provided assistance. She also explained their business model and fees. Discussion occurred.

Robin Fitzpatrick left the meeting at 9:59 a.m.

New Business:

Scott Small, Maintenance Manager, advised construction on the bridge at Route 116 at the Union/Conewago Township line is tentatively set for February of 2022. The contractor called to ask about available office space to rent in Conewago Township.

Old Business:

No old business was discussed

Public Comment:

No public comment was provided.

Discussion occurred regarding closing the meeting for an executive session and resuming at 11:00 a.m. for the trash hauler bid opening.

Supervisor Thomas Klunk made a motion to adjourn the Finance/Operations meeting at 10:04 a.m., seconded by Supervisor Charlotte Shaffer. Approved 4-0

Respectfully submitted by:

Angela Pabon, Secretary-Treasurer