Credit Assistance Program:
Stormwater Credit Application Form

Credit Application Instructions

1. This form is provided to property owners who would like to participate in the Conewago Township Credit Assistance Program. Applicants are strongly encouraged to review the eligibility requirements for the various credits offered in this program.
2. Please fill out all sections on the form as may be applicable. Missing or incorrect information may delay or negatively affect the processing of the submitted Credit application.
3. You may attach supporting documentation directly to the form. Applicants are advised to make a copy of all materials included with the application. Submitted documentation will not be returned to the applicant. Please mail or hand deliver the completed form to:

   Conewago Township

   c/o Credit Assistance Program

   541 Oxford Avenue
   Hanover, PA 17331

4. A Township representative will review the Stormwater Credit Application Form within 60 days of receipt of the completed form.

Please Mark All Credits That Apply

☐ Education
☐ Green Infrastructure (GI)
☐ Public Participation Credit Donation
☐ Urban Tree Canopy Expansion
☐ Riparian Buffer
☐ Public Participation
☐ Offset Credits
☐ Stream Restoration

Applicant Information

Name: _____ Application Date: _____

Email: _____ Telephone: _____

Account Number: _____

Billing Street Address: _____

Address Line 2: _____

City, State, Zip: _____

For Township Use Only

Date Received: _____ Credit(s): ☐ Granted ☐ Denied

Date Reviewed: _____ Reviewer: _____

Credit Assistance Program: Application Form (Cont.)

Education Credit

Tier One (Percentage of grade levels within school or school system that are educated: _____) Note: It must be 50% or larger up to 74% of the grade level. Max. Credit is 10%

Tier Two (Percentage of grade levels within school or school system that are educated: _____) Note: It must be 75% or larger up to 100% of the grade level. Max. Credit is 15%

☐ Attach DRAFT of educational plan for review (outline and lesson planning) for both Tier One and Tier Two.

Current SPF (semi-annual basis) $ _____ * _____% reduction (based on Tier) = SPF Reduction $ _____ per billing cycle. (Maximum 15% Reduction)

Green Infrastructure (GI) Credit

Type of Use (check one)

☐ Single Family Residential
☐ Non-Single Family Residential / Non-Residential

A. Amount of Impervious Area (IA) managed by the GI Facility: _____ (square feet)
B. Amount of Actual (Total) Site Impervious Area (IA): _____ (square feet)
C. % of Total Site IA managed by GI Facility ("A" divided by "B"): _____

Note: Do not use 3,664 square feet, or one ERU in the calculations. Use actual IA for site. Refer to Credit Assistance Program Manual for examples of calculation.

Current SPF (semi-annual basis) $ _____ * (_____% reduction ("C") * 50% maximum credit SPF Fee Reduction $ _____ per billing cycle. (Maximum 50% Reduction)

Required Supplemental Items

Please check off the items below required to be submitted with the Credit Assistance Program application:

☐ Operation and Maintenance (O&M) Agreement (if you do not have this document, please contact the Township to obtain a copy of a template O&M Agreement).
☐ Copies of Plans, Design Reports and/or As-Builts for the GI Facility
☐ For all Non-Subsurface type facilities, provide photographs of the facility to fully document the current conditions (at time of application).
☐ Proposed Maintenance Schedule for activities related to maintaining the GI Facility (to be referenced in O&M Agreement)

Credit Assistance Program: Application Form (Cont.)

Public Participation Credit

Check only one box:

☐ I want to apply my participation credits to my account.
☐ I want to donate my participation credits to an eligible non-profit.

Name of Event:_____ Date of Event:_____

Participant Name*:_____Number of Hours*:_____

Name of Organization (if donating credits):_____

Address of Organization (if donating credits):_____

*Please attached a list of event participants and hours served if more than one person participated. A minimum of four hours are required to qualify for this credit. Refer to CAP Manual for examples.

No. of Credit Hours _____ * $ 0.50 per month * 6 months = SPF Reduction $ _____ per billing cycle. (Maximum 15% Reduction)

Note: If Event is not a Township Event, please check with Township Staff prior to Event to verify if Event would be eligible for Credit Assistance Program.

Riparian Buffer Credit

Lineal Footage Riparian Buffer (along stream): _____ Feet
Note: A minimum of 50 contiguous linear feet is required for this credit.

Required Supplemental Items
Please check off the items below required to be submitted with the Credit Assistance Program application:

- ☐ Pre-Application Meeting Conducted with Township: _____ (insert date of meeting)
- ☐ Operation and Maintenance (O&M) Agreement (if you do not have this document, please contact the Township to obtain a copy of a template O&M Agreement).
- ☐ Provide photographs to fully document the current conditions of the buffer area (at time of application).
- ☐ Proposed Maintenance Schedule for activities related to maintaining the riparian buffer (to be referenced in O&M Agreement)

Current SPF (semi-annual basis) $ _____ * _____% reduction (based on Tier) = SPF Reduction $ _____ per billing cycle. (Maximum 25% Reduction)

Credit Assistance Program: Application Form (Cont.)

Stream Restoration Credit

Lineal Footage Stream to be Restored: _____ Feet
Note: A minimum of 100 contiguous linear feet is required for this credit.

Required Supplemental Items
Please check off the items below required to be submitted with the Credit Assistance Program application:

- ☐ Pre-Application Meeting Conducted with Township: _____ (insert date of meeting)
- ☐ Operation and Maintenance (O&M) Agreement (if you do not have this document, please contact the Township to obtain a copy of a template O&M Agreement).
- ☐ Provide photographs to fully document the current conditions of the stream segment(s) (at time of application).
- ☐ Proposed Maintenance Schedule for activities related to maintaining the restored stream segment (to be referenced in O&M Agreement)

Current SPF (semi-annual basis) $ _____ * _____% reduction = SPF Reduction $ _____ per billing cycle. (Maximum 50% Reduction)

Offset Credit

If credit activity or practice was conducted on property, other than the User's property, please contact Township to discuss the credit application. Credit will need to generally comply with the criteria listed above, but there may be additional requirements such as easements, documents required to allow for operation, inspection and maintenance operations and applicability relative to MS4 permit areas.

Urban Tree Canopy Expansion Credit

Type of Use (check one)

- ☐ Single Family Residential
- ☐ Non-Single Family Residential / Non-Residential

Number of Trees Proposed: _____

Number of Trees Existing: _____

% Credit (based on Table 2 "Tree Canopy Credit based on Number of Trees") _____

Current SPF (semi-annual basis) $ _____ * _____% reduction = SPF Reduction $ _____ per billing cycle. (Maximum 25% Reduction)

Credit Assistance Program: Application Form (Cont.)

Confirmation of Credit Conditions and Conewago Township Access Rights

I, (please print name)_____ agree to all conditions of the Credits I have applied for as outlined in the Conewago Township – Credit Assistance Program. Additionally, I agree that Conewago Township may at reasonable times enter my property to inspect the property or condition or operation of BMPs.

_____ _____

Property Owner Signature Date