CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING FEBRUARY 21, 2022

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag followed by a moment of silence and roll call.

The following Supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Don Knight
Eugene Zeyn	Tom Klunk	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer	Chief Gary Baumgardner
Scott Small, Maintenance Manager	Isacc Wakefield, Township Solicitor
Angela Pabon, Secretary/Treasurer	Nathan Simpson of C.S. Davidson Inc.
Bridgett Kirby, Assistant Secretary/Treasurer	

Lee Stinnett, Solicitor- Salzman Hughes was absent

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 16 people in the audience including Tony Eline of 12 Linden Avenue, Bob Miller of 3176 Hanover Pike, Kristie Miller of AVO Soccer Club, Kaitlynn Runk of 185 Maple Drive, Kaitlyn and Steve Ragula of 84 Evergreen Drive, Rick Barnes with AVO Soccer Club, Harry McKean, Michael Cooper-White of the Gettysburg Times and Averlon Hines of AVO Soccer Club.

1. **PUBLIC COMMENT ON AGENDA ITEMS**
   No public comment was provided.

2. **MINUTES**
   Supervisor Thomas Klunk made a motion to approve the January 17, 2022 Workshop and Regular Meeting Minutes, seconded by Supervisor Eugene Zeyn. **Approved Vote 5-0**

3. **PRIOR EXECUTIVE SESSION**
   Isaac Wakefield, Township Solicitor, advised the Board held an Executive Session on January 31, 2022 and February 16, 2022 to discuss personnel issues.

4. **COMMUNICATIONS AND INTERACTIONS**
   SAVES January Report was included in the packet for review.

   The PSATS February 2022 News Bulletin was included in the packet for review.

   A request received from the Adams County Historical Society for American Rescue Plan Funds was included in the packet and will be reviewed on a later date.

   Discussion occurred regarding a correspondence from William Rittase requesting to rezone 250 Race Horse Road from Agricultural back to R-1.

   The public hearing for the PennDOT Eisenhower Extension will occur on February 23, 2022 at SAVES.

5. **REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS**

Administration

Scott Small, Maintenance Manager, advised the Hanover Borough joint bid sheets were provided in the packet and he discussed road salt being rebid due to an increase of $21.00 per ton.

Vice Chair, Louann Boyer, made a motion to accept the Hanover Borough joint bids as presented, seconded by Don Knight. **Approved Vote 5-0**

Isaac Wakefield, Township Solicitor, commented on excluding the salt bid and was advised it should be excluded from the motion.

Vice Chair, Louann Boyer, amended the motion to accept the Hanover Borough Joint Bids as presented with the exception of road salt, seconded by Supervisor Eugene Zeyn. **Approved Vote 5-0**

Chair Charlotte Shaffer advised removing the HRA for Maintenance and Township employees.

Supervisor Tom Klunk made a motion to remove the HRA to mirror police under the CBA Contract for Township employees and Maintenance, seconded by Vice Chair Louann Boyer.

Approved Vote 4-0
Eugene Zeyn Abstained

David Arndt, Township Manager/Zoning Officer, questioned the employee weekly contribution. Chair Charlotte Shaffer advised there would be no weekly employee contributions and that the employee would be responsible for their copays and deductibles.

Vice Chair Louann Boyer made a motion to accept the resignation letter from Secretary/Treasurer, Angela Pabon, seconded by Supervisor Tom Klunk. **Approved Vote 5-0**

Chair Charlotte Shaffer advised the Township Newsletter had been approved and discussion occurred.

Recreation

Discussion occurred regarding the request from AVO Soccer Club for an additional field.

Chair Charlotte Shaffer made a motion to deny the request from AVO Soccer Club for an additional field, seconded by Supervisor Tom Klunk. **Approved Vote 5-0**

Kristie Miller, AVO Soccer Club representative, asked why the request was denied. Chair Charlotte Shaffer advised there is a lot of planning and organizing that needs to be done before the park can be expanded anymore.

Kristie Miller proceeded to ask if a request for additional fields could be made in the future. Chair Charlotte Shaffer advised yes, but no other request would be considered for the rest of this year.

Discussion occurred regarding Wellspan Health's request for permission to engage activity at Fairview Park. Sandra Gladfelter, a representative for the Get Outdoors (GO) Adams Program, stated that she was informed Fairview Park was not in our jurisdiction and therefore would be switching to request permission to engage at Plum Creek Park.

Chief Gary Baumgardner clarified that Fairview Park is located in Conewago Township. Chair Charlotte Shaffer advised that it is privately owned. Discussion occurred.

Supervisor Tom Klunk made a motion to give permission to the Go Outdoors (GO) Adams Program to engage at Plum Creek Park, seconded by Supervisor Eugene Zeyn. **Approved Vote 5-0**

Chair Charlotte Shaffer advised she would include information about the park program in the Newsletter. Discussion occurred.

6. **REPORT FROM SECRETARY-TREASURER**

Vice Chair Louann Boyer made a motion to approve the Secretary/Treasurer's report and bills paid/to be paid, January 15, 2022 to February 17, 2022, seconded by Supervisor Eugene Zeyn.
Approved Vote 5-0

7. **REPORTS FROM DEPARTMENTS**

Police

The Police Department's January report and newsletter was enclosed in the packet for review.

Chief Gary Baumgardner advised the new hire is doing well and is currently in phase two of the three phases.

Chief Gary Baumgardner asked for the Board to vote on settlement of the grievance. Township Solicitor, Isaac Wakefield, advised this was not an agenda item and advised the Board to ask for a motion to amend the agenda for consideration of the settlement.

Supervisor Louann Boyer made a motion to amend the agenda to include the consideration of the settlement, seconded by Supervisor Eugene Zeyn. **Approved Vote 5-0**

Discussion occurred on employee number 3970.

Chair Charlotte Shaffer asked for public comment.

Bob Miller of 3176 Hanover Pike asked what the issue was regarding the grievance. He was informed by Township Solicitor, Isaac Wakefield, it was a disciplinary matter involving officer number 3970.

Chair Charlotte Shaffer asked if all were in favor to consider settlement of the grievance; all were in agreement to pass it. No motion was made.

Discussion occurred on testing for the detectives test.

Kristie Miller with AVO Soccer Club left the meeting at 6:58 p.m.

Township Solicitor

Solicitor Isaac Wakefield of Salzmann Hughes discussed a response letter received from Waste Management. Discussion occurred and Chair Charlotte Shaffer read bullet points within the letter regarding Waste Management's efforts to improve service.

Maintenance Department

The Maintenance report was included in the packet for review.

Scott Small, Maintenance Manager, advised one of the maintenance vehicles had an issue and repairs made by Gene Lata Ford will cost $6000.00. The 2022 budget for vehicle repairs is $5000.00.

Chair Charlotte Shaffer asked about the construction on the 116 bridge. Scott Small advised construction is to take place between March 1st and October 15th and during the construction, there would be one lane with temporary traffic signals.

8. MANAGER/ZONING & CODE ENFORCEMENT

The PACOG Newsletter was included in the packet for review.
Township Manager/Zoning Officer, Dave Arndt, report for Zoning/Code Enforcement dated 1/12/2022-2/16/2022 was included in the packet for review.

Dave Arndt, Township Manager/Zoning Officer acknowledged Scott Small, Maintenance Manager, being appointed as delegate for ACTPO.

9. SUBDIVISION/LAND DEVELOPMENT

The Planning Commission draft meeting minutes for February 3, 2022 were included in the packet for review.

Precision Cut Industries- 60 Ram Drive- Request for Bond Reduction
Discussion occurred on the request for reduction of the bond for 60 Ram Drive.

Vice Chair Louann Boyer made a motion to approve the request to reduce the bond amount for 60 Ram Drive, Precision Cut, to $1200.00, seconded by Supervisor Eugene Zeyn. **Approved Vote 5-0**

Utz Trailer Parking Lot- Kindig Lane- Request for Bond Reduction
Dave Arndt, Township Manager/Zoning Officer, advised releasing the bond for the trailer parking lot with the exception of $3686.00 for tree planting and denying the submittal of the original As-Built.

Vice chair Louann Boyer made a motion to approve the bond reduction for the Utz Trailer Parking Lot with the exception of $3686.00 and deny the submittal of the original As-Built, seconded by Supervisor Tom Klunk. **Approved Vote 5-0**

Kristie Miller with AVO Soccer Club returned to the meeting at 7:09 p.m. along with Averlon Hines of AVO Soccer Club and two others.

10. ZONING

There will not be a Zoning Hearing held on March 2, 2022.

11. Township Engineer (Nathan Simpson of C.S. Davidson, Inc.)

The Engineer's Report was included in the packet for review.

Supervisor Tom Klunk made a motion authorizing C.S. Davidson to publicly advertise solicitation of bids on the 2022 Roadway Improvement Project, seconded by Don Knight. **Approved Vote 5-0**

Supervisor Tom Klunk made a motion authorizing C.S. Davidson to begin updates on the Township's Stormwater Management Ordinance to be consistent with the 2022 DEP model ordinance for comparison, seconded by Supervisor Louann Boyer. **Approved Vote 5-0**

12. New Business

No new business was discussed.

13. Old Business

No old business was discussed.

14. Public Comment

Ernie Hossler asked if the volume was turned up.

Tammie Knight asked if the Newsletter had been approved and when additions would need to be provided. Discussion occurred.

Jay Jay made a comment regarding Waste Management.

Kaitlynn Runk of 185 Maple Drive questioned the planting of the trees at Plum Creek Park. Discussion occurred regarding the trees and the baseball fields and why the fields are not there yet. She was advised they are not there yet due to funding.

Averlon Hines expressed concerns on lack of respect. He went on to advise he has 3000 girls that need fields to play on.

Kaitlyn Ragula of 84 Evergreen Drive mentioned that she has 3 children in the AVO Soccer Club program and expressed the need for a second field.

MEETING SCHEDULE

March 2, 2022 (Zoning Hearing Board) 6:00 PM - Canceled
March 3, 2022 (Planning Commission) 6:00 PM
March 16, 2022 (Public Safety Committee) 8:30 AM
March 16, 2022 (Finance/Operations) 9:30 AM
March 21, 2022 (Workshop) 5:30 PM
March 21, 2022 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Eugene Zeyn made a motion to adjourn the meeting at 7:25 p.m., seconded by Supervisor Tom Klunk. **Approved Vote 5-0**

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer
Bridgett Kirby, Assistant Secretary/Treasurer