CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING AUGUST 15, 2022

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer	Louann Boyer	Thomas Klunk
Gene Zeyn	Don Knight	

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor from Salzmann Hughes
Nathan Simpson of C.S. Davidson Inc.
Gary Baumgardner, Police Chief.
Scott Small, Maintenance Manager

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 3 people in the audience.

1. PUBLIC COMMENT ON AGENDA ITEMS

2. MINUTES

Supervisor Knight made a motion to approve the July 18, 2022 Workshop & Regular Meeting Minutes, seconded by Supervisor Zeyn. **Approved Vote 5-0**

3. COMMUNICATIONS AND INTERACTIONS

SAVE July Report.
Letter received from Brushtown Athletic Association – Concerns about 5627 Hanover Road.
Letter received from Guthrie Memorial Library

4. REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION - No Report

Maintenance Department – Need to appoint a Supervisor to attend the maintenance collective bargain agreement negotiation meetings with the Township Manager. First meeting is scheduled for September 6, 2022 at 9:00am. Motion made by Supervisor Boyer to have Don Knight attend, 2nd by Supervisor Zeyn. Supervisor Zeyn wants to attend the meeting as well. Supervisor Shaffer asked if Supervisor Boyer would amend her motion to include Supervisor Zeyn in the meeting. Supervisor Boyer amended her motion. **Approved Vote 5-0**

5. Recreation

Request to use Plum Creek Park for a dog training day on Sunday, October 16, 2022 or Sunday November 20, 2022. Motion made to approve by Supervisor Zeyn, 2nd by Supervisor Boyer **Approved Vote 5-0**

6. REPORT FROM SECRETARY-TREASURER

Supervisor Knight made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Klunk **Approved Vote 5-0**

Supervisor Klunk made a motion to approve the bills paid/to be paid report dated June 21, 2022 to July 18, 2022, seconded by Supervisor Boyer **Approved Vote 5-0**

Acknowledgment of the 2021 Audit Report – This will be posted on the website.

7. REPORTS FROM DEPARTMENTS

Police –

Chief made some acknowledgements to some of the officers.

Supervisor Boyer asked Chief Baumgardner about wanting to talk about Corporal position. Supervisor Boyer made a motion to allow 1 Corporal position.

Supervisor Shaffer asked for a motion to amend the agenda to talk about the Corporal position.

Supervisor Klunk made the motion to amend the agenda and Supervisor Boyer 2nd the motion.

Approved Vote 5-0

Corporal position – To promote within the department 1 officer. Supervisor Boyer made motion and 2nd by Supervisor Klunk. **Approved Vote 5-0**

Township Solicitor

Lee Stinnett, the Township Solicitor, had no stand-alone report.

Maintenance Department

Line painting will be starting around August 16, 2022 throughout the township.

Scott stated that Oxford Ave project is finished.

8. Manager/Zoning & Code Enforcement

Resolution 2022-H – Minimum Municipal obligation (MMO) for Non-Uniform pension plan – Need motion to approve or deny Resolution 2022-H. Supervisor Shaffer made motion to table until September meeting so the figures can be reviewed, 2nd by Supervisor Klunk

Approved Vote 5-0

Miller Chemical – Notice of Final Report Submittal to DEP was acknowledged.

Sealed Air Corp – 260 N. Blettner Ave – State Only Operating Permit application was acknowledged.

Oxford Ave Roadway project – Application for payment in the amount of $77,200.60. Need a motion to authorize payment for the Oxford Avenue Roadway improvement contract with E.K. Services for the amount of $77,200.60. Supervisor Don Knight made motion with Supervisor Boyer 2nd.

Approved Vote 5-0

9. Subdivision & Land Development

Draft planning commission meeting minutes from the August 4, 2022 meeting were provided.

Chapel Ridge Phase II & III – Dedication of Streets – Motion to accept Galaxy Drive, Skyview Circle, Star Drive and Solar Court and an 18 month Maintenance Bond Agreement in the amount of $398,202.24, and for all taxes to be paid by the developer for 2022. Supervisor Knight made the motion 2nd by Supervisor Boyer.

Approved Vote 5-0

10. Zoning

Manager Dave Arndt stated there will not be a Zoning Hearing held in September

11. Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Engineer's Report was acknowledged.

Need a motion to authorize the Township Engineer to proceed with submission of the applications for the traffic light upgrade grant that is available with an estimated fee of $4,000.00. Supervisor Klunk made the motion 2nd by Supervisor Knight

Approved Vote 5-0

12. New Business

No new business was discussed.

13. Old Business

No old business was discussed.

14. Public Comment

4 comments were made by the Public.

JJ – Congratulating the officers for work well done
Amy Johnson – the road at Plum Creek is not safe. When is that scheduled to be done?
Pat Hubbard – Can any of our code enforcement be considered for the property at the corner of Church St. and Conewago Drive?

MEETING SCHEDULE

September 1, 2022 (Planning Commission) 6:00 PM
September 12, 2022 (Municipal Authority) 5:30 PM
September 14, 2022 (Public Safety Meeting) 8:30AM
September 14, 2022 (Finance/Operations) 9:30 AM
September 19, 2022 (Workshop) 5:00 PM
September19, 2022 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Boyer made a motion to adjourn the meeting at 7:26 p.m., seconded by Supervisor Zeyn

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer