CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
BOARD OF SUPERVISORS PUBLIC HEARING APRIL 17, 2023

Chair Charlotte Shaffer called the meeting to order at 6:50 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Charlotte Shaffer Louann Boyer Thomas Klunk
Don Knight Gene Zeyn

The following appointed Township professionals were also in attendance (Roll Call):
Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Police of Chief
Scott Small, Maintenance Manager

Attendance: Approximately 5 people were present.

1 **PUBLIC HEARING – Adoption of Resolution 2023-M for the amendment to the 2008 Conewago Township Comprehensive Plan and the Official Zoning Map dated 11.11.2022**
Michelle Brummer from Gannett Fleming explained to The Board of Supervisors purpose of the comprehensive plan. Michelle Brummer stated the comp plan is just 1 of 7 tools. Michell Brummer explained how the numbers on the report came about.

2 **PUBLIC HEARING – Adoption of Ordinance 2023-A , amending the Conewago Township Zoning Ordinance of 2009 by amending Sections 155-129(D) and 155-135(F)**
The Township currently has a setback requirement of 500 feet from R-1, schools, cemeteries, etc., for warehouses and truck terminals uses within the I-Industrial Zoning Districts and the township is amending the setback to be 100 foot instead of 500 foot.

3 **PUBLIC HEARING – Adoption of Resolution 2023-M**
Need a motion to approve or deny the adoption of Resolution 2023-M for the amendment to the 2008 Conewago Township Comprehensive Plan and to adopt the Official Zoning Map dated 11.11.2022. Supervisor Klunk made a motion to table, seconded by Supervisor Knight. **Approved Vote 5-0**

Supervisor Gene Zeyn left the meeting. (7:05 PM)

4 **PUBLIC HEARING – Adoption of Ordinance 2023-A, amending the Conewago Township Zoning Ordinance of 2009 by amending sections 155-129(D) and 155-135 (f)**
Need a motion to approve or deny the adoption of Ordinance 2023-A, amending the Conewago Township Zoning Ordinance of 2009 by amending sections 155-129(D) and 155-135(F). Supervisor Knight made motion, seconded by Supervisor Klunk. **Approved Vote 4-0**

5 **Minutes**
Supervisor Klunk made a motion, seconded by Supervisor Boyer to approve the March 20, 2023 Workshop and Regular Meeting Minutes. **Approved Vote 4-0**

6 COMMUNICATION & INTERACTIONS

SAVES March Report-
Thank you letter received from Adams County Agricultural Land Preservation Board
Donation request received from VNA of Hanover & Spring Grove
Correspondence received from Donald Sneeringer regarding Stormwater bill
Correspondence received from Lower Susquehanna Riverkeeper Association
Streetlamp request received from Promise Land Investments, LLC for Peanut Drive – The Board of Supervisors have denied this in the past as well as now.
Hanover Borough will be flushing hydrants in Conewago Township April 17 through 20th

7 Reports and/or comments from Supervisors

Administration – Boyer received a letter in the mail from PSTATS. She was appointed on their board until 2025 for township populations between 5,000 and 10,000.

8 Recreation

The Board of Supervisors have decided that they will be closing Airport Road. The two houses that are on this road will be able to access. At the end of the road there will be signage put up that the road is a dead end or no access. A gate will be installed on Airport Road just past the second house so there is no public access. This will stop the dust for the nearby residence.

9 Secretary/Treasurer's Report

Supervisor Boyer made a motion to accept the Secretary/Treasurer's report, seconded by Supervisor Knight.

Approved Vote 4-0

Supervisor Boyer made a motion to accept the bill paid/to be paid from 3/21/2023 to 4/17/2023, seconded by Supervisor Klunk. **Approved Vote 4-0**

10 Reports from Departments

Police – Police report is on the website.
Supervisor Klunk made a motion to amend the agenda to include the ARPA funds, seconded by Supervisor Knight. **Approved Vote 4-0**
Supervisor Knight made a motion to approve giving the Police department $50,000 towards the purchase of modems in the police cruisers, seconded by Supervisor Klunk. **Approved Vote 4-0**

Township Solicitor

Township Solicitor Lee Stinnett provided an update on the property at 5607 Hanover Rd. Both of the owners are deceased. The beneficiary of the property is deceased as well. The next step is file action in courthouse for the Township to take over the property. This is a long process. Lee Stinnett will get with Township supervisor to start this process. Supervisor Boyer and Supervisor Klunk mentioned that some residents are concerned about the safety of this property. Township Manager Dave Arndt asked if we can enter the property and take care of the grass or if that would be considered trespassing. Discussion was had on the property and Supervisor Klunk thinks the Township should purchase the property to tear down the building and possibly donate to Brushtown Athletic Association.

Maintenance Department

On Wednesday April 12, 2023, a sinkhole opened on Birch Drive. It was filled with mixed rock and 10yds of concrete. C. E. Williams was brought in to fix the sinkhole with our Maintenance guys.
Supervisor Boyer made a motion to amend the agenda to take the money to fix the sinkhole out of the ARPA Funds, seconded by Supervisor Klunk. **Approved Vote 4-0**
Supevisor Knight made a motion to accept the use of ARPA funds, seconded by Supervisor Boyer

Approved Vote 4-0

Letter was received from PennDot regarding traffic study request for Hanover Pike.
Letter was received from PennDot regarding traffic study request for Mt. Pleasant Rd.

11 Manager/Zoning & Code Enforcement

Monthly report for Zoning/Code Enforcement dated 3/14/2023 to 4/13/2023.
Electronic Waste Recycling collection will take place May 13, 2023 from 9AM-12PM.
Received a resignation letter from John Drago, requesting to resign from a full-time employee and to remain as the seasonal employee, also requesting to be paid for his unused earned time as a full-time employee. This will be discussed at a later time.
Supervisor Knight made a motion to authorize the Township Manager to advertise and hire a full-time employee for the Maintenance Department per the Union Contract, seconded by Supervisor Boyer.

Approved Vote 4-0

12 Subdivision & Land Development

Draft planning commission meeting minutes from the April 6, 2023, meeting.
The Residence on Church - Preliminary/Final Land Development Plan
Supervisor Knight made a motion to approve the request received from a reduction of the public improvement security bonding amount from $668,475.50 to $297,682, seconded by Supervisor Boyer. **Approved Vote 4-0**

12 Zoning

There will not be a zoning hearing held in May.

13 Township Engineer

Engineer Report

14 Old Business

No old business to discuss.

15 New Business

No new business to discuss.

16 Public Comment

Three comments on Facebook
Jay Jay congratulating Supervisor Boyer
Joni Swope thanking The Board of Supervisors for correcting the Conewago Valley School Board on the number of houses being built and not what the hired firm had stated.
Jay Jay stated that if the house at 5607 Hanover Road has any Asbestos, it will cost more to get rid of the material.

17 MEETING SCHEDULE

May 5, 2023 (Planning Commission)6:00PM
May 10, 2023 (Public Safety Meeting) 8:30AM
May 10, 2023 (Finance/Operations) 9:30 AM
May 15, 2023 (Workshop) 5:30 PM
May 15, 2023 (Board of Supervisors) 6:30 PM

18 ADJOURNMENT

Supervisor Boyer made a motion to adjourn the meeting at 7:54 p.m., seconded by Supervisor Klunk

Approved Vote 4-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer