CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, NOVEMBER 20, 2017

Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Bob LeGore Vice Chairman Don Knight Ted Bortner
Zachary Brillhart Louann Boyer

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer
Police Chief Curtis McCoy Heather Snyder, Secretary-Treasurer
Jim Yingst, Solicitor Eric Mains, Gannett Fleming Engineer
Scott Small, Maintenance Manager
Constituent Steven Heller

There was 2 people in the audience including: Tony Eline of 12 Linden Avenue and Constituent Steve Heller of 192 Stafford Drive.

1. MINUTES

Vice Chairman Don Knight made motion to approve the October 5, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Ted Bortner. Vote 5-0

Supervisor Zach Brillhart made motion to approve the October 12, 2017 Budget Workshop Minutes, seconded by Vice Chairman Don Knight. Vote 5-0

Vice Chairman Don Knight made motion to approve the October 16, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES October report was enclosed in the packet for review.

The November 30, 2017 communication on Planning for Elected Officials Workshop was enclosed in the packet for review.

Communication from Comcast on increased fees for Broadcast T.V. and Regional Sports was enclosed for Review.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Nothing new to report.

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner advised nothing new that isn't in the Township Manager's report.

Recreation (Knight/Boyer)

Nothing new to report.

Agricultural Preservation (Brillhart)

Nothing new to report.

Roads (Bortner/Knight)

Supervisor Ted Bortner advised nothing new that isn't in the Township Manager's report.

Pension

Next meeting is scheduled for February of 2018.

Supervisor Ted Bortner advised this last pension meeting was his last.

Supervisor Ted Bortner advised the Pension Committee is made up of three representatives, one from the Township, one from the Police Association and one mutual representative agreed upon by both parties.

Supervisor Ted Bortner made motion for the Board of Supervisors to withdrawal the mutual representative from the Pension Committee, seconded by Vice Chairman Don Knight. Vote 4-1
Note: Supervisor Zach Brillhart was the opposing vote. Supervisor Louann Boyer abstained. Supervisor Ted Bortner would like the proper notification to go out and recognize the years of service. The open Township Position will be filled at the reorganizational meeting.

Planning Commission (Brillhart)

Supervisor Zach Brillhart advised no meeting was held this month. The December meeting is to be determined.

Stormwater (Knight/Brillhart)

Supervisor Zach Brillhart made motion to approve the credit program seconded by Supervisor Ted Bortner discussion on adding the glossary to the program for clearer definition. Vote 5-0

4. REPORT FROM SECRETARY-TREASURER

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Ted Bortner made motion to approve payment of the prepaid bills and all invoices noted on the Report for November 20, 2017, seconded by Supervisor Louann Boyer. Vote 5-0

5. PUBLIC COMMENT

Nothing to report.

6. REPORTS FROM SUPERVISORS

Nothing new to report.

7. REPORTS FROM DEPARTMENTS

Police

The Police Department October report was enclosed in the packet for review.

Chief Curtis McCoy attended the October 17, 2017 Exchange Club meeting were they honored first responders. He gave a thank you for their generous donation.

The Police Department is still actively involved with the reading program at the Conewago Elementary School.

Chief Curtis McCoy gave a thank you to the Police Administrator Anna Lescalleet for her hard work in securing the $1,000.00 grant for vests.

Chief Curtis McCoy and Sargent Gary Baumgardner had a successful medicine take back program.

Township Solicitor Yingst
Solicitor Jim Yingst advised he is working on document review.

James Thomas hearing is scheduled for November 28, 2017 at the Adams County Courthouse.

Discussion on revising the property maintenance code to have a clearing definition of rubbish and standing water.

Supervisor Ted Bortner made motion to advertise the ordinance for the definition of rubbish, seconded by Supervisor Zach Brillhart, subject to some minor modifications. Vote 5-0

Township Manager
Township Manager Barbara Krebs gave a review of her staff report. The report included the discussion of the staff meeting the new waste hauler Advanced Disposal with information being sent to the residents, mowing is complete for the year, crack sealing still underway and road assessments are completed for GIS. Township Manager Barbara Krebs advised the Board of the DCNR grant that was denied.

Police Negotiation meeting is scheduled for November 14, 2017.

Supervisor Zach Brillhart made motion to approve advertising for the 2018 Budget for public display November 21, 2017 through December 6, 2017, seconded by Supervisor Ted Bortner. Supervisor Zach Brillhart added the Township has a balanced budget without increasing taxes. Vice Chairman Don Knight abstained from the vote. Vote 4-0

Vice Chairman Don Knight made motion to have the staff proceed with the 2018 property and casualty insurance from PIRMA/Keller Brown to Weber Insurance, seconded by Supervisor Ted Bortner. Vote 5-0

Supervisor Zach Brillhart made motion to reimburse the conference cost for the Tax Collector, seconded by Supervisor Ted Bortner. Vice Chairman Don Knight abstained from the vote. Vote 4-0

Township Manager Barbara Krebs acknowledge Mr. Tony Eline in the audience and asked to pass along to Angela Pabon that we miss her and hope she is doing well and we will be glad to have her back.

Township Engineer (Eric Mains, Gannett Flemming, Inc.)
Engineer Eric Mains gave a review of his Engineer's Report for October.

Discussion on the Eisenhower extension project. Two roads in the Township interfere with the road maintenance plan, Township Engineer Eric Mains to send e-mail to see if public meeting can be set up in the 1st quarter of 2018.

8. CODE ENFORCEMENT
The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated October 11, 2017 – November 15, 2017 and current flow charts were enclosed in the packet for review.

Current flow charts on 39 Elk Drive and 384 Maple Avenue were included in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT
The Subdivision and Land Development Status Report for November 15, 2017 was enclosed for review.

No Planning Commission meeting held on November 2, 2017.

Supervisor Zach Brillhart made motion to table Precision Cut land development plan and extend the review period for 90 days, seconded by Supervisor Ted Bortner. The new deadline for action would be February 18, 2018. Vote 5-0

Vice Chairman Don Knight made motion to request the approval of the Trone Rental Wetzel Drive land development plan for 90 days to February 18, 2017 seconded by Supervisor Louann Boyer. Vote 5-0

10. ZONING

No Zoning Hearing Board meeting in December.

Supervisor Ted Bortner made motion to approve Resolution 2017-V UCC permit fee effective October 25, 2017, seconded by Supervisor Louann Boyer. Vote 5-0

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

Planning Commission Meeting scheduled for December 7, 2017 at 6:00 p.m.
Municipal Authority Meeting scheduled for December 11, 2017 at 6:00 p.m.
Public Safety Committee meeting for December 18, 2017 at 8:30 a.m.
Road Committee meeting for December 18, 2017 at 10:00 a.m.
Board of Supervisor's Workshop for December 18, 2017 at 5 p.m.
Board of Supervisor's Meeting for December 18, 2017 at 7 p.m.

13. ADJOURNMENT

Vice Chairman Don Knight made motion to adjourn the meeting at 7:30 p.m., seconded by Supervisor Louann Boyer. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer