CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
www.conewagotwp.org

BOARD OF SUPERVISORS REGULAR MEETING, OCTOBER 19, 2015

Chairman LeGore called the meeting to order at 7:00 pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Robert LeGore, Chairman Deb Ernst Don Knight, Vice Chairman Ted Bortner
Louann Boyer was absent

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager Dave Arndt, CEO/Zoning Officer
Jim Yingst, Solicitor Eric Mains, Buchart-Horn Engineer
Heather Snyder, Secretary

There were 7 persons total in the audience including; Sargent Gary Baumgardner, Officer Bailey, Maintenance Manager Scott Small, Treasurer Denise Gembusia,

Chairman LeGore stated the Board had a budget workshop at 2 p.m. this afternoon till 4:30 p.m., Executive Session to discuss legal and personnel issues at 4:30 p.m. till 6:30 p.m. No decisions was made in the executive session.

1. MINUTES

Supervisor Bortner made motion to approve the draft minutes from the September 21, 2015 workshop and regular meeting. Vice Chairman Knight seconded the motion. Vote 4-0

Vice Chairman Knight made motion to approve the draft minutes from the October 8, 2015 workshop. Supervisor Ernst seconded the motion. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

- Thank you letters from Hanover Area YMCA Kids Come First and Rabbit Transit for a 2015 donation.
- SAVES monthly report and profit and loss statement.
- Letter regarding Neiderer Sanitation Transfer Station.
- November 14, 2015 Yard Waste Collection. The website will be updated to reflect this information.
- Trick-or-Treat is scheduled October 27, 2015 6-8 p.m.

3. REPORTS FROM SUPERVISORS

Supervisor Bortner – No Report
Supervisor Boyer – Absent
Vice Chairman Knight- No Report
Supervisor Ernst- No Report
Chairman LeGore- No report

4. REPORT FROM COMMITTEES

Administration (Ernst/Knight) – No Report.

Public Safety (LeGore/Bortner) – The new police vehicle will be in service this year.

Supervisor Bortner made motion, of which was seconded by Vice Chairman Knight to not renew the Interim Police Chief contract. VOTE 4-0

Recreation (Ernst/Knight) - Supervisor Ernst advised the recreation committee has postponed the last two recreation meetings until the land swap has been completed. Recreation committee will reconvene next month to finalize details.

Agricultural Preservation (Bortner/Knight) – No Report.

Roads (Bortner/Knight) – No Report

Pension Board (Bortner) – Supervisor Bortner advised the pension board is actively meeting and are in need for implementing a policy for investment strategies.

Supervisor Bortner made motion, seconded by Chairman LeGore to allocate a 60/40 split +/- 5 % of equities to fixed assets. Approval of the Board to start the process to balance those allocations. VOTE 4-0

5. REPORT FROM SECRETARY-TREASURER

Supervisor Ernst made motion, of which was seconded by Supervisor Bortner, to approve the Treasurer Report as presented. Vote 4-0

6. PUBLIC COMMENT - Nothing to Report

7. REPORTS FROM DEPARTMENTS

▪Police Chief was absent - Sargent Baumgardner was present.

- The Chief's monthly report was in the Supervisor packet for review.
- Neighborhood Watch Meeting to be held November 2, 2015.
- Draft ordinance for the Impound Yard is tabled.
- Officer O'Brien, Sgt. Baumgardner, Officer Kile and Officer Grim are now trained as part of the PA Southcentral Task Force funded by Homeland Security.
- Training has been completed for the new radio system.
- The Board decided unanimously to table the Impound Yard.

▪Township Solicitor Yingst

- Reviewed the ordinance to prohibit the disorderly operation of a vehicle within the Township.

Supervisor Bortner made motion, seconded by Vice Chairman Knight to advertise the legal notice for the Ordinance to prohibit the disorderly operation of a vehicle within the Township including operating a vehicle in a physically offensive or threatening manner. VOTE 4-0

- Deed of Dedication for the Preserves, ready to set up a settlement date.
- Review of the Snow Removal Policy.

▪**Township Manager**

Supervisor Ernst made motion, seconded by Supervisor Bortner to advertise the legal notice for the Snow Removal Ordinance, contingent upon the removal of the sidewalk. VOTE 4-0

- Staff Report for review.
- Joint Stormwater meeting with Hanover Borough, Penn Township, and McSherrystown Borough will be held on October 22, 2015.
- Introduction of Denise Gembusia as the new Treasurer for Conewago Township.

▪**Township Engineer**

- Monthly Municipal Engineer's Report was enclosed in the packet for review.
- Grant application for the Blettner basin was submitted.

Supervisor Ernst made motion, seconded by Supervisor Bortner to approve the agreement for the MS4 Stormwater feasibility study with two contingencies, one being the schedule incorporated as part of the agreement and second some minor edits that were suggested by the Solicitor. VOTE 3-1 with Chairman LeGore casting the opposing vote.

▪**Township Alternate Engineer**

- Villas at Cattail- Terry Myers, C.S. Davidson, Inc. – *Review of Punch List*
  - CEO David Arndt and Township Engineer, Eric Mains did a walk through.
  - Patricia Woolston of 152 St. Michael's Way advised the Board of the water issue's on St. Michael's Way. Along with the space between the apron and the driveway is raised causing issue's with her wheelchair and cars are scraping bottom. CEO Dave Arndt advised Patricia that he has been out to look at the issues and they have been documented. Patricia asked if the punch list could be shared to the public? The punch list is a public document per the Solicitor and was shared with the audience.
  - Lawrence Rossi of 143 St. Michael's Way asked the question if the HOA can be responsible for the roads in the Villas at Cattails if something is not corrected before adoption? Township Engineer Maintenance advised the bond of 18 months, 15% of the overall construction after adoption if any issues would need to be fixed. Larry also has a concern with a resident driving over the sidewalk on Easton Way. The HOA has been in contact with the resident. Solicitor Yingst advised this is a civil issue.
  - Stormwater Basin at the Villas of Cattail, if the county allows the cattails to remain there, the HOA will be responsible for the maintenance.

8. CODE ENFORCEMENT

- Activities report from Zoning/Code Officer was provided.

9. SUBDIVISION/LAND DEVELOPMENT

- Draft Planning Commission meeting minutes October 1, 2015
- SALDO Status report updated: October 15, 2015
- CEO Arndt acknowledge court decision for the Sheaffer land development plan not pursuing any further request, and signature box note should address street tie in only.

Supervisor Bortner made motion, of which was seconded by Supervisor Ernst to approve Chapel Ridge Stormwater Parcel No. 2 Preliminary/Final Plan waiver request from Section 135-11, Preliminary Plan Procedure. Vote 4-0

Vice Chairman Knight made motion, of which was seconded by Supervisor Bortner to approve Chapel Ridge Stormwater Parcel No. 2 Preliminary/Final Plan and Resolution 2015-Y. Vote 4-0

Vice Chairman Knight made motion, of which was seconded by Supervisor Bortner to approve Trone Rental Properties request for 90 days to complete the necessary revisions to the plan. Vote 4-0

10. ZONING

- There will be a Zoning Hearing Board meeting on November 4, 2015

11. OTHER BUSINESS

- No activity to report.

12. ANNOUNCEMENTS

- Zoning Hearing Board Regular Meeting – November 4, 2015
- Planning Commission Regular Meeting – November 5 at 7:00 p.m.
- Board of Supervisors Workshop – November 16, 2015 at 5:30 p.m.
- Board of Supervisor Meeting – November 16, 2015 at 7:00 p.m.

13. ADJOURNMENT

Supervisor Ernst made motion, of which was seconded by Vice Chairman, to adjourn at 7:50 pm. Vote 4-0

Respectfully Submitted: Heather Snyder, Secretary