CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, OCTOBER 17, 2016
Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Robert LeGore Don Knight Ted Bortner Zachary Brillhart Louann Boyer

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager
Police Chief Curtis McCoy
Jim Yingst, Solicitor
Dave Arndt, Code Enforcement/Zoning Officer
Heather Snyder, Secretary-Treasurer
Eric Mains Gannett Fleming, Engineer

There were 2 persons total in the audience including: Maintenance Manager Scott Small and Tony Eline of 12 Linden Avenue.

1. MINUTES
Supervisor Ted Bortner made motion to approve the budget workshop minutes from the September 12, 2016, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Louann Boyer made motion to approve the September 19, 2016 Workshop and Regular meeting minutes, seconded by Vice Chairman Don Knight. Vote 5-0

Supervisor Ted Bortner made motion to approve the September 26, 2016 Special Meeting Minutes, seconded by Supervisor Zach Brillhart Vote 5-0

Supervisor Zach Brillhart made motion to approve the September 27, 2016 Budget Workshop Minutes, seconded by Vice Chairman Don Knight. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS
SAVES September report enclosed for review.

September 27, 2016 letter from GEO-Tech Associates, Inc. regarding Verizon Wireless new tower was enclosed for review.

September 29, 2016 letter from Fire Chief Jan Cromer requesting the SAVES Fire Police attendance for the Hanover Halloween parade on October 27, 2016 was enclosed for review.

September newsletter from HACC was enclosed for review. Discussion from the Board on a donation to HACC was tabled at this time.

September 14, 2016 letter from PSATS U.C. Group Trust regarding rates was enclosed for review.

3. REPORT FROM COMMITTEES
Administration (Knight/LeGore)

Vice Chairman Don Knight made motion to approve Sgt. Gary Baumgardner's request for continued education under the Township's reimbursement program per his letter dated October 16, 2016, seconded by Supervisor Ted Bortner. Vote 5-0

Vice Chairman Don Knight made motion recognizing C.A. Weber as Conewago Township broker of record for employee health benefits effective 1/1/2017 and authorizing staff to prepare the proper documents needed to ensure for a smooth transition between brokers, seconded by Supervisor Zach Brillhart. Vote 5-0

Vice Chairman Don Knight made motion recognizing C.A. Weber as Conewago Township broker of record for property and casualty insurance coverage effective 1/1/2017 and authorizing staff to prepare the proper documents needed to ensure for a smooth transition between brokers, seconded by Supervisor Zach Brillhart. Vote 5-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner made motion to approve the terms of settlement with David Williams as set forth in the General Release and Settlement Agreement provided to the Board on October 17, 2016, seconded by Vice Chairman Don Knight. Vote 5-0

Supervisor Ted Bortner made motion that the discussions and meetings regarding Police Regionalization effective tonight will stop the effort and bring to a closure, but will not affect the current Mutual Aid support seconded by Vice Chairman Don Knight. Vote 5-0

Recreation (Knight/Boyer)

The next meeting is scheduled for October 19, 2016 at 9:00 a.m.

Agricultural Preservation (Brillhart)

Nothing to report.

Roads (Bortner/Knight)

Vice Chairman Don Knight made motion to approve Resolution 2016-P Signal Light Rt. 94 and Wilson Avenue, seconded by Supervisor Ted Bortner. Vote 5-0

Pension Board (Bortner)

The next meeting will be October 20, 2016 at 10:00 a.m.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Zach Brillhart made motion to approve the Secretary/Treasurer's Report. Supervisor Ted Bortner seconded the motion. Vote 5-0

Supervisor Ted Bortner made motion to approve payment of prepaid bills and all invoices noted on the report for October 2016. Supervisor Zach Brillhart seconded the motion. Vote 5-0

5. PUBLIC COMMENT

No Public Comment.

6. REPORTS FROM DEPARTMENTS

Police

Police Report for September was prepared in the packet.

Chief Curtis McCoy reported that Detective William Hartlaub's medicine take back box has received 297 pounds of medicine so far this year keeping it out of the local water systems. Chief Curtis McCoy continues working on the efforts of organizing the station and implementing the scheduling software and case management software.

Chief Curtis McCoy will be at Trick-or-Treat for the Township on October 25, 2016 and Allwood Manor on October 31, 2016 for the safety of the children.

Chief Curtis McCoy advised the Board that Officer Dan Grim received a thank you for his assistant with a DUI Scene and Officer Kevin O'Brien on the maintenance to one of the police cruiser that needed done.

Township Solicitor Yingst
Solicitor Jim Yingst advised the Board that the Township has not yet been paid for the tear down of the barn at the Rec park and that a judgement has been filed in Schuylkill county.

Township Manager
Manager Barbara Krebs gave an update on her monthly staff report.

Budget will be ready for public display in November.

The flyers for the Rec park have been distributed.

Our new employee was officially hired and working out well.

Township Engineer (Eric Mains, Gannett Flemming, Inc.)
Engineer Mains gave a review of his Engineer Report for October 2016.

Wetzel Drive road project is under budget and will provide change order once he has it.

Discussion on McSherrystown signage at the intersection and Hardee's and the 5 year street plan.

7. CODE ENFORCEMENT
Activities summary from Zoning/Code Enforcement Officer *dated September 14, 2016 to October 12, 2016*.

Chairman Bob LeGore thanked Code Enforcement/Zoning Officer for the copies of the flow charts for current violation properties.

8. SUBDIVISION/LAND DEVELOPMENT
SALDO report for October 2016 was given for review.

Planning Commission minutes from October 6, 2016 were enclosed in the packet for review.0

Supervisor Ted Bortner made motion to approve the Trone Rental Wetzel Drive project request for 90 day extension for final plans until January 28, 2017, seconded by Supervisor Zach Brillhart. Vote 5-0

9. ZONING
Zoning Hearing Board meeting on October 5, 2016 was a decisional meeting for Zoning Hearing Board case 5-2016, case 6-2016 for 913 Linden Avenue setbacks, and 7-2016 for Chapel Ridge Development for driveway slopes.

Supervisor Zach Brillhart made motion to advertise the revised ordinance of Chapter 155-82.A.(1) from 3 feet to 4 feet, seconded by Supervisor Ted Bortner. Vote 5-0

Adams County Council of Government's legislative forum is set for October 27, 2016 at 8:30 a.m. at the training center if anyone is interested in attending.

A draft map of a regional development for recreation parks.

10. OTHER BUSINESS, Comments, and Announcements

Nothing to report.

11. MEETING SCHEDULE

Recreation Committee Meeting – October 19, 2016 at 9:00 a.m.
Administration Committee – October 19, 2016 at 10:00 a.m.
Police Pension Committee – October 20, 2016 at 10:00 a.m.
Budget Workshop Meeting – October 27, 2016 at 1:00 p.m.
Zoning Hearing Board Meeting – November 2, 2016 at 7:00 p.m.
Planning Commission Meeting – November 3, 2016 at 7:00 p.m.
Public Safety Committee Meeting – November 7, 2016 at 8:30 a.m.
Road Committee Meeting – November 7, 2016 at 10:00 a.m.
Board of Supervisor Workshop – November 21, 2016 at 5:00 p.m.
Board of Supervisors Meeting – November 21, 2016 at 7:00 p.m.

12. ADJOURNMENT

Supervisor Ted Bortner made motion, seconded by Vice Chairman Don Knight to adjourn the meeting at 7:40 p.m. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer