CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
RE-ORGANIZATIONAL MEETING AGENDA • JANUARY 3, 2023 • 5:30 PM

CALL TO ORDER, Pledge to the Flag, and Moment of Silence

•ROLL CALL

•CLOSE OF OUTSTANDING BUSINESS FOR 2022
APPROVAL OF THE BILLS PAID/TO BE PAID DECEMBER 20, 2022 TO DECEMBER 31, 2022

• REORGANIZATIONAL MEETING 2023
CHAIR CHARLOTTE SHAFFER WILL TURN THE MEETING OVER TO SALZMANN HUGHES SOLICITOR.

SALZMANN HUGHES SOLICITOR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' CHAIR.
(Motion to accept as determined. Second the motion. Discussion. Vote.)

• (2023 Chairperson to conduct rest of meeting)
CHAIR TO CALL FOR NOMINATIONS FOR BOARD OF SUPERVISORS' VICE CHAIR.
(Motion to accept as determined. Second the motion Discussion. Vote.)

• **2023** BOARD OF SUPERVISORS COMMITTEES APPOINTMENTS IF NECESSARY:
- Public Safety (2023 Shaffer/Boyer)
- Agricultural Preservation (2023 Shaffer/Boyer)
- Police Pension (2023 Supervisor Knight)
- Municipal Authority (2023 Supervisor Klunk)
- Planning Commission (2023 Supervisor Klunk)
- Police Negotiation (2023 _____/_____)
- Finance/Operations (2023 All Supervisors)

(Motion to accept as determined. Second the motion. Discussion. Vote.)

• CHAIRPERSON TO CALL FOR MOTION ON THE FOLLOWING ITEMS AND TO APPOINT THE FOLLOWING POSITIONS AS LISTED:
- **Fee Schedule, Resolution 2023-A**
- **Tax Levy, Resolution 2023-B**
- Recognize Charlotte Shaffer as representatives for the Township at the annual educational conference held April 23-26, 2023.
- Appoint Charlotte Shaffer as the Voting Delegate to the PSATS' annual educational conference held April 23-26, 2023.
- Appointment of Township Manager/Code Enforcement Officer/Zoning Officer, with bond, at determined 2023 rate.
- Appoint the Assistant Code Enforcement Officer at determined 2023 rate.
- Appoint Secretary/Treasurer, with Treasurer's bond, at determined 2023 rate.
- Appoint Assistant Secretary/Treasurer, at determined 2023 rate.
- Appoint the Maintenance Manager at determined 2023 rate.
- Appoint Solicitor, Lee Stinnett of Salzmann Hughes, 1801 Market Street, Suite 300, Camp Hill, PA 17011 as Conewago Township Solicitor at rates in the contract for 2023.
- Appoint special labor council, Eckert Seamans, at rates in the ongoing contract.

- Appoint Harold Eastman as the Zoning Hearing Board Solicitor at the indicated rates.

- Appoint Douglas Stambaugh of G.H.I. as Sewage Enforcement Officer & Wm. F. Hill & Assoc. as alternate S.E.O. at rates indicated.

- Appoint Township Engineer, C.S. Davidson, Inc., as the Township Engineer at the indicated rates.

- Appoint Kevin Adams as Twp. Emergency Management Coordinator.

- Appoint for the 2022 Fiscal Year audit, Brown Schultz Sheridan & Fritz as the contracted C.P.A. for the purposes of auditing the accounts of the Township consistent with the Second Class Twp. Code Section 917.

- Appoint York-Adams Tax Bureau as the collector of the Local Tax Enabling Act 32 (Earned Income & LST), Delinquent Per Capita.

- Appoint _____ as delegate and_____as alternate delegate to the Adams County Tax Collection Committee and to the York-Adams Tax Bureau.

- Appoint Township Manager, Dave Arndt as delegate and _____ as alternate delegate to the Adams County Council of Governments.

- Recognize Maintenance Manager, Scott Small to attend the Adams County Transportation Planning Organization meetings as needed.

- Appoint _____ as the Township Right-to-Know Officer and Township Manager, Dave Arndt as alternate Right-to-Know Officer.

- Appoint Planning Commission member, John Strevig, to a 4 year term.

- Appoint Zoning Hearing Board member, George Weih to a 5 year term.

- Recognize Will Lieske to continue a full term of 6 years as an elected auditor.

- Appoint _____ to Chair of the Vacancy Board.

- Planning Commission, Zoning Hearing Board, Elected Auditors, and Municipal Authority members at seated 2023 rates, if applicable.

- Recognize the IRS mileage reimbursement rate of 65.5 cents per mile or 2023 reimbursement rate.

1. New Business

- Public Notice regarding 2023 meeting dates as published on December 22, 2022 in the Gettysburg Times.
- **Payment of Operating Disbursements, Resolution 2023-C**
- **Disposition of Records, Resolution 2023-D**
- Holidays for regular full-time, non-unionized employees have been determined to be the following: ½ day New Year's Eve, New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, ½ day Thanksgiving Eve, Thanksgiving Day and the day after, ½ day Christmas Eve and Christmas Day.

2. OTHER BUSINESS

- Bank Account Signers for M&T and BB&T-Truist

3. PUBLIC COMMENT

4. ANNOUNCEMENTS

- Zoning Hearing Board & Re-Organizational Meeting – January 4, 2023 at 6:00 p.m.
- Planning Commission Meeting & Re-Organizational Meeting – January 5, 2023 at 6:00 p.m.
- Public Safety Committee Meeting – January 11, 2023 at 8:30 a.m.
- Finance/Operations Meeting – January 11, 2023 at 9:30 a.m.
- Board of Supervisors Workshop – January 16, 2023 at 5:30 p.m.
- Board of Supervisors Meeting – January 16, 2023 at 6:30 p.m.
- Police Pension Committee – January 26, 2023 at 10:00 a.m.

5. ADJOURN