CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
www.conewagotwp.org

BOARD OF SUPERVISORS REGULAR MEETING, SEPTEMBER 21, 2015

Chairman LeGore called the meeting to order at 7:02 pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Robert LeGore, Chairman	Deb Ernst	Don Knight, Vice Chairman
Louann Boyer	Ted Bortner	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Dave Arndt, CEO/Zoning Officer
Jim Yingst, Solicitor	Eric Mains, Buchart-Horn Engineer
Heather Snyder, Assistant Secretary /Treasurer	

There were 13 persons total in the audience including; Interim Chief of Police Barry Sease, Maintenance Manager Scott Small, Ron Bortner of 388 Maple Ave., Ray Presley of 168 Puma Dr., Helen Hagarman of 170 Oxford Ave., Thomas Hunt, Jr. of 135 Woodcrest Drive, Gettysburg, Andy Weaver and Tom Lawrence of SAVES.

1. MINUTES

Vice Chairman Knight made motion to approve the draft minutes from the August 17, 2015 workshop and regular meeting. Supervisor Bortner seconded the motion . Vote 5-0

Supervisor Ernst made motion to approve the draft minutes from the September 14, 2015 workshop. Vice Chairman Knight seconded the motion. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

- There are vacancies on the Board of Elected Auditors and on the Vacancy Board.
- Thank you letter from Donald and Dolores Sneeringer to the Board for their recognition of the years of service as crossing guards.
- 25 Years of Preserving Farmland in Adams Co. on October 8, 2015.
- Adams Co. Economic Dev. Corp. annual membership meeting October 8, 2015.
- Adams Co. Association of Township Official's convention November 18, 2015.
- SAVES Apparatus Replacement Campaign. Tom Lawrence discussed the capital campaign will kick off with a dessert social Thursday, September 24, 2015. Tom Lawrence thanked the Township for their support.
- Borough of Hanover Wastewater Treatment Facility Budget. Tim Mayers from the Hanover Borough was present to discuss the budget. Chairman LeGore asked that this be presented to the Municipal Authority next year at their September meeting.
- Trick-or-Treat is scheduled October 27, 2015 6-8 p.m.

Supervisor Bortner made motion to approve the donation of $2,500.00 to the Adams County SPCA. Supervisor Ernst seconded the motion. Vote 5-0

Supervisor Ernst made motion to approve the donation of $1,000.00 to the Adams Co. Office of Aging. Supervisor Bortner seconded the motion. Note: to look at donation contributions for 2016 budget. Vote 5-0

Supervisor Bortner made motion to approve the donation of $2,500.00 to the Guthrie Library. Supervisor Ernst seconded the motion. Vote 5-0

3. REPORTS FROM SUPERVISORS

Supervisor Bortner – No Report
Supervisor Boyer – No Report
Vice Chairman Knight- No Report
Supervisor Ernst- No Report

Chairman LeGore- No report

4. REPORT FROM COMMITTEES

Administration (Ernst/Knight) – Vice Chairman Knight made motion to appoint a new Treasurer to start October 7, 2015. Supervisor Bortner seconded the motion. Vote 5-0

Public Safety (LeGore/Bortner) – Chairman LeGore reviewed the Public Safety meeting minutes. Currently working with Carl Segetti on police operations. SAVES apparatus campaign meeting. Met with McSherrystown Borough in regards to address changes to better assist Emergency Response Crews. Conewago Township has been working with the County and SAVES and will be re-numbering several addresses on Oxford Ave., completion by February 1, 2015.

Recreation (Ernst/Knight) - Supervisor Ernst advised that no September meeting was held.

Agricultural Preservation (Bortner/Knight) – No report.

Roads (Bortner/Knight) – Supervisor Bortner was appreciative of the staff report that Barbara Krebs, Township Manager has put together. A review of the five year plan has been done to prioritize the needs of the Township. Supervisor Bortner noted the crack sealing has begun.

5. REPORT FROM SECRETARY-TREASURER

Vice Chairman Knight made motion, of which was seconded by Supervisor Bortner, to approve the Treasurer Report as presented. Vote 5-0

6. PUBLIC COMMENT

Ron Bortner of 388 Maple Avenue was updating the Board on the status of 382 Maple Avenue. CEO/Zoning Officer David Arndt stated Step 2 of the process has been done. Hearing date to be scheduled. Supervisor Bortner discussed that the Township cannot go outside of the ordinances.

Helen Hagerman, 170 Oxford Avenue has concern about the grass not being mowed in the Right of Way on Oxford Avenue. Maintenace Manager Scott Small advised that Oxford Avenue is a state road. Helen also has safety concerns about the mailboxes being on the opposite side of the road on Oxford Avenue. She asked the Board to support her in discussion with the post office to have this changed. The Board will assist where they can.

Ray Presley, 168 Puma Drive, asked for the name of the Treasurer. Vice Chairman Knight stated the Treasurer name is Denise Gembusia.

7. REPORTS FROM DEPARTMENTS

▪Police Chief

- The Chief's monthly report was in the Supervisor packet for review.
- A check was received for $2,223.00 for the guns.
- McSherrystown Eagles have approved the funds to purchase the Stop Sticks and place them in the cars.
- Discussion on Impound Yard. Chief Sease advised the Board of the status of the Impound Yard and would like to bring to the Board at the October meeting for approval.
- Audit from DCED should be completed by the end of the month.

▪Township Solicitor Yingst

- Recently reviewed the Impound Ordinance and Disorderly Operation of a Vehicle.
- Memorandum of Agreement.
- Executive Session was held prior to the Board meeting to discuss legal and personnel issues.

▪Township Manager

- Staff Report for review.
- Snow Removal Policy will be tabled until October after review by Solicitor Yingst.

Supervisor Bortner made motion, of which was seconded by Chairman LeGore to approve the Memorandum of Agreement with the United Steel Workers for Seasonal Part-Time employees. Vote 4-0 Supervisor Ernst abstained.

Supervisor Bortner made motion, of which was seconded by Vice Chairman Knight to approve the Resolution 2015-U Police MMO. Vote 4-0 Supervisor Boyer abstained.

Supervisor Bortner made motion, of which was seconded by Supervisor Boyer to approve Resolution 2015-V Non-Uniformed MMO.
Vote 4-0 Supervisor Ernst abstained.

Supervisor Ernst made motion of which was seconded by Supervisor Bortner to approve adding the fiduciary liability insurance and increasing the blanket employee coverage to $750,000.00. Vote 5-0

▪Township Engineer

- Monthly Municipal Engineer's Report was enclosed in the packet for review.
- Providence Drive is finished.
- Engineer and CEO/Zoning Officer Arndt looked at a drainage concern in Chapel View.

Supervisor Ernst made motion of which was seconded by Supervisor Boyer to approve compensating change order number 1 decreasing $53,887.91 in reducing the total contract to $132,902.09. Vote 5-0

Supervisor Bortner made motion of which was seconded by Supervisor Boyer to approve application for payment number 1 to Kinsley Construction in the amount of $132,902.00 Vote 5-0

Supervisor Bortner made motion of which was seconded by Supervisor Boyer to authorize Township Manager Barbara Krebs signature for local Storm Water Implementation Grant application. Vote 5-0

▪Township Alternate Engineer

- Villas at Cattail- Terry Myers, C.S. Davidson, Inc. – *Review of Punch List*

8. CODE ENFORCEMENT

- Activities report from Zoning/Code Officer was provided.

9. SUBDIVISION/LAND DEVELOPMENT

- Draft Planning Commission meeting minutes September 3, 2015
- SALDO Status report updated: September 17, 2015
- Sheaffer Land Development Plan- Nothing to report.

Supervisor Bortner made motion of which was seconded by Vice Chairman Knight to approve the T. Baird McIlvain Co. Sewer Module waiver Form B. Vote 5-0

Supervisor Bortner made motion of which was seconded by Vice Chairman Knight to approve Resolution 2015-W T. Baird McIlvain Co. Preliminary/Final Minor Subdivision/Land Development Plan. Vote 5-0

Supervisor Boyer, made motion of which was seconded by Vice Chairman Knight to approve the Preserves Homeowner's Association Annexation Final plan waiver from Section 135-15.C(A)(a)[23] Vote 5-0

Supervisor Bortner, made motion of which was seconded by Supervisor Ernst to approve the Preserves Homeowner's Association Sewer Module Form B. Vote 5-0

Supervisor Ernst made motion of which was seconded by Vice Chairman Knight to approve Resolution 2015-X the Preserves Homeowner's Association Annexation Final (Lot Subdivision/Combination Plan). Vote 5-0

10. ZONING

- There will be no Zoning Hearing in October.

11. OTHER BUSINESS

- No activity to report.

12. ANNOUNCEMENTS

- Zoning Hearing Board Regular Meeting – No Hearing in October
- Planning Commission Regular Meeting – 10/1/15 at 7:00 p.m.
- Board of Supervisors Budget Workshop – 10/8/2015 & 10/19/2015 at 2:00 p.m.
- Board of Supervisors Workshop – 10/19/2015 at 5:30 p.m. if necessary
- Board of Supervisor Meeting – 10/19/2015 at 7:00 p.m.

13. ADJOURNMENT

Supervisor Boyer made motion, of which was seconded by Supervisor Bortner, to adjourn at 7:50 pm. Vote 5-0

Respectfully Submitted: Heather Snyder, Assistant Secretary/Treasurer