CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
www.conewagotwp.org

BOARD OF SUPERVISORS REGULAR MEETING, JULY 20, 2015

Chairman LeGore called the meeting to order at 7:00 pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Robert LeGore, Chairman	Deb Ernst	Don Knight, Vice Chairman
Louann Boyer	Ted Bortner	

The following appointed Township professionals were also in attendance:

Barbara Krebs	Dave Arndt, CEO/Zoning Officer
Jim Yingst, Solicitor	Eric Blocher, Buchart-Horn Engineer
Heather Snyder, Assistant Secretary /Treasurer	

There were 7 persons total in the audience including; Interim Chief of Police Barry Sease. Andy Weaver of SAVES. Ken Carson of 114 Los Alamitos Cir., Richard Boggs of 380 Maple Ave., Ron Bortner of 388 Maple Ave., Ray Presley of 168 Puma Dr., and Joseph Ernst of 212 S. Lincoln Dr.

1. MINUTES

Supervisor Bortner made a motion to approve the new Township Manager Barbara Krebs. Supervisor Ernst seconded the motion. Vote 5-0

Chairman LeGore announced to the audience to welcome the new Township Manager Barbara Krebs.

Vice Chairman Knight made motion to approve the draft minutes from the June 15, 2015 workshop and regular meeting. Supervisor Ernst seconded the motion with one note to amend on the regular meeting minutes under the Administration section the motion to transfer the amount of $600.00 should have stated $695.00. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

- There are vacancies on the Board of Elected Auditors and on the Vacancy Board.
- SAVES June 2015 Monthly Report.
- Volunteer Application from Craig Bixler for the Municipal Authority Board and the Environmental Advisory Council. Chairman LeGore advised we have no openings for the Municipal Authority Board and to keep on file.
- **Supervisor Bortner made motion to approve a $1600.00 donation to Rabbittransit. Vice Chairman Knight seconded the motion. Vote 5-0**
- Adams County Community Foundation Communication request for donation. Chairman LeGore discussed that the Township already contributes to some of the organizations that are participating with the foundation and no other municipality is listed as contributing.
- Adams County Conservation District (Deb Musselman) – Dirt, Gravel, and Low Volume Road Maintenance Program Information.
- Hazard Mitigation Plan Approval Letter.

- **Supervisor Bortner made a motion seconded by Vice Chairman Knight to approve a $250.00 donation to the Hanover YMCA Kids Come First, with a contingency that the money stay within the Hanover YMCA. Vote 5-0**

3. REPORTS FROM SUPERVISORS

Supervisor Bortner – No Report
Supervisor Boyer – No Report
Vice Chairman Knight- A request from Tammie Knight, Tax Collector to clarify the article in the paper regarding Miller Chemical. Miller Chemical is still on the tax role for the buildings and the land. The paper should be putting a retraction to the article.
Supervisor Ernst- No Report
Chairman LeGore- No Report

4. REPORT FROM COMMITTEES

Administration (Ernst/Knight) – Supervisor Bortner made motion seconded by Supervisor Ernst to approve the mutual release agreement with our prior employee. Vote 5-0

Supervisor Ernst made motion seconded by Supervisor Bortner to transfer $695.00 from general funds to the computer software account 430.750 for Scott Small for the purchase of a new laptop. Vote 5-0

Public Safety (LeGore/Bortner) – Supervisor Boyer made motion seconded by Vice Chairman Knight to enter into the 10 year Fire Service Agreement with SAVES. Vote 5-0

Recreation (Ernst/Knight) - Vice Chairman Knight made motion seconded by Supervisor Bortner to approve the proposal received from Hanover Land Services for the Land Development Plan for land transfer from the Preserves. Discussion on the quotes. Vote 5-0

Supervisor Ernst reported that the next public meeting will be Monday, July 27 from 6 to 8 pm at the Airport Hanger for public comment. We will be presenting two options and would like the public to give their input.

Agricultural Preservation (Bortner/Knight) – No report.

Roads (Bortner/Knight) – Supervisor Bortner advised the Supervisors they should have received in their mailbox the street maintenance update. Kuddos to the Maintenance Dept. and the Engineer for pulling that information together.

Working on the PIBB loan, looking to make a change from Sunday Dr. to Wetzel Dr. that is in motion with the State.

John Drago received Road Scholar status, a nice accomplishment.

We participated in the PA One Call Safety Day at the York Fairgrounds.

Grants were submitted to upgrade the signal lights in Mt. Pleasant to video controls but hope to upgrade to radar controls.

Rt. 116 intersection plans are available to review. Work scheduled to begin in the spring of 2016.

5. REPORT FROM SECRETARY-TREASURER

Supervisor Ernst made motion, of which was seconded by Supervisor Bortner, to approve the Treasurer Report as presented. Vote 5-0

Discussion: EIT Taxes

6. PUBLIC COMMENT

Ray Presley, 168 Puma Drive, asked if the transfer of the land to the Preserves development is still at no cost to the Township except for the attorney fees.

Richard Boggs, 380 Maple Avenue and Ron Bortner 388 Maple Ave were checking on the status of 382 Maple Avenue. CEO/Zoning Officer David Arndt advised that a civil complaint was filed on April 16 through the Magistrate and the Constable has been unable to deliver, so a hearing date has not been set. Constable will notify the Township once the papers have been served. This will be a public hearing.

7. REPORTS FROM DEPARTMENTS

▪Police Chief

- The Chief's monthly report was in the Supervisor packet for review.
- The Glocks were received and training is to be scheduled after we receive the monies from the Association for the old weapons.
- New cruiser expected to arrive in 2016.
- The grant for the Handheld Intoxcimeter's was approved June 15, we received them July 1 and used in the first DUI arrest.
- Chief Sease is asking approval of the Board to look into the cost of a chain link fence for an impound yard and to remove the fence at the Rec Park. District Attorney's office may be willing to contribute when purchasing supplies. Supervisor Ernst advised the Board that the Recreation Committee had given prior approval to have the fence removed from the Airport property. Chairman LeGore suggested that they get the information together and bring to the Public Safety meeting. Chief Sease, Dave Arndt and Solicitor Jim Yingst will work together for the Impound Ordinance.
- Chairman LeGore asked Chief Sease if the Police Department have received Injecting Pens for Heroin overdose. The Police Department has not received them and do not have plans to. Chief Sease advised that SAVES has a fine ambulance crew that has training.

▪Township Solicitor Yingst

- Prepared final release for the prior Township Manger.
- Prepared final agreement for collection of the barn removal, will get with the Township Manager to send out.

▪**Township Administration**

- **Supervisor Bortner made motion seconded by Vice Chairman Knight for Barbara Krebs to resume Ms. Krum's designated committees/responsibilities as approved in the Jan. 5, 2015 re-organizational meeting. Vote 5-0**
- **Supervisor Ernst made motion seconded by Supervisor Bortner to set the bond amount equal to the Secretary-Treasurer for the Township Manager. Vote 5-0**
- **Supervisor Bortner made motion seconded by Vice Chairman Knight to add Barbara Krebs as an additional signee on all Township bank accounts. Vote 5-0**

▪**Township Engineer**

- Eric Blocher attended in place of Eric Mains.
- Engineer Mains monthly Municipal Engineer's Report was enclosed in the packet for review. The report stated the MS4 overview and summary was submitted to the Township Manager, that is incorrect the MS4 report will be ready the first week of August.
- 2014 Road Supplement has been submitted for review and comments.
- PIBB Loan modification for Wetzel Dr. has been submitted.
- Rt. 116 Signal Project -
  - **Supervisor Bortner made motion seconded by Vice Chairman Knight to adopt the Resolution 2015-S for the signal light and to include the redesign of the intersection. Supervisor Bortner added a note that if the right turn lane from Oxford Ave. to Main St. continues to create a hazard with truck traffic PennDot will need to take action. Discussion on the original meeting with PennDot. Vote 5-0**
  - **Supervisor Bortner made motion seconded by Vice Chairman Knight to sign the signal permit mylars when ready to be signed, to be reviewed by Buchart Horn to verify stop bars were adjusted. Eric Blocher stated the mylars were given today and the stop bars were removed. Vote 5-0**

▪**Township Engineer**

- Villas at Cattail- Scott DeBell, C.S. Davidson, Inc. – No Activity.

8. CODE ENFORCEMENT

- Activities report from Zoning/Code Officer was provided.

9. SUBDIVISION/LAND DEVELOPMENT

- SALDO Status report updated: July 10, 2015
- Draft Planning Commission meeting minutes no July meeting held.
- Sheaffer Land Development Plan- No activity. Supervisor Bortner spoke with the Solicitor and the case is in the hands of Judge Kuhn.

10. ZONING

- There will be no zoning hearing in August.

11. OTHER BUSINESS

- No activity to report.

12. ANNOUNCEMENTS

- Zoning Hearing Board Regular Meeting - 9/2/15 at 7:00 p.m.
- Planning Commission Regular Meeting – 8/6/15 at 7:00 p.m.
- Board of Supervisors Workshop & Meeting – 8/17/15 at 5:30 p.m. & 7:00 p.m.

Discussion on setting up budget workshops.

13. ADJOURNMENT

Vice Chairman Knight made motion, of which was seconded by Supervisor Bortner, to adjourn at 8:04 pm. Vote 5-0

Respectfully Submitted: Heather Snyder, Assistant Secretary/Treasurer