CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, JUNE 20, 2016

Vice Chairman Don Knight called the meeting to order at 7:01 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Vice Chairman Donald Knight Ted Bortner Zachary Brillhart Louann Boyer
Robert LeGore Absent

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer
Jim Yingst, Solicitor Brian Funkhouser, Buchart-Horn Engineer
Heather Snyder, Secretary/Treasurer

There were 4 persons total in the audience including: Maintenance Manager Scott Small, Tony Eline (resident), Ed Mort from Group Hanover Inc., Police Officer Burnell Bevenour arrived at 7:05 p.m. and left at 7:30 p.m.

1. MINUTES

Supervisor Zachary Brillhart made motion to approve the draft minutes from the May 16, 2016 workshop and regular meeting with a correction to a motion stating the motion was tabled on preparing an ordinance for advertisement and the adopting of the International Property Maintenance Code. Supervisor Ted Bortner seconded the motion. Vote 4-0

The June 16, 2016 Municipal Authority Meeting minutes were enclosed for review.

2. COMMUNICATIONS AND INTERACTIONS

May 22, 2016 Earl Smith Maple Drive letter enclosed for review. Manager Barbara Krebs advised the Board that the event was held within the permit time.
DEP 2015 Annual Wasteload Management Report.
Notice of Final Report Submission DEP/Miller Chemical.
Free Safety webinars through PA Dept. of Labor and Industry.
July 30, 2016 Alloway and the Arts Communication.
Y.A.T.B. Earned Income Tax Report.
2015 Audit Statement from Susquehanna Municipal Trust.
May 16, 2016 letter stating our projects for Mt. Pleasant Traffic Signal Upgrade and Elm Ave. School Flasher we're not selected for the ARLE grant, however to continue with the projects. Supervisor Bortner brought to the attention of the Board the above listed are State Roads.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Donald Knight made a Motion to approve the bills through June 20, 2016, Supervisor Ted Bortner seconded the motion. Vote 4-0

Vice Chairman Donald Knight made a Motion to authorizing Solicitor Yingst to prepare termination of service letter to Buchart Horn effective July 5, 2016. Vote 4-0

Vice Chairman Donald Knight made a Motion authorizing Manager to secure Engineering service contract as Expedishly as possible subject to future ratification of a contract, Supervisor Bortner seconded the motion. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)
Supervisor Ted Bortner made a motion entering into a contract with Carl Segatti to perform background checks for Police Chief candidate #1 at a rate of $75.00 per hour not to exceed $3,750.00, Supervisor Boyer seconded the motion. Vote 4-0

Supervisor Ted Bortner made a motion approving Township Manager to prepare a conditional offer to the successful candidate for Conewago Township Police Chief upon results of back ground investigation, same requiring passing of physical agility and psychological testing, Supervisor Zachary Brillhart seconded the motion. Vote 4-0

Supervisor Ted Bortner made a motion authorizing the Township Solicitor to prepare an ordinance for advertisement and the adopting of the International Property Maintenance Code for Conewago Township Adams County, Supervisor Boyer, seconded the motion. Vote 4-0

Recreation (Knight/Boyer)
Nothing to Report.

Agricultural Preservation (Brillhart)
Nothing to report.

Roads (Bortner/Knight)
Vice Chairman Don Knight made a motion to award the bid for reconstruction of Wetzel Drive for a bid total of $272,078.00 to Conewago Enterprises, to be funded from the remaining PIBB loan monies and budget adjustments from liquid fuels to cover the bid, Supervisor Bortner seconded the motion. Vote 4-0

Pension Board (Bortner)
Supervisor Bortner stated the Pension Board is functioning well from the Auditor General report. The committee meets quarterly and will be sending an R.F.I. out soon.

4. REPORT FROM SECRETARY-TREASURER
Supervisor Zachary Brillhart made motion to approve the Secretary/Treasurer's Report. Supervisor Ted Bortner seconded the motion. Vote 4-0

5. PUBLIC COMMENT
No public comment.

6. REPORTS FROM DEPARTMENTS
Police
Police Report for May was prepared in the packet.

Township Solicitor Yingst
Solicitor Jim Yingst has been working on the deeds for the exchange of property with the Rec. Park and UTZ, advertise the standing water ordinance, contract reviews and property enforcement issues.

Township Manager
Manager Barbara Krebs gave an update on her monthly staff report.
Stormwater Committee held their 2nd meeting. Working on how to structure fees.

Township Engineer (Brian Funkhouser, Buchart-Horn, Inc.)
Brian Funkhouser with Buchart-Horn brought to the attention of the Board and Township Manager a reclamation of roads not a repavement for Wetzel Drive which is contributing the cost.

7. CODE ENFORCEMENT
Activities summary from Zoning/Code Enforcement Officer *dated June, 2016*.

Supervisor Brillhart made a motion to approve Ordinance No. 2016-A "Stagnant Water", seconded by Supervisor Bortner. Vote 4-0

Supervisor Bortner made a motion to approve a 4 a.m. start time for Waste Management during the months of June, July and August due to heat, seconded by Supervisor Bortner. Vote 4-0

8. SUBDIVISION/LAND DEVELOPMENT
SALDO report for June 2016 was given for review.
The Planning Commission meeting minutes from the June 2, 2016 meeting were enclosed for review.
Supervisor Zachary Brillhart made motion to approve Resolution 2016-K and the Preliminary/Final for the 150 Narrow Drive Dan Gebhart subdivision plan recommended by the Planning Commission, seconded by Supervisor Bortner. Vote 4-0

9. ZONING
No Zoning Hearing for the month of July.

10. OTHER BUSINESS, Comments, and Announcements
Nothing to report

11. MEETING SCHEDULE
Public Safety Meeting – No July Meeting
Road Committee Meeting – No July Meeting
Zoning Hearing Board Meeting – July 6, 2016 Cancelled
Planning Commission Meeting – July 7, 2016 at 7:00 p.m.
Board of Supervisors Workshop – July 18, 2016 at 5:00 p.m.
Board of Supervisors Meeting – July 18 2016 at 7:00 p.m.
Recreation Committee Workshop – July 20, 2016 at 8:00 a.m.
Recreation Committee Meeting – July 20 2016 at 9:00 a.m.
Administration Committee Meeting – July 20, 2016 at 10:00 a.m.
Public Safety Committee meeting – August 1, 2016 at 8:30 a.m.
Roads Committee Meeting – August 1, 2016 at 10:00 a.m.
Police Pension Committee Meeting – August 25, 2016 at 10:00 a.m.

12. ADJOURNMENT
Supervisor Ted Bortner made motion, seconded by Supervisor Louann Boyer to adjourn the meeting at 7:31 p.m. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer