CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, MAY 16, 2016

Chairman LeGore called the meeting to order at 7:01 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Robert LeGore Vice Chairman Donald Knight Ted Bortner
Zachary Brillhart Louann Boyer was absent

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer
Jim Yingst, Solicitor Eric Mains, Buchart-Horn Engineer
Heather Snyder, Secretary/Treasurer Carl Segatti, Interim Chief of Police

There were 3 person total in the audience including: Maintenance Manager Scott Small, Ray Pressley, and Dave Murren (resident).

1. MINUTES

Vice Chairman Donald Knight made motion to approve the draft minutes from the April 18, 2016 workshop and regular meeting. Supervisor Zach Brillhart seconded the motion. Vote 4-0

Chairman LeGore advised the public of a bid opening for the Rec property:
Secretary-Treasurer Heather Snyder read the sealed bid for the Rec property which stated the following:
Utz Quality Foods, Inc. (hereinafter "Utz") hereby submits its bid to acquire the parcel owned by Conewago Township and located off Mt. Pleasant Road, Conewago Township, Adams County, PA known as Lot 3A on the subdivision plan of Conewago Township dated January 22, 2016 as Lot 3A:
Utz hereby offers to exchange an unimproved 14.8481 acre tract of land located on Mt. Pleasant Township Road and known as Lot 4A on the above subdivision plan for the parcel offered by the Township. The tract of land of Utz abuts the property of Conewago Township and has been appraised by an independent real estate appraiser for $80,000.00 Utz' bid includes the payment by the Township of all closing costs.

Vice Chairman Donald Knight made motion to approve awarding the bid for the sale of property of the Township off Mt. Pleasant road to Utz Quality Foods per bid specifications and the acquisition by the Township of property on Mt. Pleasant road from UTZ Potato Chip as consideration for the transfer of the land from the Township to UTZ, Supervisor Bortner seconded the motion. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

Adams Co. Association Newsletter and Mid-Year Conf. May 25, 2016 if anyone is interested they can let the Township Manager Barbara Krebs or Township Secretary Heather Snyder know.
SAVES Monthly Report was enclosed for review.
Y.A.T.B. Report and Minutes
March 21, 216 Public Hearing held on covered device recycling act in Harrisburg. Chairman Robert LeGore advised the residents to reach out to their Representatives to keep electronic recycling within the community.
May 5, 2016 Cindy Stambaugh, Tax Assessor retired.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Donald Knight made a Motion to approve Township Manager as the Chief Administrative Officer of the Police and Non-Uniform Deferred Compensation plan of Conewago Township, Supervisor

Bortner seconded the motion. Vote 4-0

Vice Chairman Donald Knight made a Motion to approve Officer Duncan of the Conewago Township Police Department reimbursement for text books and further education per the CBA, Supervisor Ted Bortner seconded the motion. Discussion: Chairman Robert LeGore gave congratulations to Officer Duncan for a job well done. Vote 4-0

Vice Chairman Donald Knight made a Motion to approve Steve Bethas Maintenance Crewman from part-time to full-time status, effective next pay, Supervisor Bortner seconded the motion. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Vice Chairman Don Knight made a motion to approve addendum to consultant agreement associated with hiring a Chief of Police for Conewago Township, not to exceed $1,400.00, Supervisor Zach Brillhart seconded the motion. Vote 4-0

Supervisor Ted Bortner made a motion authorizing the Township Solicitor to prepare an ordinance for advertisement and the adopting of the International Property Maintenance Code for Conewago Township Adams County, Vice Chairman Knight seconded the motion. Discussion: Supervisor Zach Brillhart is not in favor of expanding, big government. Solicitor Yingst to review. Tabled

Supervisor Zach Brillhart made a Motion to approve the Naloxone Deployment policy for the Conewago Township Police Dept. Vice Chairman Don Knight seconded the motion. Vote 4-0

Vice Chairman Don Knight made a Motion to acknowledge Interim Police Chief Carl Segatti's last day and to turn job duties over to Sargent Gary Baumgardner starting at midnight 5/17/16, Supervisor Zach Brillhart seconded the motion. Vote 4-0

Supervisor Ted Bortner made a Motion to pay for ½ of McSherrystown bill to date for the attorney's fee for the Police Regionalization, Vice Chairman Don Knight seconded the motion. Vote 4-0

Recreation (Knight/Boyer)

Vice Chairman Don Knight made a motion to approve payment to Hanover Land Service in the amount of $8,857.20 for the park add-on subdivision from the cash reserves from 2015, seconded by Supervisor Zach Brillhart. Vote 4-0

Agricultural Preservation (Brillhart)

Nothing to report.

Roads (Bortner/Knight)

Mr. Murren from 137 Wappler Drive asked if anything can be done with the drop off on the side of the road on Wappler Drive? Maintenance Manager Scott Small said the Road Dept. could take some millings out and make less of an edge.

Pension Board (Bortner)

Supervisor Bortner stated the Pension Board is functioning well from the Auditor General report. The committee meets quarterly and will be sending an R.F.I. out soon.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Zachary Brillhart made motion to approve the Secretary/Treasurer's Report. Supervisor Ted Bortner seconded the motion. Vote 4-0

5. PUBLIC COMMENT

Mr. David Murren from 137 Wappler Drive stated the Clark's property looks good since they mowed it. Zoning/Code Enforcement Officer Dave Arndt reminded Mr. Murren that they mow in the spring and fall, per their Land Development Plan.

Supervisor Ted Bortner advised the audience and other Board members the importance of being an elected official and taking the role very seriously. The elected officials on the Board get paid $200.00 give or take and has an obligation to attend the meetings and committee meetings. The public needs to know this and was encouraged to write a letter to the paper if they felt they needed to. Ray Presley asked if you can pay an elected official for attendance only? The response to this is no, the Board of Supervisors get paid monthly.

6. REPORTS FROM DEPARTMENTS

Police (Interim Chief Carl Segatti)

Police Report for April was presented.

Township Solicitor Yingst

Solicitor Jim Yingst has been working on ordinance reviews, Miller Chemical escrow, Right To Know submittals among other things.

Township Manager

Manager Barbara Krebs gave an update on her monthly staff report, including the wireless upgrade, and an update on the Stormwater Committee meeting held on 5/18/16.

Supervisor Bortner made motion to approve Resolution 2016-H Disposition of Police Records, Vice Chairman Donald Knight seconded the motion. Vote 4-0

Township Engineer (Eric Mains, Buchart-Horn, Inc.)

Eric Mains gave an overview on his Engineer's Report for May 2016.
Eric advised the Board that the Villas at Cattail punch list was still moving along and being looked at.
Bid has been advertised for Wetzel Drive and the bid opening will be at the Roads Committee meeting and then approved at the June Board meeting.

7. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated May, 2016*.
Received notice from DEP that we are receiving $66,072.00 for the recycling grant for 2014. Chairman Robert LeGore and Supervisor Bortner advised Zoning/Code Enforcement officer Dave Arndt of the nice work he did on the grant.

Mr. David Murren of 137 Wappler Drive asked the question to why in the Chapel Ridge development the Met-Ed easement has play sets, and sheds in it, while he was advised to not put anything in the easement for accessibility. Zoning/Code Enforcement Officer Dave Arndt explained that residents were advised that when doing a project they need to contact Met-Ed to obtain approval and submit a letter stating they were granted permission by Met-Ed.

8. SUBDIVISION/LAND DEVELOPMENT

There was no PC meeting held in May.
SALDO report for May 2016 was given for review.

Final Subdivision plan for UTZ Quality Foods in Conewago Township:

Vice Chairman Donald Knight made motion to approve waiver to Section 135-16.C (4) (a) [23] soil types of the Conewago Township Code of Ordinances, seconded by Supervisor Bortner. Vote 4-0

Supervisor Zachary Brillhart made a motion to approve Final Plan contingent upon proper signatures being acquired and Resolution 2016-I, seconded by Supervisor Bortner. Vote 4-0

9. ZONING

A new business, Edward Jones is opening in the Linden Mills Center on W. Elm Avenue.
ZHB case 4-2016 for 409 Third Street regarding re-opening a service station as a repair shop was granted approval.
No Zoning Hearing for the month of June.

10. OTHER BUSINESS, Comments, and Announcements

Nothing to report

11. MEETING SCHEDULE

Public Safety Meeting – June 6, 2016 at 8:30 a.m.
Road Committee Meeting – June 6, 2016 at 10:00 a.m.
Zoning Hearing Board Meeting – Cancelled
Planning Commission Meeting – June 2, 2016 at 7:00 p.m.
Board of Supervisors Workshop – June 20, 2016 at 5:00 p.m.
Board of Supervisors Meeting – June 20, 2016 at 7:00 p.m.
Recreation Committee Workshop – May 18, 2016 at 8:00 a.m. Cancelled
Recreation Committee Meeting – May 18, 2016 at 9:00 a.m. Cancelled
Administration Committee Meeting – July 20, 2016 at 10:00 a.m.
Police Pension Committee Meeting – August 25, 2016 at 10:00 a.m.

12. ADJOURNMENT

Supervisor Ted Bortner made motion, seconded by Vice Chairman Donald Knight to adjourn the meeting at 7:31 p.m. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer