CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, MAY 15, 2017

Chairman Robert LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Robert LeGore Don Knight Ted Bortner Zachary Brillhart
Louann Boyer arrived at 7:23 p.m.

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager
Police Chief Curtis McCoy
Jim Yingst, Solicitor
Dave Arndt, Code Enforcement/Zoning Officer
Heather Snyder, Secretary-Treasurer
Eric Mains Gannett Fleming, Engineer

There were several persons in the audience including: Maintenance Manager Scott Small, Tony Eline of 12 Linden Avenue, Ray Presley, Eugene Livelsberger and 1 other person.

1. MINUTES

Supervisor Ted Bortner made motion to approve the April 17, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES April report was enclosed in the packet for review.

Chairman Robert LeGore read Resolution 2017-K regarding the National Police Officers Memorial Day observed on May 15 of each year and thanked the Conewago Township Police Department for their service. Supervisor Ted Bortner made motion to approve Resolution 2017-K, seconded by Vice Chairman Don Knight. Vote 4-0

A letter dated May 10, 2017 was enclosed for review from the Borough of McSherrystown regarding the Summer Fun Recreation Program indicating the program will not be held this year due to low attendance.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Don Knight made motion to approve $5,364.08 in continuing education credits for Officer Matthew Duncan for classes related under Criminal Justice field as allowed under the CBA, seconded by Supervisor Zach Brillhart. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner advised he had nothing additional to add then what the Township Manager has in her staff report.

Recreation (Knight/Boyer)

Supervisor Zach Brillhart made motion to approve Resolution 2017-L CFA Recreation Grant, seconded by Supervisor Ted Bortner. Vote 4-0

Agricultural Preservation (Brillhart)
Nothing new to report.

Roads (Bortner/Knight)
Supervisor Ted Bortner advised that we are ahead of schedule for crack sealing.

Supervisor Ted Bortner made motion authorizing Resolution 2017-M for Hanover Adaptive Signals Project to upgrade Traffic Control Devices along SR 0094, SR0194, SR0116, Eisenhower Drive, Wilson Avenue in Hanover Borough and Penn Township, York County and Conewago Township, Adams County and to enter into a Cooperative Memorandum of Agreement with Hanover Borough, Penn Township and Conewago Township for the Hanover Adaptive Signals Multi-jurisdictional Adaptive Signal System, seconded by Vice Chairman Don Knight. Note: No cost to the Township. Vote 4-0

Pension
Next meeting is scheduled for July 27, 2017, this is a public meeting.

Discussion on the importance of setting up the Township with Fiduciary Insurance. Township is awaiting clarification on the quotes received.

Supervisor Ted Bortner made motion authorizing the Police Pension Committee to put in place Fiduciary Liability Insurance covering the Board of Supervisors, Township Staff and Pension Committee based on adequate coverage limits and low bidder for the Police Pension Fund, seconded by Supervisor Zach Brillhart. Vote 4-0

Planning Commission (Brillhart)
Supervisor Zach Brillhart advised the Planning Commission reviewed the transportation chapter of the Comprehensive Plan.

4. REPORT FROM SECRETARY-TREASURER
Vice Chairman Don Knight made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Ted Bortner made motion to approve payment of the prepaid bills and all invoices noted on the Report for May 15, 2017, seconded by Vice Chairman Don Knight. Vote 3-0
Supervisor Zach Brillhart abstained from the vote due to a reimbursement from the PSATS conference for himself.

5. PUBLIC COMMENT
Eugene Livelsberger from 796 Edgegrove Road asking the Board for a waiver of the Stormwater Management fee for the tract of land that is in a floodplain at the Sacred Heart Edgegrove picnic woods. Discussion with the Township Engineer Eric Mains and the Board on the credit program and how that is still involving. Mr. Livelsberger invited the Board, Engineer and anyone who would like to walk the property to see what they are talking about.

Supervisor Louann Boyer arrived at 7:23 p.m.

REPORTS FROM SUPERVISORS
Supervisor Ted Bortner advised that May 16, 2017 is Election Day and to please vote.

Supervisor Louann Boyer had nothing to report.

Chairman Bob LeGore advised the Board he will not be in attendance at the June or August meeting.

Supervisor Zach Brillhart had nothing to report.

Vice Chairman Don Knight advised the public to get out and vote.

6. REPORTS FROM DEPARTMENTS

Police

Police Report for April was prepared in the packet.

A secret reader program CARE (Cops Assisting with Reading Education) has started at the Conewago Valley Elementary School. Police Chief Curtis McCoy has been out to read to the school students.

Police Chief Curtis McCoy advised the start of Police week, he thanked the Board for Resolution 2017-K recognizing the all Police Officers are at more risk in the job then years ago.

Township resident Eugene Livelsberger thanked the Police Department and appreciates the Police Officers taking the time to wave to the residents when they are out driving around and how that means a lot to the Community.

Township Solicitor Yingst

Solicitor Jim Yingst advised he has been working on document review and contract review. Solicitor Yingst is working with Zoning/Code Enforcement Officer Dave Arndt on several property violations.

Township Manager

Manager Barbara Krebs reviewed her staff report advising the Board that the Township had Police Department Negotiations on May 8, 2017.
She advised the Board that street sweeping was complete in Oxford Township.
The millings were put down on Airport Road.
Audit for the Municipal Authority has been started.

SAVES –

Supervisor Louann Boyer made motion authorizing the Secretary/Treasurer to issue an additional donation of $4,831.00 to SAVES for general operating purposes, seconded by Supervisor Ted Bortner. Vote 5-0

Stormwater -

Vice Chairman Don Knight made motion directing the Secretary-Treasurer to process and pay bills associated with Conewago Township Stormwater Improvements and changes incurred as a result of tying in the existing infrastructure with the New McKinsley Heights Development (former Pat Sheaffer development), McSherrystown Borough from the Stormwater budget, seconded by Supervisor Zach Brillhart. Vote 3-0
Supervisor Ted Bortner abstained from the vote.

Vice Chairman Don Knight made motion authorizing staff to remove penalties associated with the Stormwater billing of 1/1/2017 through 6/30/2017 for bills paid within a reasonable grace period, one time and to further authorize management to work with everyone on this as this is a new fee for the Township, seconded by Supervisor Zach Brillhart. Vote 4-0

Police Renovations –

Supervisor Ted Bortner made motion to award the bid for Police Station Renovation to the following:
General Contracting to Dorgan & Zuck Building Contractors, Inc., York, PA for total bid price of $195,075.00
And To
Mechanical Construction Contractor to Davidson H&C Co., Hanover, PA for a total bid price of $81,530.00
And To
Electrical Construction Contractor to Swam Electric, Hanover, PA for a total bid price of $69,789.00, seconded by Supervisor Louann Boyer. Note: Vote 5-0

Supervisor Louann Boyer made motion authorizing the Township Engineer to prepare Notice of Intent to award, Notice to Award, Notice to Proceed, Solicit Bond, Insurance Certificates as a single price contract for construction to begin June 2017, seconded by Supervisor Ted Bortner. Vote 5-0

Township Engineer (Eric Mains, Gannett Flemming, Inc.)
Engineer Eric Mains gave a review of his Engineer Report for May 2017.

An update of Villas at Cattails and J.A. Myers Developments for letters to be sent.

7. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated April 10, 2017 – May 10, 2017 and current flow charts were enclosed in the packet for review. 2 property citations will be issued.

8. SUBDIVISION/LAND DEVELOPMENT

Subdivision and Land Development Status Report for May 2017 was enclosed for review.

Planning Commission minutes dated May 4, 2017 were enclosed for review.

9. ZONING

Nothing new to report. No Zoning Hearing Board meeting for June.

10. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

11. MEETING SCHEDULE

Planning Commission meeting for June 1, 2017 at 6:00 p.m.
Public Safety Committee meeting for June 19, 2017 at 8:30 a.m.
Road Committee meeting for June 19, 2017 at 10:00 a.m.
Board of Supervisor's Workshop for June 19, 2017 at 5 p.m.
Board of Supervisor's Meeting for June 19, 2017 at 7 p.m.

12. ADJOURNMENT

Supervisor Louann Boyer made motion to adjourn the meeting at 7:45 p.m., seconded by Vice Chairman Don Knight. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer