CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, APRIL 17, 2017
Chairman Robert LeGore called the meeting to order at 7:02 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Robert LeGore Don Knight Louann Boyer Ted Bortner
Zachary Brillhart

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager
Police Chief Curtis McCoy
Jim Yingst, Solicitor
Dave Arndt, Code Enforcement/Zoning Officer
Heather Snyder, Secretary-Treasurer
Eric Mains Gannett Fleming, Engineer

There were several persons in the audience including: Maintenance Manager Scott Small, Tony Eline of 12 Linden Avenue, Charlotte Shaffer of 44 S. Allwood Drive and Lillian Reed of the Hanover Evening Sun.

1. MINUTES
Supervisor Ted Bortner made motion to approve the March 20, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS
The SAVES March report was enclosed in the packet for review.

Tire collection will be held on May 13, 2017 at the Adams County Agriculture Center.

The Hanover Area YMCA will hold an Open House on May 13, 2017 at their new location at 650 Fairview Drive.

The Borough of Hanover will conduct their annual flushing of private hydrants on May 2, 3, 9 & 10, 2017.

3. REPORT FROM COMMITTEES
Administration (Knight/LeGore)
Vice Chairman Don Knight made motion to approve the 2016 Township Audit, seconded by Supervisor Zach Brillhart. Vote 5-0

Vice Chairman Don Knight made motion to approve the Liquid Fuels Audit, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor Ted Bortner made motion to reallocate leftover monies from the audit, 2016 fund allocation of $319,368.00, year 2015 carryover Police Building budgeted is $200,000.00, year 2016 carryover Recreation budgeted is $25,000.00, 2017 Recreation match for the Grant $25,000.00 and 2017 Street Improvements of $69,368.00 going towards, seconded by Supervisor Zach Brillhart. Vote 5-0

Public Safety (LeGore /Bortner/Alternate Knight)
Chief Curtis McCoy will talk about the Police renovation under the Police Department report.

Recreation (Knight/Boyer)
Supervisor Zach Brillhart and Supervisor Louann Boyer advised the Recreation Committee meeting will be Wednesday, April 19, 2017 and advised that the grants have been applied for the Plum Creek Recreation Facility.

Agricultural Preservation (Brillhart)
Nothing new to report.

Roads (Bortner/Knight)
Supervisor Ted Bortner advised that an additional 1.7 miles of roads were cracked sealed.

Vice Chairman Don Knight made motion to approve street sweeping in Oxford Township at the rate of $100.00 an hour, seconded by Supervisor Ted Bortner. Vote 5-0

Pension
Next meeting is scheduled for April 24, 2017 at 10:00 a.m. this is a public meeting.

Planning Commission (Brillhart)
Supervisor Zach Brillhart advised the Planning Commission meetings start at 6:00 p.m. Code Enforcement/Zoning Officer Dave Arndt advised that Section 8 of the Comprehensive Plan was reviewed at the last meeting and Section 9 will be reviewed at the next meeting.

4. REPORT FROM SECRETARY-TREASURER
Supervisor Louann Boyer made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Ted Bortner. Vote 5-0

Supervisor Ted Bortner made motion to approve payment of prepaid bills and all invoices noted on the report for April 17, 2017, seconded by Supervisor Zach Brillhart. Vote 5-0

5. PUBLIC COMMENT
No one in the audience had public comment.

REPORTS FROM SUPERVISORS
Supervisor Zach Brillhart advised the Board he will be the voting delegate for the PSATS conference, if the Board had any recommendations of motions to let him know.

6. REPORTS FROM DEPARTMENTS
Police
Police Report for March was prepared in the packet.

April newsletter went out and included the need for Temporary Crossing Guards. The Gettysburg Times contacted Chief Curtis McCoy and will be publishing the newsletter on the 1st of the month.

The Hanover Evening Sun interviewed Sgt. Gary Baumgardner and Officer Dan Grim on the speed timing devices. Discussion on speed timing devices and radar.

A secret reader program CARE (Cops Assisting with Reading Education) has started at the Conewago Valley Elementary School. On April 12, 2017 Officer Mike Bailey went to the school and read to the students.

Chief Curtis McCoy gave a presentation on the police renovations proposed for the building. The current Building will be renovated to allow for more space and better efficiency. Township Manager Barbara Krebs advised that this will allow for more room and growth in the future. Township resident Charlotte Shaffer of 44 S.

Allwood Drive asked about expanding the building by adding a 2nd floor. Discussion on the building not being structurally sound for a 2nd floor.
The Police renovation bid advertisement ran in the Hanover Evening Sun on April 13, 2017, bids are due May 10, 2017, A pre-bid meeting is scheduled for April 25, 2017 with the Board awarding the bid May 15, 2017. The cost of the project is around $450,000.00, the funding for the project is from 2014/2015 budgeted amount of $200,000.00, 2016 budgeted amount of $200,000.00 and $35,000.00 donations raised. We are looking at pulling some items from the project to have our Maintenance crew complete at a much cheaper cost.
Chairman Bob LeGore gave thanks to Chief Curtis McCoy for a good presentation.

Chief Curtis McCoy advised the Board that they received a thank you letter from the PA Department of Crime.

Township Solicitor Yingst
Solicitor Jim Yingst advised he has been working on contract and document review. He recently attended a hearing with Zoning/Code Enforcement Officer Dave Arndt on the Elk Drive property. Solicitor Jim Yingst advised the Board that Zoning/Code Enforcement Officer Dave Arndt works diligently on these type of situations.

Township Manager
Manager Barbara Krebs reviewed her staff report advising the Board that the Township had Maintenance Department negotiations on April 10, 2017 and will hopefully have a ratified contract soon and the Police Department had negotiations on April 18, 2017. She advised the Board the DCNR grant for the Plum Creek Recreation Facility for $250,000.00 with a 50% match has been applied for, and that we will also be applying for another grant for $250,000.00 with a 15% match and a $25,000 grant through the County.
Water Street is now connected with Airport Road, signage has been put up and the millings have been put down to help with dust control.
April 24, 2017 will be a Pension meeting.
The Stormwater Advisory Board received 34 appeals and letters will be sent out to those that filed an appeal.
The Municipal Authority next billing will be May 1, 2017 and they are working on a sewer rehab project to maintain the lines.

Township Engineer (Eric Mains, Gannett Flemming, Inc.)
Engineer Eric Mains gave a review of his Engineer Report for April 2017.

Supervisor Ted Bortner made motion to award for the "2017 Blettner Avenue Road Reconstruction Project" to C.E.Williams & Sons, Inc. based on their total bid of $196,078, including alternate items. This award is conditioned on satisfactory review of the bid package (and all related documents) by the Township Engineer and Solicitor, seconded by Vice Chairman Don Knight. Vote 5-0

Supervisor Ted Bortner made motion to accept the public improvements associated with the Villas at Cattail residential development, with the following conditions noted;

1. Address the remaining items as noted above.
2. Provide a Deed of Dedication for the public improvements (satisfactory to the Township Solicitor)
3. Provide a Maintenance Bond in the amount of 15% of the public improvements cost, to be held for a period of 18 months. The form of the bond shall be acceptable to the Township Solicitor.
4. Coordinated the submission of any outstanding documents, bonds, etc. as required to complete the acceptance of the sanitary sewer system (by the Municipal Authority), seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Ted Bortner made motion to release the Public Improvements Bonding, in the amount of $367,910.35 for the Villas at Cattail residential development. This motion is conditioned on the developer providing the appropriate Maintenance Bond, as part of a separate action to accept dedication of the public improvements, per Township Engineer correspondence dated April 13, 2017, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Ted Bortner made motion to reduce the Public Improvement Bonding, in the amounts of; Phase 2A reduced from $20,5664.67 to $107,814.96 and; Phase 2B reduced from $87,083.70 to $34,993.20 and; Phase 2C reduced from $132,370.98 to $74,828.05 for the Chapel View residential development. This motion is conditioned on the developer providing the appropriate reduced Improvements Bond (consolidated to one single bond for $217,636.21), subject to approval by the Township Solicitor, seconded by Supervisor Zach Brillhart. Discussion: this motion was approved at the last meeting, Supervisor Ted Bortner requested the Township needs to receive written communication for the street dedication by July 2017 for approval. Vote 5-0

7. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated March 16, 2017 – April 10, 2017 and current flow charts were enclosed in the packet for review.

8. SUBDIVISION/LAND DEVELOPMENT

Subdivision and Land Development Status Report for April 2017 was enclosed for review.

Planning Commission minutes dated April 6, 2017 were enclosed for review.

Letter dated April 4, 2017 from Buchart Horn advising the Township that DEP will be testing the air quality from McClarin Plastics.

9. ZONING

April 5, 2017 the Zoning Hearing Board held their re-organizational meeting, all positions stayed the same.

No Hearing for May.

10. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

11. MEETING SCHEDULE

Recreation Committee Meeting for April 19, 2017 at 9:00 a.m.
Admin. Committee Meeting for April 19, 2017 at 10:00 a.m. Cancelled
Planning Commission meeting for May 4, 2017 at 6:00 p.m.
Public Safety Committee meeting for May 15, 2017 at 8:30 a.m.
Road Committee meeting for May 15, 2017 at 10:00 a.m.
Board of Supervisor's Workshop for May 15, 2017 at 5 p.m.
Board of Supervisor's Meeting for May 15, 2017 at 7 p.m.

12. ADJOURNMENT

Vice Chairman Don Knight made motion to adjourn the meeting at 8:00 p.m., seconded by Supervisor Louann Boyer. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer