CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, MARCH 21, 2016
Chairman LeGore called the meeting to order at 7:05 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:
Chairman Robert LeGore | Vice Chairman Donald Knight | Ted Bortner
Zachary Brillhart | Louann Boyer was absent

The following appointed Township professionals were also in attendance:
Barbara Krebs, Township Manager | Dave Arndt, Code Enforcement/Zoning Officer
Jim Yingst, Solicitor | Eric Mains, Buchart-Horn Engineer
Teri Schmidt, Clerk | Carl Segatti, Interim Chief of Police

There were 3 persons total in the audience including: Maintenance Manager Scott Small, Ray Pressley, Scott Becker (resident).

1. MINUTES
Supervisor Zachary Brillhart made motion to approve the draft minutes from the February 15, 2016 workshop and regular meeting. Vice Chairman Don Knight seconded the motion. **Vote** 4-0

Supervisor Ted Bortner made motion to approve the draft minutes from the February 22, 2016 special meeting minutes. Supervisor Zachary Brillhart seconded the motion. **Vote** 4-0

F.Y.I. March 14, 2016 Municipal Authority Meeting Minutes acknowledged.

2. COMMUNICATIONS AND INTERACTIONS
SAVES Monthly Report was enclosed for review.

Letter from Borough of McSherrystown regarding the use of Cheetah Field

Letter from Wm F. Hill – Chapter 94 Information for 2015

Letter regarding resident at 25 Lincoln Drive – Tax Exempt Request

Conewago Voting Redistricting Notification – A letter will be sent to those who will be affected by the change.

Conewago Township – 2015 Sold Real Estate Market Report

Change of Tax Billing Assessment Notice List

Adams Regional EMS Letter

Susquehanna Mutual Trust – 2014 Safety Award presented to Township for having 0 days loss time for injuries. Congratulations to all Township Departments for their efforts.

3. REPORT FROM COMMITTEES
Administration (Knight/LeGore)
Nothing to Report

Public Safety (LeGore /Bortner/Alternate Knight)
Supervisor Bortner made motion to have two Grievances, one being Education and the other being Comp. Time to move forward contingent upon the language being reviewed by Union attorney and by both parties involved. Vice Chairman Don Knight seconded the motion. **Vote** 4-0

Vice Chairman Don Knight made motion to move forward with advertising for the new Chief of Police. Supervisor Zachary Brillhart seconded the motion. **Vote** 4-0

Supervisor Ted Bortner made motion to appoint two Conewago Township Police Officers to the Adams County Drug Enforcement Task Force for 2016. Chairman Bob LeGore seconded the motion. **Vote** 4-0

Officer Kevin O'Brien entered the meeting at 7:15 p.m.

Recreation (Knight/Boyer)
Motion made by Supervisor Zachary Brillhart to allow Borough of McSherrystown to use Cheetah Field. Chairman Bob LeGore seconded the motion. **Vote** 4-0

Motion made by Supervisor Ted Bortner to adopt the Master Site plan and name the new park Plum Creek Community Park. Vice Chairman Don Knight seconded the motion. Chairman Bob LeGore casting an opposing vote. **Motion carried Vote of 3-1**

Motion made by Vice Chairman Don Knight to give Brushtown Athletic Association a $500.00 donation to help with upgrades to existing park. Chairman Bob LeGore seconded the motion. **Vote** 4-0

Agricultural Preservation (Brillhart) – No report.

Roads (Bortner/Knight)
Supervisor Ted Bortner made motion to allow Conewago Township Maintenance Crew to perform street sweeping duties per a request from Oxford Township for (3) 8-hours at $100.00 per hour. Supervisor Zachary Brillhart seconded the motion. **Vote** 4-0

Supervisor Ted Bortner made motion to approve the necessary road repairs that will cost between, $300-$400 to the alley access to Tax Collector's Office. Supervisor Zachary Brillhart seconded the motion. Vice Chairman Don Knight abstained. **Vote** 3-1

Pension Board (Bortner)
Supervisor Zachary Brillhart made motion to authorize Barbara Krebs to generate requests for RFI's to financial institutions to handle pension and investments for non-uniformed employees and uniformed employees. Vice Chairman Don Knight seconded the motion. **Vote** 4-0

4. REPORT FROM SECRETARY-TREASURER
Vice Chairman Knight made motion to approve the Secretary/Treasurer's Report. Supervisor Zachary Brillhart seconded the motion. **Vote** 4-0

5. PUBLIC COMMENT – NO PUBLIC COMMENT

6. REPORTS FROM DEPARTMENTS
Police (Interim Chief Carl Segatti)
Police Report for February was presented.

Acknowledged letter from State Police recognizing Officer Matthew Kile completion of Wiretapping/Electronic Surveillance Training.

Chief Carl Segatti will provide a report on Detective Hartlaub at next meeting.

Township Solicitor Yingst
Submitted request for tax exempt status through the County Assessment Office for the land donated to the Township for the Recreation Park.

Bid documents to sale a portion of the Recreation Park are being prepared for Manager review and advertisement.

Reviewed the Drug Task Force agreement submitted to Chief Segatti.

Township Manager
Roads Committee met March 21, 2016 regarding reconstruction of Wetzel Avenue, next meeting will be scheduled April 4, 2016.

Supervisor Bortner made motion to give Township Barbara Krebs the authority to be the Designated Agent for the Federal Disaster Snowstorm Jonas documents. Vice Chairman Don Knight seconded the motion.
Vote 4-0

PA Township News and PSATS News Bulletin Articles were disbursed.

Vice Chairman Don Knight made motion to amend Resolution 2016-E for Final Minor Subdivision Plan Devan Farms LLC approved last month should be Resolution 2016-G. Supervisor Ted Bortner seconded the motion.
Vote 4-0

Supervisor Zachary Brillhart made a motion to waive the fees for permit for Phase II of the filter plant. Township has received the check for Inspector Fee and State $4.00 fee. Supervisor Ted Bortner seconded the motion.
Vote 4-0

Township Manager Barbara Krebs would like to acknowledge Officer O'Brien for all his hard work in settlement of the Police Association grievances.

Township Engineer (Eric Mains, Buchart-Horn, Inc.)
Eric Mains gave an overview on his Engineer's Report for March 2016.

2016 Wetzel Drive Reconstruction Project Meeting had good attendance and information.

2016/2017 Annual Public Improvements Bond/Surety Review need updated adjustments.

Vice Chairman Don Knight made motion authorizing Code Enforcement Officer Dave Arndt to send the necessary letters to have the bonds updated as required. Supervisor Zachary Brillhart seconded the motion.
Vote 4-0

Township Alternate Engineer (Terry Myers, C.S. Davidson, Inc.)
Nothing to report

7. CODE ENFORCEMENT
Activities summary from Zoning/Code Enforcement Officer *dated March, 2016*.

8. SUBDIVISION/LAND DEVELOPMENT
F.Y.I. Planning Commission Minutes March 3, 2016.

Subdivision & Land Development Status Report (SALDO) *updated March 2016*.

Supervisor Ted Bortner made motion to re-approve the Final Land Development Plan for John H. Myer's. Supervisor Zachary Brillhart seconded the motion. **Vote** 4-0

Supervisor Ted Bortner requested that a letter communicating the need to make necessary repairs per the punch list including but not limited to sidewalks/sewer system before the Township will take over the Development be sent to the owners' of the Villa's at Cattail Development. Eric Mains with Buchart-Horn will send out letters on the behalf of the Township.

9. ZONING

There will not be a Zoning Hearing Meeting in the month of April.

10. OTHER BUSINESS, Comments, and Announcements

None to Report

11. MEETING SCHEDULE

Public Safety Meeting – April 4, 2016 at 8:30 a.m.
Road Committee Meeting – April 4, 2016 at 10:00 a.m.
Planning Commission Meeting – April 7, 2016 at 7:00 p.m.
Board of Supervisors Workshop – April 18, 2016 at 5:30 p.m.
Board of Supervisors Meeting – April 18, 2016 at 7:00 p.m.
Recreation Committee Workshop – April 20, 2016 at 8:00 a.m.
Recreation Committee Meeting – April 20, 2016 at 9:00 a.m.
Administration Committee Meeting – April 20, 2016 at 10:00 a.m.
Police Pension Committee Meeting – April 21, 2016 at 10:00 a.m.

12. ADJOURNMENT

Supervisor Ted Bortner made motion, seconded by Vice Chairman Don Knight to adjourn the meeting at 7:33 p.m. **Vote** 4-0

Respectfully Submitted:

Teri Schmidt - Clerk