**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**
**541 OXFORD AVENUE**
**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING, FEBRUARY 15, 2016**
Chairman LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

| | | |
|---|---|---|
| Chairman Robert LeGore | Vice Chairman Donald Knight | Ted Bortner |
| Louann Boyer | Zachary Brillhart | |

The following appointed Township professionals were also in attendance:

| | |
|---|---|
| Barbara Krebs, Township Manager | Dave Arndt, Code Enforcement/Zoning Officer |
| Jim Yingst, Solicitor | Eric Mains, Buchart-Horn Engineer |
| Heather Snyder, Secretary/Treasurer | Interim Police Chief Carl Segatti |

There were 7 persons total in the audience including: Maintenance Manager Scott Small, Deb & Joe Ernst, Gerald Funke from Group Hanover, Inc., Charles Svec from Miller Chemical, Andy Feeser and Andy Smith from Conewago Enterprises.

**1. MINUTES**
Supervisor Bortner made motion to approve the draft minutes from the January 18, 2016 workshop and regular meeting. Supervisor Brillhart seconded the motion.
Vote 5-0

Vice Chairman Knight made motion to approve the draft minutes from the January 28, 2016 special meeting minutes. Supervisor Bortner seconded the motion. Vote 5-0

**2. COMMUNICATIONS AND INTERACTIONS**
SAVES Monthly Report was enclosed for review.

SAVES Annual Membership Banquet Notice scheduled for March 5, 2016 at SAVES, Chairman LeGore advised the Board members if anyone was interested in attending to let Barbara Krebs or Heather Snyder know.

Thank you letter from McSherrystown Senior Center acknowledging receipt of the 2015 donation of $2,000.00.

Information from the York Adams Tax Bureau meeting on February 2, 2016 was enclosed for review.

Newsletter from Adams County Association of Township Officials dated January 10, 2016.

**3. REPORT FROM COMMITTEES**

**Administration (Knight/LeGore)**
Vice Chairman Knight made motion to direct the pension board to take all appropriate actions with acquiring fiduciary insurance for the uniformed pension. Supervisor Brillhart seconded the motion.
Vote 4-1 (Supervisor Boyer abstained)

**Public Safety (LeGore /Bortner/Alternate Knight)**
Supervisor Bortner made motion to have the Police Regionalization statement enclosed with the minutes and to contact the Hanover Evening Sun and the Gettysburg Times. Chairman LeGore seconded the motion. Vote 5-0

**Recreation (Knight/Boyer)**
Next meeting to be held on Wednesday, February 17, 2016 at 9:00 a.m.

**Agricultural Preservation (Brillhart)** – No report.

**Roads (Bortner/Knight)**
Supervisor Bortner reported the guys have done an outstanding job with snow removal.

**Pension Board (Bortner)**
Next meeting will be held in April.

## 4. REPORT FROM SECRETARY-TREASURER

Vice Chairman Knight made motion to approve the Secretary/Treasurer's Report. Supervisor Bortner seconded the motion. Vote 5-0

## 5. PUBLIC COMMENT – NO PUBLIC COMMENT

## 6. REPORTS FROM DEPARTMENTS

▪**Police (Interim Chief Carl Segatti)**
Interim Police Chief Carl Segatti gave thanks to Maintenance Manager Scott Small, the Maintenance Department, and the Police Department for a fine job during the snow fall.

Supervisor Boyer made motion to sign the 5K Parade/Special Events permit for Sacred Heart School on May 21, 2016 contingent on approval of the Special Events permit. Supervisor Bortner seconded the motion. Vote 5-0

▪**Township Solicitor Yingst**
A judgement with the county have been filed for Eleanor Dowling for nonpaid fines and Mr. Stoltzfus for the non-payment of the barn.

▪**Township Manager**
Supervisor Bortner made motion to exonerate the Tax Collector from collecting the delinquent 529 Per Capita bills of $2,465.00 to be collected by Y.A.T.B. and 55 Real Estate bills of $26,278.35 to be collected by Adams County Tax Bureau. Supervisor Boyer seconded the motion. Vote 4-1 (Vice Chairman Don Knight Abstained).

▪**Township Engineer (Eric Mains, Buchart-Horn, Inc.)**
Eric Mains gave an overview on his Engineer's Report for February 2016.

Supervisor Bortner made motion to have Township Engineer Eric Mains to proceed with the annual review of the Improvement Bonds. Vice Chairman Knight seconded the motion. Vote 5-0

Supervisor Bortner made motion to have Township Engineer Eric Mains proceed forward with the Form B for the land swap for the Rec Park. Supervisor Brillhart seconded the motion. Vote 5-0

▪**Township Alternate Engineer (Terry Myers, C.S. Davidson, Inc.)**
Nothing to report

## 7. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated February, 2016*.

## 8. SUBDIVISION/LAND DEVELOPMENT

F.Y.I. Planning Commission Minutes February 4, 2016.

Zoning/Code Enforcement Officer David Arndt advised the Board the Recycling Act 101 report is almost completed and soon ready to be submitted to the county.

Subdivision & Land Development Status Report (SALDO) *updated February 2016*.

Supervisor Boyer made motion to approve the Final Plan and Resolution 2016-G recommended by the Planning Commission. Supervisor Bortner seconded the motion. Discussion: Land Development Plan, No building and zoned agriculture. Vote 5-0

Supervisor Bortner made motion to approve waiver from SALDO Section 135-40.F(2)(h). Supervisor Brillhart seconded the motion. Vote 5-0

Supervisor Bortner made motion to approve waiver from Stormwater Management Ordinance 76-24.E (7), recommended by the Planning Commission. Discussion: Low flow channels. Vote 5-0

Supervisor Bortner made motion to approve the Pre/Final Land Development Plan for the Miller Chemical and Resolution 2016-F. Supervisor Brillhart seconded the motion. Vote 5-0

## 9. ZONING

There will be a Zoning Hearing Meeting, March 2, 2016, regarding a use variance at 1374 Carlisle Pike for car detailing and sales.

## 10. OTHER BUSINESS, Comments, and Announcements

Charles Svec from Miller Chemical gave thanks to everyone who helped them get through their disaster with the fire.

## 11. MEETING SCHEDULE

Zoning Hearing Board Meeting March 2, 2016 at 7:00 p.m.
Planning Commission Meeting – March 3, 2016 at 7:00 p.m.
Board of Supervisors Workshop – March 21, 2016 at 5:30 p.m.
Board of Supervisors Meeting – March 21, 2016 at 7:00 p.m.

## 12. ADJOURNMENT

Supervisor Brillhart made motion, seconded by Supervisor Boyer to adjourn the meeting at 7:30 p.m. Vote 5-0

Respectfully Submitted: Heather Snyder, Secretary/Treasurer