

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING JUNE 17, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Thomas Klunk
Brendan McCall	Don Knight	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Erik Vranich, Township Engineer, Keller Engineers, Inc
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: There were approximately 10 people in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

2 MINUTES

Supervisor Klunk made a motion to approve the May 20, 2024, Workshop & Regular Meeting Minutes, seconded by Supervisor McCall. **Approved Vote 5-0**

3 COMMUNICATIONS AND INTERACTIONS

SAVES May report was available on the township website.

A letter was received from Guthrie Memorial Library.

PSATS News Bulletin was included in the packet.

A proposal for an addition to an AG Security Area for Hanover Shoe Farms was acknowledged.

A flyer was received regarding the special meeting being held by Divert at the Irishtown Fire Company, Tuesday, June 25, 2024 starting at 6:00 pm.

A letter was received from Joni Swope.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Jim Sponaule, a representative of UTZ was present to discuss the truck parking issue on Kindig Lane and Madison Street. Discussion occurred.

Supervisor Boyer made a motion to approve Ordinance 2024-C, adopting no parking on both sides of Kindig Lane and N. Madison Street, no parking on the east side of Oxford Avenue, and no parking in front, side or rear yards, seconded by Supervisor McCall. **Approved Vote 5-0**

5 Recreation

Supervisor Boyer made a motion to approve Venom Lacrosse to use Cheetah Park Facilities outlined in the agreement between Conewago Township and Venom Lacrosse, seconded by Supervisor McCall.

Approved Vote 5-0

A request to use Cheetah Park was received from Yutzy Pickleball, the board agreed that they can use the park on a first come, first serve basis.

Supervisor Boyer made a motion to authorize Scott Small, Maintenance Manager, to order a new merry-go-round, to replace the broken one at Plum Creek Park, seconded by Supervisor McCall. Scott Small asked the board to table this motion until the July 15, 2024, Board of Supervisors meeting. Supervisor Boyer withdrew her motion and Supervisor McCall withdrew his second.

Supervisor Boyer made a motion to table the merry-go-round until July 15, 2024, seconded by Supervisor McCall.

Approved Vote 5-0

6 REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor McCall.

Approved Vote 5-0

Supervisor McCall made a motion to approve the bills paid/to be paid report dated 5/21/2024 to 6/17/2024, seconded by Supervisor Klunk.

Approved Vote 5-0

7 REPORTS FROM DEPARTMENTS

The May Police Department report was available on the township website.

Police Chief Baumgardner advised that one of the new patrol cars has been upfitted and invited the board to view the car after the meeting.

Township Solicitor

Township Solicitor, Lee Stinnet advised he is currently working with the county on the back taxes for the property located at 5607 Hanover Road.

The Shingle Roof Replacement was awarded to NSI. NSI has withdrawn their bid. The board authorized the Township Solicitor and Township Manager to proceed with the process to get the bond amount of \$4,000 which will help offset cost in the rebidding process.

Supervisor Boyer made a motion to authorize staff to proceed with the solar panel ordinance, seconded by Supervisor Klunk

Approved Vote 5-0

Maintenance Department

The maintenance department report was included in the packet.

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 05/16/2024 to 6/12/2024 was included in the packet.

9 Subdivision & Land Development

293 Blettner Avenue LDP – Revised Preliminary/Final Plan - add solar panels over the parking lot

Supervisor Klunk made a motion to approve the waiver request from Section 135.32.S to not require the interior landscaping requirements due to solar panels being installed over the parking lot area. The trees will be relocated to the berm with the proposed screening/buffer, seconded by Supervisor Boyer.

Approved Vote 5-0

Supervisor Knight made a motion to approve Resolution 2024-L and the revised Preliminary/Final Plan, seconded by Supervisor Boyer.

Approved Vote 4-1

Supervisor Shaffer denied the request due to possible health issues of the solar panels over the vehicles.

Conewago Township Elementary School – Sketch Plan

Supervisor Klunk made a motion to approve the Sketch Plan for the elementary school renovation project, seconded by Supervisor Boyer.

Approved Vote 5-0

10 Zoning

The Zoning Hearing from June 5, 2024 is scheduled to continue Wednesday, July 10, 2024 at 6:00 pm.

11 **Township Engineer** (Erik Vranich – Keller Engineers.)

Erick Vranich of Keller Engineers, Inc. was introduced as the new Township Engineer.

12 **New Business**

Supervisor Boyer asked who was responsible for maintaining Diller Field. Township Manager, Dave Arndt advised it is the American Legion's property and not the township's property.

13 **Old Business**

Nothing to report.

14 **Public Comment**

Matt Muller, Safety Manager from Conewago Valley School District thanked the Police Department for their help throughout the year in keeping Conewago Township Elementary safe for the students.

MEETING SCHEDULE

July 11, 2024, (Planning Commission Meeting) 6:00PM

July 10, 2024 (Public Safety Meeting) 8:30AM

July 10, 2024 (Finance/Operations) 9:30 AM

July 10, 2024 (Zoning Hearing Board Meeting) 6:00PM

July 15, 2024 (Workshop) 5:30 PM

July 15, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:34 p.m., seconded by Supervisor Boyer.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer