

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING APRIL 15, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer Thomas Klunk Brendan McCall Don Knight

Louann Boyer - Absent

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Idan Ghazanfari, Township Solicitor, Salzman Hughes

Nathan Simpson, Township Engineer, C.S. Davidson Inc.

Gary Baumgardner, Police Chief

Scott Small, Maintenance Manager

Attendance: There were approximately 3 people in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

2 MINUTES

Supervisor Klunk made a motion to approve the March 18, 2024, Workshop & Regular Meeting

Minutes, seconded by Supervisor Knight.

Approved Vote 4-0

3 COMMUNICATIONS AND INTERACTIONS

SAVES March Report was available on the township website.

Supervisor Klunk made a motion to authorize the Township Solicitor to advertise for LERTA for 100

Blettner Avenue, seconded by Supervisor Knight.

Approved Vote 4-0

Hanover Borough annual flushing of fire hydrants will be held April 15, 2024 through April 18, 2024.

Supervisor McCall asked how many private hydrants are in the township. Township Manager, Dave

Arndt advised him he believes there are four.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

PSATS 2024 proposed resolutions and nominations report. Supervisor Knight recommends opposing the Tax Collector Resolution. No other discussion occurred.

Supervisor Knight made a motion to authorize the Township Solicitor to prepare an amendment to the Township Code to include Kindig Lane and North Madison Street as no parking on both sides for the entire length and no parking on the east side of Oxford Avenue from Kindig Lane to Edgegrove Road.

Also to add an amendment to the Parking Ordinance to add no parking within any front, rear or side yards, seconded by Supervisor Klunk.

Approved Vote 4-0

5 Recreation

Nothing to Report

6 REPORT FROM SECRETARY-TREASURER

Supervisor Knight made a motion to approve the Secretary/Treasurer’s report, seconded by Supervisor Klunk. **Approved Vote 4-0**

Supervisor Klunk made a motion to approve the bills paid/to be paid report dated 3/19/2024 to 4/15/2024, seconded by Supervisor Knight. **Approved Vote 4-0**

7 REPORTS FROM DEPARTMENTS

Police Chief Baumgardner went over the March report.

Drug Take Back will be held on April 27, 2024, 10:00AM to 2:00PM.

Low Light Training was taken by Officer Grim, Officer Ammerman and Corporal Groft.

Officer Kyle Freeman completed homicide training.

Chief Baumgardner did provide an update on one of the cars getting upfitted. He is hoping to have this back at the end of the week.

Township Solicitor

Township Solicitor, Idan Ghazanfari provided an update on the 5607 Hanover Road property. A search was done on the title again to make sure that there were no changes. Supervisor Shaffer would like for the Solicitor to check with Adams County to see if they would be willing to work with the Township on back taxes so that the Township can clean up the property and not have to incur the cost of the taxes.

The update on the Ordinance for the Police Pension and the update on Venom Lacrosse Agreement for Cheetah Park will be addressed at the May 20, 2024 meeting.

Maintenance Department

Maintenance Manager Scott Small provided an update on the new substation and gas line in Mt. Pleasant. The project will begin in mid-May and work will be taking place during the overnight hours. Maintenance Manager, Scott Small provided an update for the road project which will begin in June or July. Maintenance Manager Scott Small has a meeting regarding this project next week.

Maintenance Manager, Scott Small advised the board that he had to buy a timeclock for the school lights on Edgegrove Road. These will be able to be used when the school lights are converted to solar power, which will save on the cost when replacing the lights hopefully next year.

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 03/15/2024 to 4/11/2024 was included in the packet.

Acknowledgement that the township will be receiving an estimate of \$22,418.74 for the 2022 904 performance recycling grant. Payment should be received within 4 to 6 weeks.

9 Subdivision & Land Development

608 Oxford Avenue – Connection to Maple Drive “Parcel A”

Attorney John Murphy reminded the board that they wanted to see a quick deed which was drafted and sent to Township Solicitor, Lee Stinnett for review. Township Solicitor, Idan Ghazanfari did let the board know that the document was received and was reviewed by Salzman Hughes. There are no issues with the quick deed however, the board did not have a chance to review the document so this will be tabled until the May 20, 2024 meeting.

10 Zoning

The Zoning Hearing Board will be holding a hearing on May 1, 2024.

11 Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Township Engineer Nate Simpson advised the board that he put his resignation in to C.S. Davidson and his last day will be April 26, 2024. An RFP may need to be done in May.

C2P2 Grant update. A field survey was done last week.

The townships pole building is in the permit stages of the process.

12 New Business

Nothing to report.

13 Old Business

Nothing to report.

14 Public Comment

Louann Boyer commented, “hi gang.”

MEETING SCHEDULE

May1, 2024 (Zoning Hearing Board Meeting) 6:00PM

May 2, 2024, (Planning Commission Meeting) 6:00PM

May 15, 2024 (Public Safety Meeting) 8:30AM

May 15, 2024 (Finance/Operations) 9:30 AM

May 20, 2024 (Workshop) 5:30 PM

May 20, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 6:56 p.m., seconded by Supervisor McCall.

Approved Vote 4-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer