

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING MARCH 18, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer Louann Boyer Thomas Klunk
Brendan McCall Don Knight (phone)

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Jr., Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: There were approximately 36 people in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

2 MINUTES

Supervisor Klunk made a motion to approve the February 19, 2024 Workshop & Regular Meeting Minutes, seconded by Supervisor McCall. **Approved Vote 5-0**

3 COMMUNICATIONS AND INTERACTIONS

SAVES February report was available on the township website.
Supervisor Boyer made a motion to approve the SAVES box alarm card changes, seconded by Supervisor Klunk. **Approved Vote 5-0**

Letters received from Adams County Department of Emergency Services and Comcast were acknowledged.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION – Nothing to report.

5 Recreation

Supervisor Boyer made a motion for Venom Lacrosse to use Cheetah Park for practices which start at the end of May, seconded by Supervisor Klunk. **Approved Vote 5-0**

6 REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid report dated 2/19/2024 to 3/18/2024 seconded by Supervisor Klunk. **Approved Vote 5-0**

7 REPORTS FROM DEPARTMENTS

Police

Chief Baumgardner reviewed the February PD report.

Supervisor Boyer made a motion to approve the Law Enforcement Recording Request Form – Act 22 of 2017 - Resolution 2024-H, seconded by Supervisor Klunk **Approved Vote 5-0**

Police Chief Baumgardner made the following acknowledgements and presented the individuals with a certificate.

On February 19, 2023, Conewago Township had a critical incident and had help from other Police Departments. Detective Burnell Bevenour, Sgt. Kevin O'Brien, Detective Eric Boyer from Adams County District Attorney's Office, Detective Wade Lower from Adams County District Attorney's Office, Cpl. Kerry, Jr. of McSherrystown Police Dept. and Officer Alexander Columbus of Littlestown Police Department. The following Officers were not able to attend the meeting for recognition, Officer Mike Bailey, Officer Daniel Grim, Cpl. Nathan Groft, Officer Kyle Freeman and Chief Sherry Hanson from Bonneville Police Department.

On December 8, 2023, Officers were dispatched to Utz Quality Foods on Kindig Lane. Sgt. Kevin O'Brien and Officer Patrick Lehman were acknowledged. The following Utz employees were acknowledged, Scott Roberts, Shane Baker, Josph Klunk and Jose Rodrigues (absent).

On January 7, 2024 Cpl. Nathan Groft assisted the Littlestown Police Department. Cpl. Groft was able to talk to an individual resulting in them dropping a weapon and no injuries occurred.

Officer Cory Ammerman received the Top Performer Award. This is a new award that started this year for the Township Police Department.

Township Solicitor

Supervisor Boyer made a motion to approve Ordinance 2024 – A, updating authorized tax abatements for properties – LERTA, seconded by Supervisor Klunk **Approved Vote 5-0**

Supervisor McCall made a motion to approve Resolution 2024 – I, Establishing fees and escrow amounts for pre-plan submissions, seconded by Supervisor Klunk. **Approved Vote 5-0**

Supervisor Boyer questioned if there is any update on 5607 Hanover Road.

Maintenance Department

Nothing to report.

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 02/14/2024 to 3/14/2024 was included in the packet for review.

Township Manager Dave Arndt advised the board that the township received the liquid fuels tax fund payment in the amount of \$242,320.18.

9 Subdivision & Land Development

Supervisor Boyer made a motion to re-approve deferring the review and approval of the Preliminary/Final Plan for Maitland Investment Corporation (South Hills Golf Course) to Penn Township due to no improvements within the section of Conewago Township. Previously approved by the Planning Commission on July 6, 2023 and by the Board of Supervisors on July 17, 2023. Seconded by Supervisor Klunk. **Approved Vote 5-0**

10 Zoning

The Zoning hearing Board will be holding their organizational meeting and two hearings on April 3, 2024.

- 11 **Township Engineer** (Nathan Simpson, C.S. Davidson, Inc.)
Supervisor Boyer made a motion to authorize the expense of additional funds, up to \$25,000, to supplement the Adams County PRGS grant award to complete the design and construction of Cheetah Park tennis court and associated fencing, seconded by Supervisor Klunk. **Approved Vote 5-0**
- 12 **New Business**
Nothing to report.
- 13 **Old Business**
Nothing to report.
- 14 **Public Comment**
Kelly Altland of Venom Lacrosse advised she is certified in CPR training and is willing to come to any township functions to share with the public.

MEETING SCHEDULE

- April 3 2024 (Zoning Hearing Board Meeting) 6:00PM**
April 4 2024, (Planning Commission Meeting) 6:00PM
April 10, 2024 (Public Safety Meeting) 8:30AM
April 10, 2024 (Finance/Operations) 9:30 AM
April 15, 2024 (Workshop) 5:30 PM
April 15, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:24 p.m., seconded by Supervisor Boyer.
Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer