

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING FEBRUARY 19, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer Louann Boyer Thomas Klunk
Brendan McCall Don Knight

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: There was 1 person in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

2 MINUTES

Supervisor Klunk made a motion to approve the January 15, 2024 workshop & regular meeting minutes, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor Klunk made a motion to re-approve the January 2, 2024 reorganizational meeting minutes for editorial changes, seconded by Supervisor McCall.

Approved Vote 5-0

3 COMMUNICATIONS AND INTERACTIONS

SAVES January Report was included in the packet and available on the township website.

The board acknowledged donation request letters from Hanover YMCA and the Guthrie Memorial Library. The board also acknowledged letters from Comcast and C.S. Davidson, Inc.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Supervisor Boyer made a motion to authorize the township solicitor to begin the process of amending Ordinance 1999-Q, seconded by Supervisor Knight. **Approved Vote 5-0**

5 Recreation

Supervisor McCall made a motion to approve the request from Adams County Get Outdoors Program to use Plum Creek Park from April to August of 2024, seconded by Supervisor Klunk.

Approved Vote 5-0

6 REPORT FROM SECRETARY-TREASURER

Supervisor Klunk made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Boyer. **Approved Vote 5-0**

Supervisor Knight made a motion to approve the bills paid/to be paid report dated 1/16/2024 to 2/19/2024, seconded by Supervisor Boyer.

Approved Vote 5-0

7 REPORTS FROM DEPARTMENTS

Police

Chief Baumgardner reviewed the January police report.

The three new police cars will be upfitted and put into service in the next few weeks.

Township Solicitor

Solicitor Stinnett explained Resolution 2024-G, Stormwater User Fee Credit for the Commercial Properties.

Supervisor Boyer made a motion to approve Resolution 2024-G, seconded by Supervisor Knight.

Approved Vote 5-0

Maintenance Department

Maintenance Manager, Scott Small advised the Columbia Gas project in Mt. Pleasant Township has been pushed until July or August of 2024.

8 Manager/Zoning & Code Enforcement

The monthly report for Zoning/Code Enforcement dated 1/11/2024 to 2/14/2024 was included in the packet for review.

Township Manager/Zoning Officer, Dave Arndt advised the township received Vulcan's 2023 Annual Operations Progress Report.

9 Subdivision & Land Development

Supervisor Klunk made a motion to approve the release of the 18 month maintenance bond for the dedication of streets in the Chapel Ridge Subdivision, seconded by Supervisor Knight.

Approved Vote 5-0

10 Zoning

There will not be a zoning hearing in March.

11 Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Supervisor Boyer made a motion to award the Conewago Township portion of the 2024 Roadway Improvement contract and approve the Intergovernmental Cooperation Agreement with Oxford Township for completion of the work, seconded by Supervisor Klunk.

Approved Vote 5-0

Township Engineer, Nathan Simpson advised the extension of trails grant was denied and the watershed grant for the Army Cops daylighting of the pipes was awarded in the amount of \$297,000.

Due to permitting requirements the pole building project for the maintenance department will be moved to April.

12 New Business

Nothing to report.

13 Old Business

Nothing to report.

14 Public Comment

Nothing to report.

MEETING SCHEDULE

March 7, 2024 (Planning Commission) 6:00PM
March 11, 2024 (Municipal Authority) 5:30PM
March 13, 2024 (Public Safety Meeting) 8:30AM
March 13, 2024 (Finance/Operations) 9:30 AM
March 18, 2024 (Workshop) 5:30 PM
March 18, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 6:57 p.m., seconded by Supervisor Boyer.

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle,
Secretary/Treasurer