

**Finance/Operations**  
**February 14, 2024**  
**Minutes**

**Attendance:**

Chair Charlotte Shaffer  
Vice Chair Louann Boyer  
Supervisor Klunk  
Supervisor Knight –attended by phone  
Secretary-Treasurer, Tammy Bittle  
Township Manager/Zoning Officer, Dave Arndt  
Maintenance Manager, Scott Small  
Township Engineer, Nate Simpson of C.S. Davidson, Inc.

The meeting commenced at 9:30 a.m.

**Audience:** One person was in attendance.

**Public Comment on agenda items:** No public comment was provided.

**Minutes:**

Supervisor Klunk made a motion to approve the January 10, 2024 meeting minutes, seconded by Supervisor Boyer. **Approved 4-0**

**Maintenance:**

Maintenance Manager, Scott Small advised that Columbia Gas is to start installing new gas lines and moving the transfer station from Mt. Pleasant Road to Hanover Pike on Monday, February 26, 2024. This project is to last 6 months. Paving is to begin in June on Main Street in McSherrystown.

**Township Manager, Zoning/Planning:**

Township Manager, Dave Arndt mentioned that he and Secretary/Treasurer, Tammy Bittle met with representatives of Edward Jones and M&T Bank to discuss the township's investment options. Mr. Arndt stated he will get more information for the options available and will bring back to the board at a later date. Discussion occurred.

**Engineer**

Township Engineer, Nate Simpson advised a motion will need to be made at the next board meeting to do bulk pricing with Oxford Township for road construction projects.

The extension of trails grant was denied and the watershed grant for the Army Corp daylighting of the pipes was awarded in the amount of \$297,000.00

Discussion occurred on MS4 requirements and the MS4 audit.

**New Business:** Nothing to report.

**Old Business:** Nothing to report.

**Public Comment:** No public comment was provided.

**Adjourn:**

Supervisor Klunk made a motion to adjourn the Finance/Operations meeting at 10:17 a.m., seconded by Supervisor Boyer **Approved Vote 4-0**

Respectfully submitted by:

Tammy Bittle  
Secretary-Treasurer