

**Finance/Operations**  
**January 10, 2024**  
**Minutes**

**Attendance:**

Chair Charlotte Shaffer  
Vice Chair Louann Boyer  
Secretary-Treasurer, Tammy Bittle  
Township Manager/Zoning Officer, Dave Arndt  
Maintenance Manager, Scott Small  
Township Engineer, Nate Simpson of C.S. Davidson, Inc.

Supervisor McCall, Supervisor Knight and Supervisor Klunk were absent.

The meeting commenced at 9:30 a.m.

**Audience:** None

**Public Comment on agenda items:** No public comment provided.

**Minutes:**

The December 13, 2023 meeting minutes will need to be approved at the next Finance/Operations meeting due to a lack of a quorum.

**Maintenance:**

Maintenance Manager, Scott Small advised that the maintenance crew worked 11 hours of overtime due to the snow storm on Saturday, January 6<sup>th</sup>. There were minor issues with a plow that have since been resolved.

**Township Manager, Zoning/Planning:**

Township Manager, Dave Arndt advised of the following:  
He and the township solicitor attended a county meeting regarding the LERTA program on Tuesday, January 9<sup>th</sup>.  
A motion will need to be made to release the remaining bond for The Residence on Church at the board meeting Monday, January 15<sup>th</sup>.

**Engineer**

Township Engineer, Nate Simpson advised a motion will need to be made at the next board meeting Monday, January 15<sup>th</sup> to do bulk pricing with Oxford Township.

**New Business:** Nothing to report.

**Old Business:** Nothing to report.

**Public Comment:** No public comment provided.

**Adjourn:**

Supervisor Boyer made a motion to adjourn the Finance/Operations meeting at 9:39 a.m.,  
seconded by Supervisor Shaffer.

**Approved Vote 2-0**

Respectfully submitted by:

Tammy Bittle  
Secretary-Treasurer