

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 16, 2023

Chair Charlotte Shaffer called the meeting to order at 6:35 p.m. The meeting began with the Pledge of the Flag, followed by a moment of silence.

Executive meeting was held at 7:10pm until 7:47pm to discuss personnel matters and litigation matters.

The following Supervisors were in attendance:

Chair Charlotte Shaffer

Vice Chair Louann Boyer

Thomas Klunk

Don Knight - Phone

Eugene Zeyn - Absent

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Lee Stinnett, Township Solicitor, Salzman Hughes

Nathan Simpson, Township Engineer, C.S. Davidson Inc.

Gary Baumgardner, Chief of Police

Scott Small, Maintenance Manager

1 PUBLIC COMMENT FOR AGENDA ITEMS

Todd Hahn of 389 Mt. Pleasant Road requested an update on Airport Road. Township Manager Dave Arndt indicated that the road will be closed. Maintenance manager Scott Small informed Todd Hahn that the post for the gate will be installed on Wednesday October 18, 2023. The gates will be installed the week of October 23, 2023.

2 Minutes

Supervisor Klunk made a motion to approve the September 18, 2023 Workshop and Regular Meeting Minutes, seconded by Supervisor Boyer. **Approved 4-0**

3 Communications & Interactions

Dontation letters were received and will be discussed during the preliminary 2024 budget.

4 Reports and/or comments from Supervisors

Supervisor Boyer reached out to Ellen Dehoff to see if there is any plans for land preservation in 2024. She advised that the Hanover Shoe Farms has applications in for the main farm and the Miller farm.

Ellen is assuming \$130,000.00 to \$140,000.00 would be recommended.

Supervisor Shaffer is reaching back out to McSherrystown Senior Center for the years 2022 and 2023 statistics of usage by residents.

5 Recreation

Nothing to report

6 Secretary/Treasurer's Report

Supervisor Boyer made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Klunk. **Approved 4-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid from 9/19/2023 to 10/16/2023,

seconded by Supervisor Klunk

Approved 4-0

7 Reports from Departments

Police Department

Supervisor Klunk made a motion to approve the hiring of a substitute crossing guard, seconded by Supervisor Boyer **Approved 4-0**

Township Solicitor (Lee Stinnett)

Supervisor Boyer made a motion to approve the rate increase from Salzman Hughes, P.C., seconded by Supervisor Klunk. **Approved 4-0**

Maintenance Department

Maintenance Manager Scott Small had nothing to add to his report.

Supervisor Knight thanked the Maintenance Department for fixing the collapsed stormwater pipe on Linden Avenue so quickly.

8 Manager/Zoning & Code Enforcement

The monthly Zoning/Code Enforcement report dated 9/14/2023 to 10/11/2023 was included in the packet for review.

9 Subdivision & Land Development

Supervisor Klunk made a motion to approve the waiver request that was submitted by Blettner Avenue Snack Food Plant, 293 Blettner Avenue from Section 135-16, to allow the plan to be submitted as a Preliminary/Final Plan, seconded by Supervisor Boyer.

Approved 4-0

Supervisor Klunk made a motion to approve the waiver request that was submitted by Blettner Avenue Snack Food Plant, 293 Blettner Avenue from Section 135-16.A.1 to allow a larger scale plan, seconded by Supervisor Boyer.

Approved 4-0

Supervisor Klunk made a motion to approve Resolution 2023-S and to conditionally approve the Preliminary/Final Plan for Blettner Avenue Snack Food Plant with the conditions listed in the Township Engineer's review letter dated October 5, 2023, seconded by Supervisor Boyer. **Approved 4-0**

10 Zoning

There will not be a zoning hearing held in November.

11 Township Engineer

Township Engineer Nate Simpson informed the board that the C2P2 grant was awarded in the amount of \$250,000.00 for Plum Creek Park.

The MS4 Annual report has been submitted.

12 New Business

No new business to discuss.

13 OLD Business

No old business to discuss.

14 Public Comment

15 MEETING SCHEDULE

November 2, 2023 (Planning Commission) 6:00 PM

November 15, 2023 (Public Safety Meeting) 8:30AM

November 15, 2023 (Finance/Operations) 9:30 AM

November 20, 2023 (Workshop) 5:00 PM

November 20, 2023 (Board of Supervisors) 6:30 PM

16 Adjourn

Supervisor Boyer made a motion to adjourn the meeting at 7:05 p.m., seconded by Supervisor Klunk.

Approved 4-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer