

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING SEPTEMBER 18, 2023

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag, followed by a moment of silence.

Chair Charlotte Shaffer advised an executive meeting was held on September 18, 2023 to discuss personnel matters.

The following Supervisors were in attendance:

Chair Charlotte Shaffer	Vice Chair Louann Boyer	Thomas Klunk
Don Knight - Phone	Eugene Zeyn - Phone	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzman Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Chief of Police
Scott Small, Maintenance Manager

1 PUBLIC COMMENT FOR AGENDA ITEMS

Todd Hahn from 389 Mt. Pleasant Road read a letter that he had written to the Board of Supervisors showing his concerns for the closure of Airport Road. The two property owners on Airport Road have been given the opportunity to sign an agreement on the closure of Airport Road. Neither property owner have signed the agreement. The Township has given the two property owners an extension of 10 days to sign the agreement. After discussion, if the two property owners do not sign the agreement, then the Township will take action to close the road and the two owners will be responsible for maintaining the road.

2 Minutes

Supervisor Klunk made a motion to approve the August 21, 2023 Workshop and Regular Meeting Minutes, seconded by Supervisor Boyer. **Approved 5-0**

3 Communications & Interactions

No discussion.

4 Reports and/or comments from Supervisors

Supervisor Boyer made the motion to remove Charles Perry from probation status to a Non-Uniform Employee, Maintenance Crew Worker under the current CBA, second by Supervisor Klunk.

Approved 5-0

5 Recreation

Supervisor Zeyn made the motion to allow Keystone Retriever Club to hold a training session on October 22, 2023 8am to 3pm at Plum Creek Park, second by Supervisor Klunk.

Approved 5-0

6 Secretary/Treasurer's Report

Supervisor Boyer made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Klunk. **Approved 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid from 8/22/2023 to 9/18/2023, seconded by Supervisor Klunk **Approved 5-0**

Supervisor Klunk made a motion to approve the 2024 MMO for the Uniformed Pension Plan, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Klunk made a motion to approve Resolution 2023-Q, the 2024 MMO for the Non-Uniformed Pension Plan, seconded by Supervisor Boyer. **Approved 5-0**

Supervisor Boyer made a motion to amend the Agenda for the ARPA Funds, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Boyer made a motion to approve the following to be used from the ARPA Funds, Seconded by Supervisor Zeyn.

- C2P2 - \$250,000.00
- SAVES - \$81,000.00
- Website - \$10,000.00
- Camera / Sound - \$5000.00
- Generator - \$50,000.00
- Campus Roof - \$30,000.00

Approved 5-0

7 Reports from Departments

Police Department

The August Police Report was included in the packet for review and available on the Township Website.

Gary Baumgardner advised the Board of Supervisors that the new computers & modems were installed last the week of September 8, 2023

Township Solicitor (Lee Stinnett)

Township Solicitor advised the board that the LERTA ordinance is still in process.

Township Solicitor provided an update on the three Code Enforcement Civil Actions. The three properties have been served with the Civil Action Notices.

Liz from Salzman Hughes will be meeting with Dave Arndt Township Manager on Wednesday September 20, 2023 to inspect the Code Enforcement Civil Action properties.

Township Solicitor provided an update on Airport Road. An agreement has been written and presented to the two homeowners on Airport Road. After review of the agreement, the homeowners do not agree to sign. After Discussion the Board of Supervisors are given a 10 day extension for the two homeowners to sign the agreement. If the homeowners do not sign the agreement, Township Manager and Township Solicitor will continue the process to close the road..

Maintenance Department

The Maintenance report was included in the packet for review.

The old street sweeper will be going on Municipal Bids the week of 9/22/2023.

8 Manager/Zoning & Code Enforcement

The monthly Zoning/Code Enforcement report dated 8/16/2023 to 9/14/2023 was included in the packet for review.

The 2021 904 Performance Recycling Grant was received from DEP in the amount of \$25,309.05.

9 Subdivision & Land Development

Supervisor Klunk made a motion to approve the bond reduction for the Residence on Church from \$297,682.00 to \$18,590.00, seconded by Supervisor Boyer **Approved 5-0**

10 Zoning

There will not be a zoning hearing held in October

11 Township Engineer

Supervisor Klunk made a motion to award the ARLE Grant Guide Rail Improvement project to William Orr & Sons in the Amount of \$48,414.00, seconded by Supervisor Knight.

Approved 5-0

12 New Business

No new business to discuss.

13 OLD Business

No old business to discuss.

14 Public Comment

Jason Officer asked about paving Airport Road. Supervisor Shaffer advised that this is not part of the final plan for Plum Creek Park.

Jason Officer asked about the handicap parking at Plum Creek. Supervisor Knight has stated he has been to the park and has not had any issues there while being in his wheelchair.

15 MEETING SCHEDULE

October 5, 2023 (Planning Commission) 6:00 PM

October 11, 2023 (Public Safety Meeting) 8:30AM

October 11, 2023 (Finance/Operations) 9:30 AM

October 16, 2023 (Workshop) 5:00 PM

October 16, 2023 (Board of Supervisors) 6:30 PM

16 Adjourn

Supervisor Klunk made a motion to adjourn the meeting at 7:30 p.m., seconded by Supervisor Zeyn.

Approved 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer