

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING AUGUST 21, 2023

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag, followed by a moment of silence.

Chair Charlotte Shaffer advised an executive meeting was held on August 16, 2023 from 8:46 a.m. to 9:04 a.m. to discuss personnel matters.

The following Supervisors were in attendance:

Chair Charlotte Shaffer

Vice Chair Louann Boyer

Thomas Klunk

Don Knight - Phone

Eugene Zeyn - Phone

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Lee Stinnett, Township Solicitor, Salzmann Hughes

Nathan Simpson, Township Engineer, C.S. Davidson Inc.

Gary Baumgardner, Chief of Police

Scott Small, Maintenance Manager

1 PUBLIC COMMENT FOR AGENDA ITEMS

No public comment was provided.

2 Minutes

Supervisor Klunk made a motion to approve the July 17, 2023 Workshop and Regular Meeting Minutes, seconded by Supervisor Boyer.

Approved 5-0

3 Communications & Interactions

SAVES July report was included in the packet for review and available on the Township website.

4 Reports and/or comments from Supervisors

Supervisor Shaffer advised that 18 residents from Conewago Township and 20 residents from McSherrystown Borough use the McSherrystown Senior Center. And 28 McSherrystown Borough residents and 30 Conewago Township residents have meals delivered to them.

5 Recreation

Supervisor Boyer made a motion to approve the use of two additional fields by Conewago Valley Soccer Club (CVSC) at Plum Creek Park, seconded by Supervisor Knight. Discussion occurred.

Denied 3-2

Supervisor Shaffer, Supervisor Klunk and Supervisor Zeyn denied.

Supervisor Boyer made a motion to approve the three signs that have been installed at Plum Creek Park, seconded by Supervisor Zeyn.

Approved 5-0

Supervisor Boyer made a motion to approve CVSC's sub sale fundraiser pick up at Plum Creek Park on September 12, 2023 during practice hours, seconded by Supervisor Zeyn.

Approved 5-0

Supervisor Boyer made a motion to approve the request to allow the club to hold a trunk or treat event at the park on October 21, 2023 from 6 PM to 8 PM, seconded by Supervisor Knight. During discussion, Supervisor Zeyn wanted to know if this was for the club or for the public. Supervisor

Shaffer wanted to know if there was going to be a fee. No one from the club was present to answer the questions. Supervisor Boyer made a motion to amend the topic and table until next month when questions can be answered, seconded by Supervisor Knight. **Approved 5-0**

Amanda from CVSC arrived to the meeting at 7:15 p.m.

Supervisor Klunk made a motion to remove the previous motion from the table, seconded by Supervisor Zeyn. Supervisor Shaffer asked Amanda from CVSC if they are charging the cars for Trunk or Treat. Amanda said they are not. Supervisor Zeyn asked Amanda from CVSC if this is going to be open to the public or just for the league. Amanda from CVSC said it is open to the public. Supervisor Boyer questioned the Township Manager if this would need a special event permit and Township Manager Arndt said it would. Amanda from CVSC will be getting with Township Manager Arndt on this to take care of this.

Supervisor Zeyn made a motion to approve the Trunk or Treat, seconded by Supervisor Klunk. **Approved 5-0**

Supervisor Boyer made a motion to approve adding two Dog Waste Stations at the park, with one located at the playground and one by the fields, seconded by Supervisor Knight.

Approved 5-0

The Supervisors advised Amanda to meet with the Township Maintenance Manager, Scott Small to get direction where the waste stations shall be placed. Supervisor Shaffer asked Amanda where the bags of waste will be placed. Amanda advised the board that the bags would be disposed of off-site and the club would be responsible for this.

6 Secretary/Treasurer's Report

Supervisor Boyer made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid from 7/18/2023 to 8/21/2023, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Klunk made a motion to approve the 2024 MMO for the Uniformed Pension Plan, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Klunk made a motion to approve Resolution 2023-Q, the 2024 MMO for the Non-Uniformed Pension Plan, seconded by Supervisor Boyer. **Approved 5-0**

7 Reports from Departments

Police Department

The July Police Report was included in the packet for review and available on the Township Website.

Police Chief Gary Baumgardner advised of the following:

There was a fire in the factory where the new police car is being built. Ford has assured that the car will be done by the end of the year.

Body cameras for the Police Department arrived on August 21, 2023.

Supervisor Boyer made a motion to amend the agenda to allow the board to take action on a personnel matter, seconded by Supervisor Knight. **Approved 5-0**

Supervisor Zeyn made a motion to approve Police Chief Gary Baumgardner to handle the personnel matter, seconded by Supervisor Knight. **Approved 5-0**

Township Solicitor (Lee Stinnett)

Township Solicitor advised the board that the LERTA ordinance is still in process.

Township Solicitor provided an update on the three Code Enforcement Civil Actions. The three properties have been served with the Civil Action Notices.

Supervisor Klunk made a motion to amend the agenda to add the agreement for the 320 Church Street property, seconded by Supervisor Boyer. **Approved 5-0**

The agreement states that 50% of the rubbish is to be removed from the property within 30 days of the agreement being signed. If at any time in the next 5 years rubbish accumulates, then the Township can fine the homeowner and tenant.

Supervisor Zeyn made a motion to approve this agreement, seconded by Supervisor Klunk **Approved 4-1**
Supervisor Shaffer denied.

Township Solicitor provided an update on Airport Road. An agreement has been written and presented to the two homeowners on Airport Road. After review of the agreement, the homeowners do not agree to sign. Township Solicitor advised that he prepared a revised agreement that the two homeowners on Airport Road reviewed and still did not want to sign. The Board of Supervisors will need to determine if the road will be closed.

Maintenance Department

The Maintenance report was included in the packet for review.

Maintenance Manager, Scott Small, advised of the following:

The Certificate of Origin for the new street sweeper has been received. Secretary/Treasurer, Tammy Bittle, will have the old street sweeper's registration transferred to the new one. The old street sweeper will then be listed on Municipal Bids.

Maintenance Crewman, Chuck Perry, will be taking his CDL test on Monday, August 28th at the York County School of Technology.

8 Manager/Zoning & Code Enforcement

The monthly Zoning/Code Enforcement report dated 7/12/2023 to 8/16/2023 was included in the packet for review.

The 2021 904 Performance Recycling Grant was received from DEP in the amount of \$25,309.05.

9 Subdivision & Land Development

Supervisor Klunk made a motion to approve conditional approval of the Eagle Rock Final Plan and Resolution 2023-R, seconded by Supervisor Knight **Approved 5-0**

10 Zoning

There will not be a zoning hearing held in September.

11 Township Engineer

Supervisor Klunk made a motion to authorize final payment in the amount of \$14,850.00 to JVI Group for the Sherry Village Stormwater Basin Retrofit Project, seconded by Supervisor Boyer. **Approved 5-0**

Vice Chair Boyer made a motion to authorize final payment, in the amount of \$119,090.10 to Asphalt Maintenance Solutions, LLC for the 2023 Roadway Improvements Project, seconded by Supervisor Klunk. **Approved 5-0**

12 New Business

No new business to discuss.

13 OLD Business

No old business to discuss.

14 Public Comment

No public comment was provided.

15 MEETING SCHEDULE

September 7, 2023 (Planning Commission) 6:00 PM

September 11, 2023 (Municipal Authority Meeting) 5:30 PM

September 13, 2023 (Public Safety Meeting) 8:30AM

September 13, 2023 (Finance/Operations) 9:30 AM

September 18, 2023 (Workshop) 5:00 PM

September 18, 2023 (Board of Supervisors) 6:30 PM

16 Adjourn

Supervisor Klunk made a motion to adjourn the meeting at 7:22 p.m., seconded by Supervisor Boyer.

Approved 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer