

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**

**541 OXFORD AVENUE**

**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING JULY 17, 2023**

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chair Charlotte Shaffer

Vice Chair Louann Boyer

Thomas Klunk

Don Knight

Eugene Zeyn

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Idan Ghazanfari, Township Solicitor, Salzman Hughes

Nathan Simpson, Township Engineer, C.S. Davidson Inc.

Gary Baumgardner, Chief of Police

Scott Small, Maintenance Manager

**1 PUBLIC COMMENT FOR AGENDA ITEMS**

No public comment was provided.

**2 Minutes**

Supervisor Knight made a motion to approve the June 19, 2023 Workshop and Regular Meeting

Minutes seconded by Supervisor Klunk.

**Approved Vote 5-0**

**3 Communications & Interactions**

SAVES June report was included in the packet for review and available on the Township website.

A donation request from Melissa Baker of McSherrystown Senior Center was included in the packet for review. Chair Shaffer advised she will be looking into how many Conewago Township residents use the facility.

**4 Reports and/or comments from Supervisors**

Nothing to report.

**5 Recreation**

Nothing to report.

**6 Secretary/Treasurer's Report**

Supervisor Klunk made a motion to approve the Secretary/Treasurer's Report, seconded by Vice Chair Boyer

**Approved Vote 5-0**

Supervisor Klunk made a motion to approve the bills paid/to be paid from 6/20/2023 to 7/17/2023, seconded by Vice Chair Boyer

**Approved Vote 5-0**

**7 Reports from Departments**

**Police Department**

The June Police Report was included in the packet for review and available on the Township Website.

**Township Solicitor (Idan Ghazanfari)**

Supervisor Klunk made a motion to amend the agenda for the Eagle Rock Easement, seconded by Supervisor Knight.

**Approved Vote 5-0**

Supervisor Zeyn made a motion to approve the Eagle Rock Easements that will affect two parcels located on Hanover Road, seconded by Vice Chair Boyer.

**Approved Vote 5-0**

**Maintenance Department**

The Maintenance report was included in the packet for review.

**8 Manager/Zoning & Code Enforcement**

The monthly Zoning/Code Enforcement report dated 6/15/2023 to 7/17/2023 was included in the packet for review.

**9 Subdivision & Land Development**

Supervisor Knight made a motion to approve the request for an extension for plan action for the 100 Blettner Avenue LDP until October 17, 2023, to allow the applicant to continue to work with outside agencies, seconded by Vice Chair Boyer.

**Approved Vote 5-0**

Supervisor Klunk made a motion to defer the review of the Preliminary/Final Plan for Maitland Investment Corporation (South Hill Golf Course) to Penn Township due to no improvements within the section of Conewago Township.

**Approved Vote 5-0**

**10 Township Engineer**

The Engineer’s report was included in the packet for review.

Supervisor Klunk made a motion to authorize the Township Engineer to publicly advertise for solicitation of bids on the 2022 ARLE Grant guide rail replacement project, seconded by Vice Chair Boyer.

**Approved Vote 5-0**

**11 New Business**

Supervisor Knight made a motion to amend the agenda to add Korporate Computing’s quote to update a storage backup system, seconded by Vice Chair Boyer.

**Approved Vote 5-0**

Supervisor Knight made a motion to approve the quote from Korporate Computing, to add storage to the server, seconded by Vice Chair Boyer.

**Approved Vote 5-0**

**12 Old Business**

No old business to discuss.

**13 PUBLIC COMMENT**

No public comment was provided.

**14 MEETING SCHEDULE**

**August 3, 2023 (Planning Commission) 6:00 PM**

**August 16, 2023 (Public Safety Meeting) 8:30AM**

**August 16, 2023 (Finance/Operations) 9:30 AM**

**August 21, 2023 (Workshop) 5:30 PM**

**August 21, 2023 (Board of Supervisors) 6:30 PM**

**15 Adjourn**

Supervisor Klunk made a motion to adjourn the meeting at 6:47 p.m., seconded by Supervisor Knight.

**Approved Vote 5-0**

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer