

Finance/Operations
June 14, 2023
Minutes

Attendance:

Chair Charlotte Shaffer
Vice Chair Louann Boyer
Supervisor Tom Klunk
Supervisor Don Knight – on Phone

Supervisor Eugene Zeyn - Absent

Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small
Nate Simpson, C.S. Davidson, Inc. Engineer

The meeting commenced at 9:30 a.m.

Audience:

One person in attendance.

Public Comment on agenda items:

No public comment was provided.

Minutes:

Supervisor Klunk made a motion to approve the May 10, 2023 Finance/Operations meeting minutes, seconded by Vice Chair Boyer. **Approved Vote 4-0**

Maintenance:

Maintenance Manager, Scott Small advised of the following:

The road project for Pleasant View Drive and Vincent Drive should be starting at the end of June. The ARLE grant for the guardrails on Oxford Avenue has currently not been fully executed. PennDOT approved the signage for the brake retarder between Lynx Drive and the Township line. Scott Small advised the cost of 4 signs is estimated to be \$715.20. This will be on the agenda Monday for a motion.

Columbia Gas will be out to camera the sewer & stormwater lines on June 26th.

The Municipal Authority will start to camera & clean shed 4 & shed 6 on July 10th.

Chair Shaffer questioned if the County has been out to spray for mosquitoes. Scott Small advised that due to a lack of rain and no stagnant water the mosquitoes are not bad this year and the County has not sprayed. Township Manager, Dave Arndt stated he will contact the County for an update.

Township Manager Zoning / Planning:

Township Manager, Dave Arndt advised of the following:

A hearing for the LERTA program will occur before the Board of Supervisors regular meeting on Monday.

214 Ram Drive is requesting a bond reduction.

293 Blettner Avenue received Notice of Compliance from Health Care. This was needed because it is a food facility.

Chair Shaffer asked if there were any updates on the Hanover Road site. Dave Arndt stated at this time there are no updates and advised that the Township Solicitor may have an update at Monday's meeting.

Engineer:

Township Engineer, Nate Simpson, C.S. Davidson Inc., reviewed his engineer's report including the following:

Adams County has a Rec Park Grant opening on August 31st, the Township was granted this three times in the past. The grant could be used for the tennis/pickle ball courts at Cheetah Park. The board agreed to use this money towards Cheetah Park, if awarded.

New Business:

Secretary/Treasurer, Tammy Bittle advised that the Township Auditor stated the ARPA funds need to be budgeted into individual categories in order to use PO's against the funds that were used.

Old Business:

Amanda Topper, of Conewago Valley Soccer Club was present to discuss the guidelines that should be followed while using Plum Creek Park. Discussion occurred on signs, the use of flags, adding an additional shed, helping to improve the park and the closing of Airport Road.

Public Comment:

No public comment was provided.

Adjourn:

Supervisor Klunk made a motion to adjourn the Finance/Operations meeting at 10:044 a.m., seconded by Supervisor Knight.

Approved Vote 4-0

Respectfully submitted by:

Tammy Bittle
Secretary-Treasurer