

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING MAY 15, 2023

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chair Charlotte Shaffer Vice Chair Louann Boyer Thomas Klunk
Don Knight – on phone Gene Zeyn

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Idan Ghazanfari, Township Solicitor, Salzman Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Chief of Police
Scott Small, Maintenance Manager

Attendance: Approximately 3 people were present.

1 Public Comments

No Public Comment.

2 MINUTES

Vice Chair Boyer made a motion to approve the April 17, 2023 Workshop and Regular Meeting Minutes, seconded by Supervisor Klunk.

Approved Vote 5-0

3 Communications & Interactions

SAVES April report was included in the packet for review.
Letters from PennDot for the intent to enter Township properties are on the Townships website

4 Reports and/or comments from Supervisors

Administration

Supervisor Klunk made a motion to approve the removal of the Asst. Secretary/Treasurer, Carly Goodfellow, from probation status and to waive the 150-day waiting period for benefits, seconded by Vice Chair Boyer.

Approved Vote 5-0

5 Recreation

Nothing to report.

6 Secretary/Treasurer's Report

Supervisor Klunk made a motion to approve the Secretary/Treasurer's Report, seconded by Vice Chair Boyer.

Approved Vote 5-0

Supervisor Klunk made a motion to approve the bills paid/to be paid from 4/18/2023 to 5/15/2023 seconded by Supervisor Zeyn.

Approved Vote 5-0

Supervisor Klunk made a motion to authorize the appropriate person to sign the documents for Benecon, seconded by Supervisor Knight

Approved Vote 5-0

7 Reports from Departments

Police Department

The Police Departments April report was included in the packet for review.

Supervisor Klunk made a motion to amend the agenda for National Police Week seconded by Supervisor Zeyn

Approved Vote 5-0

Chair Shaffer read the Proclamation for National Police Week. National Police Week is May 14 - 20, 2023. On May 15th The Board of Supervisors adopted National Police week.

Supervisor Klunk made a motion to accept, seconded by Supervisor Zeyn.

Approved Vote 5-0

Township Solicitor

Idan Ghazanfari, Solicitor, discussed the property located at 5607 Hanover Road. The township is able to go onto the property and mow the grass while the solicitor is working on the title of the property.

Maintenance Department

Scott Small, Maintenance Manager advised the township received a letter from PennDot regarding the traffic study on Hanover Pike. The letter states that the speed limit change is not justified and would be a local law enforcement issue.

8 Manager/Zoning & Code Enforcement

Supervisor Klunk made a motion to adopt Resolution 2023-E, Acknowledgement of John Drago's years of service, seconded by Vice Chair Boyer.

Approved Vote 5-0

9 Subdivision & Land Development

Supervisor Klunk made a motion to approve the adoption of Resolution 2023-M for the amendment to the 2008 Conewago Township Comprehensive Plan, seconded by Supervisor Knight.

Approved Vote 4-1

Denied By Charlotte Shaffer

10 Zoning

There will be no Zoning Hearing Board Meeting in June.

11 Township Engineer

The Engineer's report was included in the packet for review.

Township Engineer, Nate Simpson mentioned several grant opportunities that are currently available through DCED and DEP to assist with the recreation and waterway restoration projects. They are as follows:

-The "Greenways, Trails and Recreation Program" has a grant open until May 31st. The maximum ask is \$250,000. A 15% Township match is required. The grant essentially can be used to fund anything recreation oriented and awarded decisions are scheduled for November. If the Township intends to use any ARPA funds toward the park, we would recommend this opportunity to help to add to those dollars.

-The "Watershed Restoration and Protection Program" has a grant open until May 31st. The maximum ask is \$300,000. A 15% Township match is required. Eligible projects include restoration or construction of new BMP's. We believe these funds could be utilized as a match for the ACOE stream restoration project at the Park. All projects shall be completed by September 2026.

-The "Growing Greener Plus" grant through DEP is due June 23rd. the maximum ask is \$500,000 and a 15% match is required. Projects funded by this grant shall be completed within 3 years.

Vice Chair Boyer made a motion to approve to authorize the Township Engineer to apply for the grants listed above, seconded by Supervisor Zeyn.

Approved Vote 5-0

12 Old Business

No old business to discuss.

13 New Business

No new business to discuss.

14 Public Comment

No public comment.

MEETING SCHEDULE

June 1, 2023 (Planning Commission) 6:00PM
June 12, 2023 (Municipal Authority) 5:30 PM
June 14, 2023 (Public Safety Meeting) 8:30AM
June 14, 2023 (Finance/Operations) 9:30 AM
June 19, 2023 (Workshop) 5:30 PM
June 19, 2023 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Vice Chair Boyer made a motion to adjourn the meeting at 6:59 p.m., seconded by Supervisor Klunk

Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer