



**4. PUBLIC COMMENT ON AGENDA ITEMS**

No Public Comment on agenda items was provided.

Bob Miller commented on when the traffic signal addressed in Resolution 2020-W will be fixed. Scott Small, Maintenance Manager, advised the traffic signal permit must be approved before the parts can be ordered to fix it.

William Popovich commented on the extra cell phone, the internet being tied to the phone lines and need for a phone for emergencies.

Bob Miller thanked the Board for livestreaming on Facebook and improving the video.

William Popovich asked about the Conewago Resources appeal and the 5-year plan on roads with regards to adding more subdivisions and repairs.

Tim Shultis, Solicitor, explained the tax assessment appeal with Conewago Resources and the Adams County Board of Assessment Appeals has been settled.

Chair Charlotte Shaffer discussed the purpose of the 5-year plan and asking legislators for funds to repair existing roads.

**REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS**

**Administration**

Discussion occurred regarding an extra cell phone in the township office that is not currently being utilized. The Board decided to leave the extra cell phone active.

The Conewago Resources assessment appeal was covered by Tim Shultis, Solicitor, during the public comments

Discussion occurred regarding the scheduling of a Special Budget meeting. The Board agreed to have a Special Budget meeting on October 27, 2020 at 1:00 PM which will need advertised.

Discussion occurred regarding extending the application period for the part-time clerk and part-time code enforcement positions to the end of November. Vice Chair Thomas Weaver advised they should get a better picture of the budget before they hire.

The board advised trick-or-treat will occur on October 27, 2020 from 6:00 PM to 8:00 PM and advised participants to follow the Governor's recommendations.

**PUBLIC SAFETY**

The 2020 Fire Relief payment has been received and paid out to SAVES. Supervisor Louann Boyer advised the 2020 payment was \$43,959.17 which was about \$300.00 higher than last year.

**PENSION**

The next Pension Meeting will be on November 12, 2020 at 10:00 AM.

The 2020 Municipal Pension Payment, State Aid, has been received in the amount of \$150,269.42.

**5. REPORT FROM SECRETARY-TREASURER**

Vice Chair Thomas Weaver made a motion to approve the Secretary/Treasurer's Report and bills paid/to be paid, September 19, 2020 to October 16, 2020, seconded by Supervisor Thomas Klunk.

Approved Vote 4-0

## REPORTS FROM DEPARTMENTS

### **Police**

The Police Department's September report and the September newsletter were enclosed in the packet for review.

Chief Baumgardner advised the Police Department had 305 calls for service, 63 traffic citations, 2 non-traffic citations, 57 warnings, 46 faulty cards, 3 Alcohol/Drug combined DUI's, 2 Alcohol related DUI's and 1 drug related DUI.

Chief Baumgardner advised police officers completed their Precision Firearms Qualifications at 80% accuracy, Taser certifications have been completed, the Drug Take Back will occur on October 24, 2020, 6 out of 10 officers have completed a 10 course use of force training provided by Policeone.com, the Police Department has been approved for the Patrick Leahy bullet proof vest partnership grant.

Chief Baumgardner recognized and thanked Thomas Carbaugh for 65 years of service in the community as Chief of Police, member of the Conewago Township Fire Department, Fire Police Captain with SAVES and recently retired as a School Crossing Guard. He was presented with a certificate at his home.

Chief Baumgardner also advised the Officers received certificates for their preparedness and steps they took during COVID-19.

Vice Chair Thomas Weaver made a motion to allow the Chief of Police to place an advertisement for a substitute crossing guard, seconded by Supervisor Louann Boyer. Approved Vote 4-0

Vice Chair Thomas Weaver asked about voting day and the presence of the Police Department. Chief Baumgardner advised they will be present that day.

Dave Arndt, Zoning/Code Enforcement Officer advised he was contacted by Mark Livelsberger of SAVES regarding selling food outside of SAVES during voting from 4 PM to close. Mark Livelsberger advised they would need Board approval to sell food.

Chair Charlotte Shaffer made a motion to approve the selling of food outside of SAVES during voting from 4 PM to close of the polls seconded by Supervisor Louann Boyer. Approved Vote 4-0

### **Township Solicitor Shultis**

Tim Shultis, Solicitor, asked for action on the advertised Ordinance 2020-E which repeals Ordinance 2019-F, relating to the Township Manager, and effectively restores the status of the Ordinance just prior to the enactment 2019-F.

Vice Chair Thomas Weaver made a motion to enact Ordinance 2020-E seconded by Supervisor Louann Boyer. Approved Vote 4-0

Tim Shultis, Solicitor, explained the Vegetation Ordinance.

Vice Chair Thomas Weaver made a motion to authorize advertisement of the proposed Ordinance 2020-F for enactment at the next Board of Supervisors meeting in November, seconded by Supervisor Louann Boyer. Approved Vote 4-0

Tim Shultis, Solicitor, advised that at last month's board meeting, the Board of Supervisors approved the life insurance premium payments of the former Township Manager in the amount of \$73.00 per month for 4 months. He advised the amount should have been \$73.50 per month.

Vice Chair Thomas Weaver made a motion to approve the corrected life insurance premium payment of \$73.50 for a 4 month period to the former Township Manager, seconded by Supervisor Thomas Klunk.

Approved Vote 4-0

### **Maintenance Department**

The Maintenance report was included in the packet for review. Scott Small, Maintenance Manager, advised Swam Electric will be meeting with Maintenance this Thursday to change the school light timer on Elm Avenue. The school timers were installed in the 1970's. He discussed applying for the ARLE grant to get new school lights as the current lights are outdated.

Maintenance will be starting the MS4 outfall inspections tomorrow. We are required to check all outfalls once within a 5 year permit period.

Chair Charlotte Shaffer asked about the frequency and requirements of televising the storm sewer drains. Scott Small, Maintenance Manager, advised they try to televise during a road project. This is not a requirement for the MS4 permit but they do need to be mapped which is already done and maintenance updates the mapping as they clean and repair storm drains.

### **Municipal Authority**

The Municipal Authority report for September to October 2020 was included in the packet for review.

The Office Coordinator report was include in the packet for review.

### **Township Engineer (Virginia Thornton, Gannett Fleming, Inc.)**

Dave Arndt, Zoning/Code Enforcement Officer provided the information under the Township Engineers section due to the absence of Virginia Thornton, Township Engineer.

The Engineer's report for September was included in the packet for review.

Vice Chair Thomas Weaver made a motion to adopt 2020-W for the Mt. Pleasant traffic signal light seconded by Supervisor Louann Boyer.

Approved Vote 4-0

### **6. CODE ENFORCEMENT**

Zoning/Code Enforcement Officer, Dave Arndt, reviewed his monthly report, dated October 14, 2020.

### **7. SUBDIVISION/LAND DEVELOPMENT**

The Planning Commission draft meeting minutes for October 1, 2020 were included in the packet for review.

The 370 Church Street, Bobcat, preliminary/final land development plan has been tabled until the November planning commission meeting.

Vice Chair Thomas Weaver made a motion to approve the extension request from 214 Ram Drive, Precision Cut Industries, until December 22, 2020 to allow time to address the comments, recommended by the Planning Commission, seconded by Supervisor Thomas Klunk.

Vote Approved 4-0

Vice Chair Thomas Weaver made a motion to approve the waiver request to accept the 60 Ram Drive plan as a preliminary/final plan, approval recommended by the Planning Commission, seconded by Supervisor Thomas Klunk.

Vote Approved 4-0

Vice Chair Thomas Weaver made a motion to approve the waiver request from 60 Ram Drive to allow for the existing 16'x 9' parking spaces, approval recommended by the Planning Commission, seconded by Supervisor Louann Boyer.

Vote Approved 4-0

Vice Chair Thomas Weaver made a motion to approve the waiver request from 60 Ram Drive to allow the existing 23' wide aisle instead of the required 24' aisle width, approval recommended by the Planning Commission, seconded by Supervisor Louann Boyer. Vote Approved 4-0

Vice Chair Thomas Weaver made a motion to approve the waiver request from 60 Ram Drive to not require a landscaping plan due to no changes to the existing parking lot, seconded by Supervisor Louann Boyer. Vote Approved 4-0

The Arrows Pointe, preliminary subdivision plan action deadline has been extended until November 30, 2020.

Chapel Meadows preliminary/final land development plan action deadline has been extended until February 16, 2021.

**8. ZONING**

There will not be a Zoning Hearing Meeting in November.

**9. Public Comment**

Bob Miller commented on the actual amounts received being reported on the agenda.

William Popovich commented on the Zoning Hearing meetings and when they are posted on the website. He also thanked the board for a very professional Fall Newsletter.

Dave Arndt, Zoning/Code Enforcement Officer advised we do post approved minutes but do not post testimony.

Tim Shultis, Solicitor, advised we would only request and pay for Zoning Hearing transcripts if there was an appeal.

Fred Wilke asked about the mattress laying along the road on Oxford Avenue.

Scott Small, Maintenance Manager, advised maintenance will pick it up tomorrow.

Judy Wilke asked about the extra cell phone and contacting the Township directly through the cell phone.

**MEETING SCHEDULE**

November 5, 2020 (Planning Commission) 6:00 PM

November 10, 2020 (Public Safety Committee) 8:30 AM

November 10, 2020 (Finance/Operations) 9:30 AM

November 16, 2020 (Workshop) 5:00 PM

November 16, 2020 (Board of Supervisors) 6:30 PM

Chair Charlotte Shaffer advised we will also be having a budget meeting on October 27, 2020 at 1:00 PM.

**10. ADJOURNMENT**

Vice Chair Thomas Weaver made a motion to adjourn the meeting at 7:33 PM, seconded by Supervisor Louann Boyer. Approved Vote 4-0

Respectfully Submitted:

Angela Pabon, Assistant Secretary/Treasurer